

Village of San Jose  
Monthly Board Meeting June 19, 2023

Monthly Board Meeting was called to order by President Worlow at 7:00pm, on Monday, June 19, 2023. Meeting was held at Village Hall, 309 S 2<sup>nd</sup> Street San Jose, Illinois. Roll call taken: Present: Allen; Blackstock; Nolan; Price, R Tillquist, Cross; 6 present. Also, in attendance: President Worlow, Water Superintendent Albers, Engineer DeSplinter and Clerk Shelley. Citizen attendance was Craig Miller. Meeting agenda was posted more than forty-eight in advance on the village website, outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

**Consent Agenda:**

Motion made by Allen to approve the consent agenda minus, seconded by Nolan. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

**Citizen's Concerns:**

Mr. Miller asked if village offered any assistance with Ameren bills? Trustee Allen stated the village does not offer assistance but there are organizations that do, specifically in Logan County. Trustee Price provided number for Mrs. Wyrick as township may provide assistance. Mr. Miller asked about electrical aggregation and was advised that Energy Harbor was the selected aggregate, but the contract does not go into effect until July.

**President:**

Trustee Allen made a motion to approve Ordinance 23-003 and Trustee Nolan seconded the motion. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

Trustees reviewed draft ordinance violation notice. Trustee Price made a motion to approve the notice and Trustee Allen seconded the motion. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

**CLERK:**

Trustees reviewed quotes for the new website provider and decided to defer this issue to July meeting.

Trustees reviewed possible domain addresses and cost and Trustee Allen made a motion to purchase villageofsanjose.com, the motion was seconded by Trustee Cross. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

After discussion regarding the need for a second FOIA Officer, Trustee Tillquist agreed to take the FOIA course. Clerk Shelley agreed to call the Attorney General's office about their recommendations for a police FOIA officer and if they had any recommendations who can access police files.

**ENGINEER:**

Engineer DeSplinter presented pictures of wet well at 1<sup>st</sup> street lift station and recommended village approve change order for approximately \$24,000. Water Superintendent Albers agreed that the wet well should be addressed during the installation rather than later. Trustee Allen made a motion to approve \$26,000 for the project and Trustee Nolan seconded the motion. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

**FINANCE:**

Trustee Nolan made a motion to pay bills and seconded by Trustee Price. Allen aye, Price aye, Blackstock aye, Tillquist aye, Cross aye and Nolan aye. Motion carries.

Trustees discussed whether to pay employees an hourly rate or flat rate for mosquito spraying. Trustees agree to pay \$60 per spray as long as the employee worked 2 hours. No vote was taken as this was a previous policy.

**ZONING:**

Nothing to report.

**MAINTENANCE:**

Nothing to report.

**WATER, SEWER & GARBAGE:**

Trustees agreed that residents that have water service disconnected for extended periods of time will not be charged garbage for the period of time outside of the quarterly report to Republic Services.

Trustees reviewed the quote from El Dorado for cloud-based water billing software and decided to move the item to the July meeting.

**POLICE:**

Trustee Price advised the board of her actions to find a police chief and possible incentives. She also discussed reports she and Mayor Worlow are now responsible for. Trustee Price also discussed purchasing options available through the State of Illinois and Trustee Price will set up a GSA account. Trustee Price also stated there were several items in the police office that carried no value. No decision was made as to how to handle these items.

**BUILDING & GROUNDS:**

Nothing to report.

**STREETS & ALLEYS:**

Mayor Worlow stated that culverts as Furlane and Canada property will be replaced, depending on available employees.

**HEALTH & SAFETY:**

Trustee Tillquist reported she continues to research status of abandoned properties. Clerk Shelley agreed to send a letter to the owner of the property at northeast corner of 1<sup>st</sup> Street and 136 requesting the small shed be removed. Village may offer to tear down the shed. Clerk Shelley also agreed to find the owner of the vacant mobile home in the rear of the trailer park.

**Unfinished BUSINESS:**

Purchase and installation of steps for white pick-up truck deferred until maintenance has opportunity to review all options.

**NEW BUSINESS:**

Nothing to report.

Motion to adjourn at 8:20 pm by Trustee Allen, seconded by Trustee Price, unanimous approval.

Respectfully submitted, Patti Shelley, Village Clerk