

CLERK: GrantsPOLICE: Ordinance Books; Equipment; Evaluation Forms; Ordinance Violations; Insurance; Log SheetsWATER & SEWER: Schruman residence issue

Roll Call: Thomas, Blackstock, Skelton, Albers, Nolan, Evans

Clerk: Coon asked the board members to consider what project they would like to have grants researched and applied for and report back.

Police:

-Ordinance book: Thomas opened the discussion regarding the contract received from Sterling Codification for codification of the village ordinance books. Spickard explained that Logan County would not process ordinance violations because they are too vague. Discussion continued about ordinances being outdated. Coon was asked to gather more quotes from other vendors for price comparison to Sterling's bid. Blackstock explained that the budget is being reviewed and asked that the ordinance codification be tabled until which time the budget was complete.

-Equipment: Spickard reported that the light bar is functioning. Coon explained the repairs that she was aware of that were made to the electrical system to fix the light bar issue. McCormick stated that there seems to be a problem with equipment getting fixed in a timely manner and asked if a time frame should be instituted for the prompt completion of any further repairs that arise. Discussion was also heard about the need for the second squad car to be in full operational readiness for times when the main squad car is inoperable. Nolan stated that if Hodgson was not going to do his job then he needs to be reprimanded.

-Evaluation forms: McCormick explained what they were for and what he wanted to be done with them and asked for them to be returned by March 15, 2013 for his review and compilation. Pay scale sheet was addressed. A final evaluation of each hourly employee will be given by Mayor McCormick prior to the end of his term.

-Ordinance violations: McCormick explained that the last set of ordinance violations got mailed out but did not get received by the recipients. Spickard explained the process currently in place for the issuance of an ordinance violations and that the most recent set of violations were turned over to Chief Hodgson to finish addressing and mailing due to running out of envelopes. McCormick explained that the San Jose Postmaster had no recollection of the stack of ordinances going through the post office. Spickard produced a list of violation that showed none had been corrected.

Recommendation:

1. Spickard to disregard the original list of violations and go back and recheck the issues that were on the list. If a violation still remains, Spickard is to rewrite and reissue all violations found.
2. Spickard to give Clerk Coon the enveloped violations for address verification and a list of the violations being sent out for distribution to the Police Commissioner and the Mayor.

Blackstock asked about the prior police committee meeting that was held with her being absent. The approved recommendations from said meeting were reviewed. Albers explained that some of the things had been completed from the list of recommendations but some of the results were not long lasting. McCormick explained the problem with the ILEAS conference and the actual hours being attended by Chief Hodgson. McCormick reported that Chief Hodgson received \$50.00 for gas expense from the petty cash fund. There was further discussion about the itinerary and the hours which Chief Hodgson will be paid for the conference. Albers is to talk with Hodgson about this issue and report back to Mayor McCormick.

-Insurance: McCormick reported that Hodgson needs to stay covered by Blue Cross/Blue Shield (BCBS) due to preexisting medical conditions in his family. Insurance coverage will be changed to Health Alliance once coverage is guaranteed for Hodgson and his daughter.

-Log Sheets: McCormick explained that the log sheets weren't being turned in properly by Chief Hodgson and the ones that were turned in were not complete. McCormick suggested that something needs to be done. Skelton stated that these types of issues have gone on for a long time. The board reviewed copies of the log sheets for comparison. Discussion about the ongoing lack of communication between the Chief and the officers was had.

Recommendation:

1. Future evaluation forms need to be done annually and closer monitoring of activities of all employees by board members.

Water & Sewer:

-Thomas asked what issues had arisen since the last water & sewer committee meeting. McCormick invited Citizen Bill Blackstock to move to the board table for the discussion. B. Blackstock explained his intentions when drafting the forgiveness policy were based on 1) only the portion of water line located underground from the meter to the residence be considered; 2) said water line fixed timely and properly; 3) the forgiveness be a once in a lifetime award. B. Blackstock expressed his feeling that once the water line left the ground it would become personal property of the resident and should be tended to appropriately by resident. B. Blackstock also stated he did not feel that his taxpayer money should be spent to pay for an issue that was created because of poor maintenance by the resident. Thomas presented the forgiveness policy as it is written and the recent forgiveness that been awarded. Thomas explained that is was his understanding that Schruman was not aware of what was going on and Skelton added that Schruman should have been included in the past committee meetings. B. Blackstock noted that in his opinion, ethically Skelton should not be allowed to speak on the issue with Schruman given the family relationship involved. Albers explained that Skelton could not be made to abstain from conversations but that forgiveness shouldn't be granted until 1) the entire water line is fixed because problems will reoccur and 2) shouldn't allow a citizen to have the village pay for and make payments back. McCormick suggested that the water forgiveness policy be completely revoked.

The Schruman water issue timeline was reviewed. Suggestions on what amount should be forgiven were heard.

Recommendation:

1. Review current policy and update it before any further water forgiveness is granted. If an emergency arises before this is done, the water committee will convene and discuss any possible adjustments needed to be made.
2. Schruman water bill to be adjusted by removing the sewer charges and dividing the remaining balance in half. The remaining portion will be the responsibility of Schruman.

Potential changes to the policy were discussed with a maintenance fund being one of the possibilities.

Meeting adjourned at 8:15pm.