

Village of San Jose  
Board Meeting Minutes  
July 18, 2016

Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2<sup>nd</sup> Street San Jose, Illinois.

Roll call taken: Present: McCormick, Skelton, Tibbs, Nolan and Smith                      Absent: Allen

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Maintenance McCormick, Maintenance Larmore, Engineer Burris, Water Superintendent Albers and six (6) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

McCormick made motion to approve the consent agenda consisting of the minutes of the June 20, 2016 board meeting and the treasurer's report with 2<sup>nd</sup> from Nolan. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye                      Absent: Allen    Motion carried**

Citizen Concerns:

1. Trustee Skelton explained the concerns of citizens Deb Bencoter and Jose Flores and then the two citizens were allowed to speak. The concerns of Bencoter and Flores were pertaining to the village's plans of installing new water lines to their residence and the placement of said lines. B. McCormick explained that the current water service to these two residents, with the addition of a third residence, were all connected together being supplied by the same galvanized water line. The proposed plan is to separate all three houses, supplying each with their own water line, as per the ordinances. Alex Hernan from Hernan's plumbing has looked at the project and given his recommendation for the project as being to supply each property with water lines extending from the mains located in front of the properties running directly into the front of each house. Bencoter and Flores voiced their concerns with the appearance of the new lines inside their basements and structural weaknesses due to the necessity to drill through the foundation for the new line. Bencoter also voiced her concern over condensation on the new line. The board asked B. McCormick if there was another possible solution using the current route of the water line entering the residence. B. McCormick stated that he could contact Hernan about a possible alternate solution but given the width of the driveway, one may not be available. Burris explained some of the EPA rules that pertained to this matter. The subject was postponed for a final decision.

-Citizen J. Elks expressed his concerns towards none of the village board members showing an interest in the concerts in the park that were being held by the San Jose Christian Church and the San Jose United Methodist Church. J. McCormick explained when the concerts were occurring and that electricity was being utilized by the Fire department due to no electricity in the park. A discuss was heard between citizen J. Higdon and J. McCormick regarding the electricity. Clerk Coon was directed to place information about the concerts on the next two months' water bills and place it on the website's community calendar.

President:

2. There was nothing brought before the board during this time.

Clerk:

3. There was nothing brought before the board during this time.

Engineer:

4. Burris reported that the funding is moving forward with a possible activity to be completed by the end of July. The current interest rate is 1.625%.

Village of San Jose  
Board Meeting Minutes  
July 18, 2016

5. Maintenance Personnel reported that there was a tree removed from the corner of 3<sup>rd</sup> & Mulberry due to storm damage that occurred.
6. B. McCormick introduced Ron from Hunter Hydrovac who gave a presentation to the board summarizing the benefits of doing yearly maintenance on the village sewer lines. Ron showed pictures and report books that were compiled from Manito. The Manito city administrator Cliff was present and explained the benefits that Manito has seen since embarking in this program with Hunter Hydrovac. The board asked Ron to forward an estimated cost to the board for consideration at the August board meeting.
7. B. McCormick reviewed price quotes for the concrete saw as requested. The cheapest quoted saw was \$1129.00 with the blade costing \$160.00 through USA BlueBook. There was discussion about how often this saw would be used and if it was possible to rent one. B. McCormick was asked to gather pricing for renting a saw. This matter was postponed to the August board meeting for further discussion.
8. B. McCormick explained why it is necessary to purchase two ventilation fans for the garage due to the increase in heat when the stationary generator is engaged. The cost of the fan is estimated at \$360.00 per fan. The style and type of fan was discussed. The installation of the fans and their being hooked to the generator was covered. Skelton made a motion, with 2<sup>nd</sup> from J. McCormick, to purchase two general exhaust fans at price quotes plus the cost of installation. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**

Zoning Board:

9. Nothing was brought before the board during this time.

-COMMITTEE REPORTS-

Water & Sewer:

10. The board reviewed the report as submitted by Water Superintendent Albers. Albers reported that he would be taking the lead and copper samples to the lab within the week. There were no other questions or comments regarding this report.
11. The board reviewed the report as submitted by Clerk Coon. There were no questions or comments regarding the report.

Finance:

12. There was a break taken to allow the board to review all paid and outstanding bills.
13. After reviewing the bills, Nolan made a motion, 2<sup>nd</sup> by J. McCormick, to approve all the paid bills and pay all outstanding bills. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**
14. The board reviewed Ordinance 16-056: Appropriations. There was a motion made by McCormick and 2<sup>nd</sup> by Smith to adopt Ordinance 16-506: An Ordinance making the Appropriations and Budget for the Corporate Purpose of the Village of San Jose, Illinois for the Fiscal Year May 1, 2016 to April 30, 2017. There was discussion pertaining to the amount shown in the "Sewer Repairs & Maintenance" fund. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried** Clerk Coon will publish the Ordinance as provided by statute.

Village of San Jose  
Board Meeting Minutes  
July 18, 2016

15. J. McCormick explained to the board that some of the certificates of deposit (CD's) are maturing and that a better percentage rate could be secured by the village if the CD's were to be converted upon maturing. The board reviewed the list of open CD's as provided by Treasurer Shelley. Skelton made a motion, with 2<sup>nd</sup> from Smith to give Shelley the authority to make changes to village certificates of deposit as needed, with the approval of at least one of the finance committee members, and report to the board at the next regularly scheduled meeting. . **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**

Police:

16. Cupi gave her report to the board that showed fifty-four (54) total calls for the month of June with twenty-one (21) ordinance warnings or citations being issued. There were a total of sixty-seven traffic stops made with thirty-two (32) citations written. There was approximately \$368.27 spent on fuel with approximately 364 man hours worked throughout the month. Cupi reported that there is currently a theft case ongoing which involves several jurisdictions. Austin Johnson has graduated from the academy and has completed his training so he will begin taking shifts by himself on July 19, 2016. Cupi was questioned about the time of day when the thefts have been occurring and asked if the schedule would reflect such hours to be covered to which Cupi assured the board that the hours would be switch around as needed and that there was a possibility of using bicycle patrol. Skelton asked Cupi why the Impala had not been being utilized. Cupi explained that there was a concern of a shake in the front end and that it is not fully equipped with the necessary equipment for monitoring traffic and issuing citations. Cupi explained that the Impala is being used for court appearances and classes that are outside of the village. McCormick reminded Cupi to get all overtime approved.

17. J. McCormick pointed out the police uniform policy that was drafted. McCormick asked that all the board members take the policy home and review it, come up with possible needed changes and bring it back to the August board meeting.

Buildings & Grounds:

18. B. McCormick and Larmore reported that Citizen Karkers had purchased the property at 407 W. Walnut Street. Maintenance was asked why the property was mowed prior to the purchase to which the board member was reminded that they were directed to at the June regular board meeting. Maintenance also reported that they had mowed the lot at the corner of Payne and Vine Street. There were concerns voiced over the property at 100 W. Main street and the length of the grass there.

19. Clerk Coon was asked to update the board on the status of Attorney Bosich with the old high school building. Coon has been unable to get compliance from Bosich in getting a copy of the letter that was supposedly sent to John Richards. Clerk Coon was asked to try again to obtain a copy of the letter.

Streets & Alleys:

20. Nothing was presented to the board at this time.

Health:

21. Nothing was presented to the board at this time.

Old Business:

-Nothing was presented to the board at this time.

Village of San Jose  
Board Meeting Minutes  
July 18, 2016

New Business:

- Skelton handed out his “recommendations for village clerk” and asked that the board review the document for discussion at the August board meeting.
- Nolan thanked the police for a job well done and encouraged the board to show their backing of the police department.
- Nolan asked Citizen M. Heimer for contact information on the owner of the property at the corner of S. 2<sup>nd</sup> & Arch Street, old Carpenter house, so they could be contacted about the state of the yard maintenance.

McCormick made a motion, with 2<sup>nd</sup> from Smith, to enter into closed session per 5ILCS 120/2 (c)(14) to discuss opening and approve previous closed session minutes. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**

Entered into closed session at 8:47 pm

Returned from closed session at 9:07 pm

22. Nolan made a motion, with 2<sup>nd</sup> from Skelton, to approve the closed session minutes dated May 9, 2016 & June 20, 2016. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**

Nolan made a motion, with 2<sup>nd</sup> from Skelton, to leave closed session minutes dated August 28, 2014, August 25, 2015 and September 8, 2015 closed due to continued need for confidentiality. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**

Nolan made a motion, with 2<sup>nd</sup> from Skelton, to open previous closed session minutes dated August 17, 2015, September 15, 2015, September 19, 2015, November 16, 2015, December 14, 2015 and January 18, 2016 due to no longer needing confidential treatment. **Roll call vote: Tibbs, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: Allen Motion carried**

-Clerk Coon explained to the board the standing of the insurance claim involving the tree that fell onto the truck. Coon reported that the insurance had denied the claim due to the accident occurring due to an act of God.

Smith made motion to adjourn with 2<sup>nd</sup> from Nolan.

Meeting adjourned at 9:12 pm