

Village of San Jose
Special Board Meeting Minutes
May 27, 2015

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Smith, Coon, Nolan, Allen, Skelton and Tibbs Absent: None

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Officer Besimi, Maintenance Supervisor Conrad, Maintenance McCormick and twelve (12) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

-Mayor Worlow announced the Newly Elected training being offered by the Illinois Municipal League and asked anyone that wanted to attend to notify Clerk Coon so the reservations could be made.

CITIZEN CONCERNS:

1. Mayor Worlow asked if any of the citizens in attendance would like to address the board. No comments or concerns were voiced.

MAYOR:

2. Mayor Worlow reported to the board of a concern regarding a probable cistern that has been located on the old grade school property that has a lid that is disintegrating which is allowing for a hole to form. Worlow passed around a letter that has been drafted to the owners of the property asking that the matter be corrected. The board reviewed said letter and all agreed that it should be sent due to the safety concerns involved with the cistern.

CLERK:

3. Maintenance Supervisor Conrad spoke in regards to the need for a new fire extinguisher for the police Explorer. Conrad quoted prices for said extinguisher. Nolan made motion to purchase the extinguisher at a cost of \$69.20 with 2nd from Coon. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

MAINTENANCE PERSONNEL:

4. Conrad reported that the mosquito sprayer failed the particle testing. Conrad explained the repairs that have been made to the sprayer and that it will be taken for a retest. There was a discussion about the possibility that the sprayer will need to be replaced. Conrad reported pricing for a replacement sprayer would be approximately \$3000.00-5000.00 for a used unit and \$7500.00 for a new one. There were questions asked about renting a sprayer with Conrad reporting that he has been unable to find a business that rents them. Further discussions were held in regards to warranties on a new unit and obtaining a loaner unit. This subject has been postponed to the June board meeting to allow for more information to be gathered and a vote to be considered at that time.

5. Conrad reported on two trees, on village property, that are in need of maintenance. The tree at 201 S. 4th street needs to be "topped" but no bid was submitted and the tree at 112 N. 1st street needs removed with a bid of \$375.00 submitted by Richardson Tree Service. Nolan questioned a tree at the corner of N. 4th Street & Route 136, which Conrad reported, has already been examined and cleared for need of any maintenance. Allen made a motion to remove the tree at 112 N. 1st street and allow the work needed to be done on the tree at 201 S. 4th street with 2nd from Nolan. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

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WATER & SEWER:

6. Citizen L. Mortlock explained the problems she experienced with her sewer pipe and being attached to the village sewer's main line. Mortlock explained in detail all of the incidents and problems encountered during the process. Mortlock reported on a meeting held with Tibbs, Nolan, Worlow and herself in which she was told that the village maintenance personnel would do the digging needed to finish the sewer connection with no mention of charges being heard. Mortlock questioned why a bill was generated after the May general board meeting in which this subject matter was not discussed. Smith produced documentation showing the OSHA regulations governing the depth in which maintenance personnel were allowed to dig as well as documentation from Delavan and Mason City showing the sewer ordinance currently enacted in both towns, this documentation shows that the Village of San Jose sewer ordinance is structured in the same fashion as other towns. There was discussion about an "x" that was supposedly painted by village maintenance to mark the place where citizen digging was to halt. This fact was disputed by Conrad and McCormick with further discussion on this point heard. Mortlock voiced her concerns over procedural changes occurring only after a dispute between Nolan and Conrad which was in regards to this matter. Several opinions were voiced by the board, both pro and con, for Mortlock receiving a bill for the maintenance personnel's services which had been rendered. Past incidents of similar digging were discussed with citizen R. Thomas explaining that one of the referenced digs was not done by maintenance as reported but in fact done by himself and his family. Mortlock voiced her concerns over Trustee Coon voting on this matter due to an old conflict of interest. Smith made motion to allow for the bill issued to Mortlock to stand as billed with 2nd from Skelton by discussion, included above. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Nay; Allen Abstain (not enough information); Skelton, Nay; Tibbs, Nay Motion Failed** There were questions asked about what decisions were made during the committee meeting that was held on May 26, 2015 to which the answer was none. There were questions posed as to why Mortlock would feel that the services would be rendered for free with Mortlock explaining that was her understanding following a discussion that was held between herself, Tibbs, Nolan, Mayor Worlow and Clerk Coon.

Tibbs made a motion to not make Mortlock pay the bill that was rendered from the village for maintenance personnel services rendered. **Roll Call Vote: Smith, Nay; Coon, Nay; Allen, Abstain (not enough information); Nolan, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

Allen explained her concerns over the fact that the ordinances were not checked prior to rendering a decision on the maintenance personnel digging this sewer line for Mortlock and encouraged all board members to reference the ordinances first in the future when situations of this type arise.

7. There were discussions about the potential changes that were under consideration in the sewer ordinance. Coon referred back to the OSHA regulations that govern depth of digging allowed with the current equipment owned by the village. It was decided that more information was needed so changes could be more specific. There were discussions about expenses to the village should include employee wages. Citizen M. Simer questioned what the village involvement could be in regards to roots growing into their sewer pipe that is located on their property. Smith explained that anything on the resident's property would be at the cost of the resident. Simer asked about cutting the tree down that was creating the problem with Smith explaining that further proof of a specific tree involvement would be needed prior to the village considering cutting down a tree that is on village property. Coon made motion to leave the sewer ordinance stand as written with 2nd by Skelton by discussion, included above. **Roll Call Vote: Smith, Nay; Coon, Aye; Nolan, Nay; Allen, Nay; Skelton, Nay; Tibbs, Nay Motion Failed** Smith and Allen voiced concerns over specific wording in the current ordinance. Smith made a motion that rules in the ordinance not change. After further discussion about the changes potentially needed to the ordinance Smith rescinded his motion and asked that the subject matter be sent back to committee for further discussion and suggestions for specific changes.

FINANCE:

8. Treasurer Shelley reported on the problems found with the current way in which the village is paying for insurance for Chief Cupi. This is in violation per the Affordable Healthcare Act beginning July 1, 2015 as per the auditor. Shelley outlined the options available to the village. It was decided that this matter would be postponed to the June Regular board meeting where a discussion would be held in closed session pertaining to the options available for Chief Cupi. Citizen K. Lebron voiced comments about this matter.

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BUILDINGS & GROUNDS:

9. There were talks in regards to the need for a building permit for a treehouse to be constructed on private property. This subject was sent to committee for further discussion and a recommendation to be brought back to the board at the June Regular Board meeting.

Tibbs made motion to enter into closed session at 8:15 pm per 5ILCS 120/2 (c) (5) with 2nd from Nolan. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**
Returned from closed session at 8:45 pm

10. Clerk Coon read the recommendations as set during closed session as follows: 1) Chief Cupi is to talk with Officer Anderson in regards to his attendance; 2) Hire Ray Besimi at \$14.50 per hour with no holiday pay or personal time allowed at this point with rate to increase to \$15.50 after ninety (90) days of employment; 3) Send Alex Hill to full-time Police Training Institute (PTI) training beginning August 26, 2015 and running until November 6, 2015 with all other details to be determined on or before the July 2015 regular board meeting.

Nolan made motion for Chief Cupi to hold above mentioned discussion with Officer Anderson and to hire Besimi with the pay of \$14.50 per hour, with no holiday or personal time, for first ninety (90) days and then increase pay to \$15.50 with 2nd from Allen. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

Nolan made motion to send Alex Hill to the Full-time police academy August 8 through November 6, 2015 with all other details to be determined before July 2015 board meeting with 2nd from Allen. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Abstain (relation); Tibbs, Abstain (relation) Motion Carried**

11. Clerk Coon read the recommendations as set during closed session as follows: 1) Clerk Coon is to call other municipalities to inquire of their personnel coming to San Jose for mosquito abatement; 2) Clerk Coon is to look into the certification process for possible village personnel to obtain. Smith made motion to accept the recommendations as listed above with 2nd from Allen. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

-Clerk Coon read the recommendations as set during closed session as follows in regards to insurance for Chief Cupi: Cupi is to gather quotes and revisit the matter at the June Board Meeting.

Nolan made motion to accept the recommendations as set above regarding Cupi's insurance with 2nd from Allen. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

-Allen made motion to release Justin Severns from his employment with the village due to lack of reporting for scheduled duty with 2nd from Tibbs. **Roll Call Vote: Smith, Aye; Coon, Aye; Nolan, Aye; Allen, Aye; Skelton, Aye; Tibbs, Aye Motion Carried**

- Smith reported to the board that all Trustees will be issued their regular pay for being a trustee as per the ordinance by advice and direction from the village auditor due to taxing purposes. There was discussion pertaining to donating said funds to charities and/or projects upon receipt of quarterly checks.

Nolan made motion to adjourn the meeting with 2nd from Smith.

Meeting adjourned at 8:55 pm

Recorded by: Stacy Coon, Village Clerk