

Village of San Jose
Board Meeting
December 20, 2021

Monthly Board Meeting was called to order by President Worlow at 7pm, on Monday, December 20, 2021. Meeting was held at Village Hall, 309 S 2nd Street San Jose, Illinois. Roll call taken: Present: Allen; Cross; Custodio; Nolan; Price; 5 present. Also, in attendance: President Worlow, Clerk Custodio, Treasurer Shelley, Engineer Desplinter, Maintenance Larmore, Chief Binigar. Meeting agenda was posted more than forty-eight in advance on the village website, outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

President Worlow asked for approval of the Consent Agenda, Trustee Allen made motion to approve Consent Agenda, 2nd Trustee Price, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; carried 5 yeas.

Citizen's Concerns:

A.Lewis and L. Nugent, owners of 301 S. 4th St. asked for clarification of Stop Work Order on property; they were informed that they need a building permit to make change to roof height. They will mail in a permit, for Building Inspector Shepherd to review.

President:

President Worlow appointed C. Tillquist as Trustee to fill vacancy caused by resignation of T. Williams. C. Tillquist sworn in as Trustee by Clerk Custodio.

Trustee Nolan made motion to have attorney research the procedure for making Clerk position into an appointed position, 2nd Trustee Allen, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas.

Clerk: no report

Engineer:

Trustee Allen made motion to accept Hydro-Kinetics Corp Proposal #21-E6734 of \$70,895.00 for the NW Pump Station, 2nd Trustee Custodio, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas. MFT close-out, \$26,964.92, all money came from Rebuild IL fund. Paperwork will be submitted to IDOT.

Finance:

Payment of Bills – Trustee Allen made motion to pay bills, 2nd Trustee Nolan, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas.

FYI – employee manual revisions to be voted on at January 2022 board meeting.

FYI Budget 2022 – any large budget expenditures need to be reported to Treasurer Shelley at January Board Meeting.
FYI – village property that is sold, needs to be reported to insurance and removed from the policy.

Zoning: no report

Maintenance:

Maintenance worker Larmore reported needing water meters. Trustee Allen made motion to purchase 10 water meters, 2nd Trustee Nolan, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas.

Water, Sewer & Garbage: no report

Police:

Police Chief Binegar reported the following: Transfer Department to new chief and all paperwork and contacts involved; clean department and being organizing files; trade equipment with Radarman and received tow radar units for both squads for only the cost of installation of units to the squads \$150.00; Set up Govdeals account to begin auctioning off unused equipment for funds to purchase equipment for the Department

Inventory evidence room and create a logbook to account for the evidence inside the evidence room; repaired squad radio in Impala; set up department's computers to print through router on all computers; organized squad room and evidence locker area; started requesting evidence that is no longer needed to be destroyed with the States Attorney's permission; Completed paperwork with LESO to get account transferred over; remove old and outdated paperwork and replace with up-to-date paperwork for officers; updated the departments policy book/General Orders of the department.

Enforcement Activities: 3 building checks; 5 Verbal warnings; 1 misdemeanor arrest; 6 state citations; 10 traffic stops; 2 ordinance checks; 1 impound/seized vehicle.

Building & Grounds:

property owner at 104 W. Arch having tree trimmed at their expense; getting estimates for replacement lights in waterworks building.

Streets & Alleys:

Snowplow and blades are ready buy not yet on truck; village has good supply of salt and cinders; Chair Price, Engineer Desplinter, Maintenance Larmore and President Worlow will meet at 4pm on January 10th to drive through the village and evaluate for potential MFT work for next year.

Health and Safety:

Larmore will update board with the amount of mosquito abatement on hand; operator testing will be in February.

Unfinished Business:

No old business to report.

New Business:

Trustee Tillquist made motion to accept the recommendation from Closed Session Per 5ILCS 120/2(2), giving all village employees Christmas bonuses in the amount of \$100.00 after taxes, 2nd Trustee Custodio, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas.

Motion by Trustee Allen, 2nd Trustee Price to go into Closed Session Per 5ILCS 120/2(2) at 7:30pm, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas.

Motion by Allen, 2nd by Tillquist to return to Open Meeting at 7:43pm, roll call vote: Allen yea; Cross yea; Custodio yea; Nolan yea; Price yea; Tillquist yea; carried 6 yeas.

Motion to adjourn meeting at 7:48pm by Trustee Tillquist, 2nd Trustee Allen, all in favor.

Respectfully submitted, Jayne Custodio, Village Clerk