

Village of San Jose
Board Meeting
January 21, 2019

Board Meeting called to order by President Worlow at 7:00pm. Meeting was held at Village Hall, 309 S 2nd Street San Jose, Illinois. Roll call taken: Present: Skelton, Allen, Nolan, Blackstock, Thomas, Tillquist; six (6) present.

Also, in attendance: President Worlow, Clerk Custodio, Treasurer Shelley, Engineer Desplinter, Chief Marlo, Maintenance Larmore, and 1 citizen. Meeting agenda was posted more than forty-eight in advance on the village website, outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Mayor Worlow asked for approval of the Consent Agenda, Trustee Allen made motion to approve Consent Agenda, 2nd by Trustee Skelton, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay.

Citizen's Concerns:

P. Shelley asked about snow fencing for Locust Street, as drifting during recent weather has been bad. Maintenance J. Larmore will get in contact with farmer and see if okay for village to put up snow fencing next year; village has fencing, would need to purchase new posts.

President:

Trustee Skelton made motion to approve Mayor Worlow's recommendation of D. Shepherd as Building Inspector, 2nd Trustee Allen, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay. D. Shepherd will carry his own insurance.

Trustee Skelton made motion to approve Mayor Worlow's recommendation of Alex Custodio, Lisa Hammel and Russ Hancock as new members of the Zoning Board, 2nd Trustee Allen, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay.

Clerk:

Trustee Skelton made motion to Ratify R-19-526 Credit Collection Partners Agreement, which was voted on and approved at the December 17, 2018 Board meeting, 2nd Trustee Allen, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay.

Clerk cont'd:

Trustee Skelton made motion to adopt ICRMT Village of San Jose Employee Handbook, 2nd Trustee Thomas, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay.

Trustee Skelton made motion to approve the General Engineering Agreement with CM&T, Inc., 2nd Trustee Nolan, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay.

Engineering agreement between CM&T, Inc. and the Village regarding the Old San Jose High School building was tabled until a later date.

Trustee Skelton made motion to approve R-19-524 2019 MFT Program, with the addition of \$2,000.00 to cover cost of salt and rock, 2nd Trustee Nolan, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay. Engineer Desplinter will get corrected document prepared and meet with Mayor Worlow and Clerk Custodio to have documents signed.

Trustee Nolan made motion to approve ordinance 19-525 Revising 6-5-9 Parking during snow season, of the Village Code, 2nd Trustee Skelton, roll call vote: Allen yea; Nolan yea; Blackstock nay; Thomas yea; Skelton yea; Tillquist yea; motion passed 5 yeas, 1 nay.

Engineer:

Engineer Scott Desplinter presented to the board the following watermain project easements for approval and authorization of compensation: Wanda L. Clark Irrevocable Trust \$800.00; Scott and Lisa Hammel \$500.00; John Ingersoll \$1,200.00 (\$300.00 temporary easement to access property, while work is being done, \$900.00 permanent easement).

Trustee Skelton made motion to approve all easements and authorize compensation be paid to citizens, 2nd Trustee Tillquist, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nay. Engineer Desplinter will be in contact with Clerk Custodio to set meeting to sign official documents.

Verbal approvals were given to proceed with the watermain project, several final things need to be done before work is put out for bid.

Zoning: no report

Maintenance:

Maintenance J. Larmore reported he felt that a good job was done plowing the village streets following the recent snow fall. Thanked Trustee Tillquist for coming to assist with plowing early in the morning after working a full shift.

Water & Sewer: no report

Finance:

Payment of Bills - Trustee Skelton made motion to pay bills, 2nd Trustee Tillquist, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nays.

Treasurer Shelley reported to the board that she would like to add the Village Clerk as a 2nd signature on checks, as there are times when a check is needed right when she writes it, and she has to find a 2nd signature; village clerk is present some of those times and this would be helpful. Trustee Nolan made motion to have Village Clerk added as 2nd signature on checking account, as long as the auditor approves it first, 2nd Trustee Allen, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nays.

Police:

Chief Marlo reported there have been 60 warnings, 124 citations, 2 arrests under the influence, 1 warrant arrest, 1 arrest unlawful use of weapon, 3 meth arrests, 4 suspended license, total fines \$19,423.76.

Trustee Blackstock brought up clearing of snow from liquor store parking, as police sit in lot to observe traffic; the village cannot plow private property; Trustee Nolan stated that after getting permission for property owner, her husband's plow will clean the parking area for police.

Building & Grounds:

Flooring for Village Hall and Masonic Building – Trustee Nolan made motion to allow Mayor to spend up to \$7,500.00 for flooring, 2nd Trustee Tillquist, roll call vote: Allen yea; Nolan yea; Blackstock yea; Thomas yea; Skelton yea; Tillquist yea; motion passed 6 yeas, 0 nays. Trustee Nolan will come up with a list of cleaning requirements for Masonic building rentals, discussion of charging a deposit for cleaning, possibly free for citizens to use.

Streets & Alleys:

Looking into acquiring a 'snow dog' to assist with clearing intersections of snow, will check state surplus site.

Health & Safety:

Mosquito Spraying – Justin Nation of B&L Pest Control made presentation to board, giving proposal for spraying the village, \$4,000.00 would cover April to October season; using the chemicals that the village has left over from last season, charging extra, only for their chemical if needed; Trustee Allen would like to see a cost comparison, Treasurer will gather information for comparison. No action taken at this time, so that trustees may look at cost comparison.

Old Business:

None

New Business:

Mayor Worlow is reviewing the handicapped accessibility of the municipal buildings, will be making suggestions to become compliant.

Trustee Allen made motion to adjourn meeting at 8:09pm, 2nd Trustee Tillquist, motion carried.

Respectfully submitted,
Jayne Custodio, Village Clerk