

Village of San Jose  
Finance Committee Meeting  
July 6, 2015

Meeting called to order at 6:30 pm by Mayor Worlow.

Present: Allen, Coon, Smith, Tibbs, Skelton and Nolan

Also present: President Worlow, Clerk Coon, Maintenance Supervisor Conrad (6:40) and five citizens

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Mayor Worlow began the meeting by asking Clerk Coon to contact Maintenance Supervisor Conrad about attending the meeting to report on agenda item #1.

Buildings & Grounds

2. While waiting for Conrad to arrive Skelton explained his understanding of the property at 316 W. Walnut, that is village owned, and he expressed his reasoning for suggesting that this property have bids accepted for its sale. Smith questioned if there would be stipulations (i.e. a minimum acceptable bid) decided upon prior to receiving any bids. It was reported by Clerk Coon that this property is two and a half lots. Smith suggested that "fair market value" for said property would be approximately \$2500.00 but not to accept a bid lower than \$750.00.

Recommendation:

Open bids for the property located at 316 W. Walnut to be received and opened at the August 17, 2015 regular board meeting. Clerk Coon was instructed to place an advertisement in the Banner Times reflecting this matter and to include that the "village reserves the right to refuse all bids".

1. Conrad questioned what the need was for the list that he was given by Skelton given that eight of the entries on the list were already being done by maintenance as needed and required. Skelton and Conrad went through each item listed with Skelton giving explanation for the inclusion of certain items. Conrad expressed his concerns with Skelton not allowing ample time for the projects to be completed given the weather conditions and other emergency situations that had arose. Skelton explained that a progress report was all that was asked for and then explained his opinions of needing an ongoing project list available for maintenance to work through. Allen voiced her opinions of creating such a list and expressed her appreciation for the job that maintenance personnel have been doing and encouraged the rest of the board to follow suit. Conrad updated that the paint for the striping and police station has been purchased and then there was a discussion about the sandblasting and painting of the fire hydrants. The signs located on Route 136 were also discussed. There were questions and discussions about why the lift stations and lagoons need to be checked at the end of the work day instead of the beginning which is the normal practice.

Streets & Alleys

3. Worlow explained why the matter of changing the stop signs was initially brought up. Nolan reported that she had talked with citizens in the area of said stop signs and they were not in favor of the change due to potential winter road conditions. There were further discussions about this change in the stop signs.

Recommendation:

Leave the stop signs in their current locations and do not change anything.

4. Nolan expressed her concerns with ruts and holes in the alley between Vine and Race in the block between Logan and Payne Streets. There were discussions about using the road chippings instead of CA 6 gravel on this area. Citizen C. Thomas questioned the alleyway on his property. There were discussions of relinquishing alleys and the concerns involved with that. There were further discussions pertaining to the alleys in the village.

Recommendation:

Conrad has been asked to look at the alleys of concern and use grinding on the holes on the alley in the block between Vine/Race and Logan/Payne Streets.

5. Clerk Coon explained the concerns of Treasurer Shelley in regards to the installation of the new sidewalk located on W. Walnut due to the budget problems being felt from the state. There was a discussion about if the entire 300' block needed replaced or if a smaller section could be done. Nolan questioned why Treasurer Shelley was not in attendance to which Allen addressed this question. There were further discussions about this matter.

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Recommendation:

Leave the vote stand on this matter as was voted on at the June 15, 2015 board meeting.

-There was a discussion about a driveway and ditch plugging problem at 206 N. 1<sup>st</sup> Street. Conrad will look into this situation further.

-Smith explained the monthly expense sheets, which are received by the board members during regular board meetings, to Skelton.

Police:

6. Coon reminded the board of the discussion from the board meeting pertaining to changing the curfew hours on Friday and Saturday nights from the current time of midnight to 11:00 pm. There was a discussion about the reasons for this change with various board members voicing their opinions on the subject.

Recommendation:

Leave the curfew hours set as they currently are written.

7. Coon reported that the repairs for the 2007 Charger are quoted, from Roland Rich Ford in Delavan, as approximately \$6000.00 to fix the radius arm bushings and do an internal rebuild on the motor due to it burning oil. There was discussion about the accuracy of these findings with Coon giving further clarification. Coon reported that currently the total inspection bill is \$100.00 with a recommendation from Roland Rich that the spark plugs be replaced and the vehicle used as a back-up only at a cost of an additional \$300.00 which would only make the vehicle last until a replacement could be found. There was discussion about where the oil was leaking from and how to proceed with any potential repairs.

Recommendations:

- a. pay the inspection fee only and leave the vehicle set until a decision is made in the future
- b. consider accepting closed bids on the vehicle to sell it

- Allen asked Coon if there was a need for two police officers to be working during the nights where there are board meetings. Coon explained that this had only happened for training purposes and would not be common practice.

-Coon announced that Officer Anderson had tendered his resignation and was no longer employed with the village.

Meeting adjourned at 7:33 pm.

Recorded by:  
Stacy Coon, Village Clerk