

Village of San Jose
Board Meeting Minutes
October 17, 2016

Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Allen, McCormick, Skelton, Tibbs, Nolan and Smith Absent: None

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Maintenance McCormick, Maintenance Larmore, Engineer Burris (7:15), Water Superintendent Albers and nine (9) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

McCormick made motion to approve the consent agenda consisting of the minutes of the June 20, 2016 board meeting and the treasurer's report with 2nd from Nolan. **Roll call vote: Allen, Aye; McCormick, Nay; Smith, Aye; Tibbs, Aye; Skelton, Aye; Nolan, Aye Motion carried**

Citizen Concerns:

1. Citizen R. Jennings addressed the board with his concerns and problems with his neighbor and explained that he had brought his concerns to Chief Cupi and the mayor with no resolve to the matter seen. McCormick asked Jennings when the last time he spoke with the chief in regards to this matter with Jennings responding that he had never discussed the matter directly with Chief Cupi because of his opinion of Chief Cupi. McCormick explained to Jennings that this was an ongoing matter and that Chief Cupi had looked into the situation. Worlow explained that Cupi had taken the matter to the Mason County State's Attorney for review to which Cupi corrected Worlow and explained that the State's Attorney has not received the case based on the video supplied to Cupi and the fact that the person in the video cannot be properly identified and because there has not been a copy of any official survey of the property supplied to the police department for review in knowing where the property line is. Jennings stated that he had turned in a copy of the survey to which Cupi stated she did not have a copy of one. Jennings questioned Worlow as to why this matter had not been investigated to which Worlow explained that the matter had been investigated and it was found to be a civil matter. There was further dispute over the facts of this matter until Worlow expressed that the discussion was over due to the time length allotted for a citizen's concern and moved on with the meeting.

-Misty Bell with the Illini Central Economic Zone spoke to the board in regards to a group that has been formed to establish an economic zone in the Illini Central School District incorporating Mason City, San Jose and Easton. Misty reported of a meeting that will take place on November 2, 2016 at the City Limits Restaurant starting at 7:00 pm. Misty explained what the purpose and mission of this group was and asked that she be given names of individuals in the village that would possibly be interested in being a part of this group to afford her the opportunity to send them an invitation to listed meeting. Misty explained that regional mapping was being considered at a cost of \$1500.00 in Spring, 2017 and that citizens of the village may be asked to donate funds to offset this cost. Allen stated that she would be in contact with Bell to submit names of possible participants.

-Citizen G. Abner expressed her thoughts regarding the purchase of energy drinks by minors inside the village. This discussion was postponed to the Health & Safety Report section of this meeting.

Mayor:

2. Worlow explained that the hours for trick or treating needed to be set. McCormick made a motion, 2nd by Nolan to set trick or treating hours to be on October 31, 2016 during the hours of 5:00-8:00 pm. **Viva Voce: 6-0 Motion carried**

Clerk:

3. There was nothing reported or presented to the board at this time.

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Engineer:

4. Burris reported that we are still waiting on the federal government to announce and release the funding allotment and that the poverty rate still stands at an all-time low of 1.375%.
5. Burris passed around a tentative agreement with Rural Development but stated that the State Engineer still needs to review the agreement. Burris explained the concerns along Route 136 and the possible resolutions that would be part of the grant.

Maintenance Reports:

6. B. McCormick stated that all is going well and that Hunter HydroVac had completed the first phase of jetting and running a camera through 5000' of main sewer line. There were questions pertaining to the future scheduling of this project to which B. McCormick explained that Ron from Hunter would schedule the village for another 5000' every year unless the board decided to do more footage during a given year.
7. Burris handed out a proposal for material needed to repair the drainage ditch at 205 W. Elm (old township buildings) to include materials only, at a cost of \$2766.20, with the understanding that village maintenance personnel would be doing the labor for the project. Allen made a motion, 2nd by Nolan to complete the project as proposed at 205 W. Elm Street at a cost of \$2766.20 and the village maintenance personnel doing the labor. **Roll call vote: Allen, Aye; McCormick, Aye; Smith, Aye; Tibbs, Aye; Skelton, Aye; Nolan, Aye Motion carried**
8. B. McCormick reported that the culvert at 112 N. 1st Street needs replaced at a cost of \$613.00 for two sections of 40' x 21" culvert pipe. Skelton made a motion, with 2nd from Nolan, to purchase the culvert needed and have the village maintenance install the culvert. **Roll call vote: Allen, Aye; McCormick, Aye; Smith, Aye; Tibbs, Aye; Skelton, Aye; Nolan, Aye Motion carried**
9. B. McCormick reported all of our lines are in place and ready to go at the East Vine Street project but that the project is currently on hold pending the involvement of one of the homeowners. J. McCormick stated that he had spoken with said homeowner and that decisions would be made soon so that the project could continue and get completed.
10. B. McCormick reported that the tires on the Chevy Pick-up truck were found to be bald so approval was given by Trustee McCormick to order and replace the tires at a cost of \$550.00 obtained through Illini Outlaw Diesel at government price. Nolan made a motion, with 2nd from Allen, to approve the purchase of the tires and to take the truck to Firestone in Pekin for an alignment. **Roll call vote: Allen, Aye; McCormick, Aye; Smith, Aye; Tibbs, Aye; Skelton, Aye; Nolan, Aye Motion carried**

Zoning Board:

There was nothing presented or discussed during this portion of the meeting.

-COMMITTEE REPORTS-

Water & Sewer:

11. The board reviewed the report as submitted by Water Superintendent Albers. Albers reported that there is no wastewater report yet but it is submitted and will be coming. Skelton questioned the back-up high pressure pump that was discussed to purchase. Kim explained that he hasn't ordered one but that he has access to one so there is no problem moving forward.
12. The board reviewed the report as submitted by Water Clerk Karker. There were no questions or concerns presented and it was noted that he lost water percentage was lower. Allen announced that she was giving permission for Clerk Coon to help Karker with the November billing cycle.

Finance:

13. There was a break taken to allow the board to review the paid and outstanding bills for the village.

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14. Upon return from the break, Smith made a motion, 2nd by Nolan, to approve all paid bills and pay all outstanding bills for the month. **Roll call vote: Allen, Aye; McCormick, Aye; Smith, Aye; Tibbs, Aye; Skelton, Aye; Nolan, Aye Motion carried**

-Skelton announced that next month there would a mid-year budget review report that would be made available for discussion.

Police:

15. The board reviewed the report as submitted by Chief Cupi. The report showed that there were forty-one (41) total calls for the month with no felony arrests. There were ninety-six (96) total traffic stops with sixty (60) citations written and one impound fee collected. There was \$343.22 spent on gasoline with 460 hours worked. There were no further questions for Cupi.

16. McCormick announced that the changes to the police uniform policy would be reviewed at the November 2016 regular board meeting but would not go into effect until January 2017.

-Nolan questioned if there would be two officers on during trick or treating hours on Halloween to which Cupi confirmed that there would be.

Buildings & Grounds:

17. Worlow reported that he had spoken with Attorney Bosich who had explained that the Mason County Clerk office has recently provided the documentation needed pertaining to the property lines at the old high school building which would allow her to proceed with getting the building condemned. Park Board member J. Higdon voiced his concerns over the liability of the integrity of the building's structure.

18. Nolan reported that she has been unable to get into contact with the owners of 201 S. 2nd street and asked for the matter to be placed on the November 2016 regular board meeting agend.

Streets & Alleys:

19. The board commended the maintenance personnel on a job well done with the cleaning and scraping of the roadways in the village.

Health:

20. Citizen G. Abner was allowed for voice her concerns over the issue of minors purchasing "energy drinks" being allowed inside the village. Abner asked if the board would consider placing a ban on the purchase by minors. Skelton and Tibbs voiced their opinions of the subject. Worlow will consult Attorney Bosich to see what, if anything, can be done and report at the November, 2016 regular board meeting.

Old Business:

There was nothing brought before the board for review or discussion at this time.

New Business:

There was nothing brought before the board for review or discussion at this time.

McCormick made a motion, 2nd by Allen, to enter into closed session per 5ILCS 120/2 (c)(5) to discuss the clerk appointment and attorney matters. **Roll call vote: Allen, Aye; McCormick, Aye; Smith, Aye; Tibbs, Aye; Skelton, Aye; Nolan, Aye Motion carried**

Entered into closed session at 7:54 pm

Returned from closed session at 8:14 pm

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21. There will be a special board meeting called for October 25, 2016 to allow the board to interview possible candidates for the appointed position of village clerk. This meeting will be held at village hall and will begin at 6:00 pm. Allen encouraged all board members to enter into the special session with an open mind and come prepared to ask specific situational questions of each candidate.

22. There was no recommendation coming out of the closed session pertaining to the attorney matters.

-Allen asked the board to contact Misty Bell with names for the Economic project and further explained what this project could do for the village.

-Smith asked Clerk Coon of her willingness to remain as appointed clerk until the 2017 consolidated election. Coon is to ponder this possibility and report back at the special board meeting on October 25, 2016.

-Trustee McCormick apologized to Clerk Coon for comments made that were unfounded.

Allen made a motion, 2nd by Smith, to adjourn the meeting. Viva Voce: 6-0 Meeting adjourned at 8:30 pm.

Recorded by:
Stacy Coon, Village Clerk