

Village of San Jose
Special Board Meeting Minutes
March 7, 2016

Special Board Meeting called to order by President Worlow at 6:09 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Tibbs, Skelton, Nolan, Allen, Coon and Smith

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Maintenance McCormick, Maintenance Larmore and no citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Nolan made a motion to enter into closed session per 5ILCS120/2 (c) (5) to discuss personnel with 2nd from Allen **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

Entered into closed session at 6:11 pm

Exited from closed session at 6:43 pm

1. Nolan made a motion, with 2nd from Allen, pending a cleared background check, the village hires Justin Johnson as a police officer and sends him to the full-time training academy that commences on April 3, 2016; to grant Chief Cupi permission to purchase the needed equipment for Johnson and to compensate Johnson \$600.00 for mileage during the academy. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

2. McCormick submitted a second quote for the emergency lighting on the 2016 Ford dump truck from Supreme Radio in the amount of \$2184.00 and reminded the board of the quote received from Ragan Communication for \$1200.00. After a brief discussion about the placement of the lights in question, Nolan made a motion, 2nd by Skelton, to allow McCormick to purchase the lights as proposed from Ragan communication for \$1200.00. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

3. Skelton outlined the concerns with the guttering downspouts emptying onto the sidewalk in front of the village hall buildings. A resolution was discussed that included cutting into the sidewalk and running the five downspouts into the storm sewer which runs beneath 2nd street. McCormick presented a quote for \$4592.00 as submitted by Morton buildings for installation of new guttering and downspouts. This quote did not include affixing the downspouts into the storm sewer system. McCormick explained that a concrete saw would need to be purchased for the village maintenance to affix the downspouts to the storm sewer system. There was discussion about contracting the work to an outside company versus maintenance executing the work. McCormick was asked to gather more quotes for this project and submit them to the board.

4. The discussion into projects proposed for the 2016-2017 budget were as follows:

Skelton: removal and/or repair of the old township building(s) on S. 3rd street

Cupi: software for report recording, striping for Impala and a new rifle (\$4000.00-\$5000.00)

Nolan: replacement of some sections of sidewalk (\$20,000.00)

Tibbs: town-wide clean-up day

Allen: high service pump (\$1500.00)

-potential for demolition of old high school building and trailer/garage at 407 W. Walnut street

-culvert replacement

Village of San Jose
Special Board Meeting Minutes
March 7, 2016

-There was discussion in regards to the repair/removal of the old township buildings that included a potential new building to be built on the corner of S. 2nd street and Vine St. McCormick explained that Morton Buildings had entered a proposed bid for a new building to be placed on the existing open lot with an approximate cost of \$65,000.00 This quote did not include concrete or finishing of the building. McCormick reported that the building would house both an area for police to park squad cars and securely transfer individuals as well as an area for maintenance to store salt/slag, trucks and other items needed. McCormick was asked to gather more quotes for this project.

-McCormick reported that the purchase of a concrete saw would be approximately \$1000.00

-The budget for wage consideration was discussed.

Smith explained and outlined the upcoming steps towards lining up and finishing the FYE 17 budget.

Clerk Coon announced the scheduling of a zoning board of appeals meeting on March 10, 2016.

Smith made a motion to adjourn with 2nd from Coon.

Meeting adjourned at 7:35 pm

Recorded by: Stacy Coon, Village Clerk