

BUILDINGS & GROUNDS

George Davis settlement agreement

WATER & SEWER

Discussion regarding a bill received from Meaker for improper JULIE marking

POLICE

Police Procedures

Karker

Enter closed session per 5ILCS 120/2 (c) (1) Employment matters

ADJOURNMENT

Meeting called to order by Chairman Smith at 6:35 pm.

Trustees Karker, Tibbs, Coon and Smith in attendance with Blackstock and Nolan absent

Chief Cupi and Officer Spickard also in attendance

BUILDINGS & GROUNDS

1. George Davis settlement: A copy of the Settlement Agreement that was entered into between George & Terrie Davis and The Village of San Jose on October 5, 2012 was reviewed by the trustees present. Smith discussed how to proceed with said agreement.

Recommendation: Mayor Skelton is to contact Attorney Bates, of Woods & Bates Lincoln, IL, to continue with proceedings as outlined in the agreement.

Smith opened a discussion pertaining to his tardiness for this meeting. Smith explained that several citizens had questioned why there was several parking tickets issued on date of meeting with no prior warnings or notifications made that such tickets would be written and asked for clarification. Karker voiced her concerns regarding the issuance of citations over warnings of first time offenders. Remainder of discussion was placed on hold until later in the agenda under Police Procedures.

WATER & SEWER

2. Meaker bill: Chairman Tibbs and Clerk Coon explained the situation with an improperly located sewer line at 215 E. Vine Street that occurred due to equipment malfunction. Tibbs recommended paying the bill that had been submitted by the residents at said address since this improper locating was the responsibility of the maintenance personnel and village owned equipment.

Recommendation: To pay the bill, totaling \$165.00, for reimbursement for added expense to homeowner due to an improperly located sewer line.

Chairman Tibbs and Clerk Coon then explained a complaint that was received from John Richards Jr. in regards to the ongoing sewer issue at 207 S. 5th Street (old high school) Tibbs called for a Water & Sewer committee meeting to be held on October 15, 2013 to allow for further discussions and possible resolution to the matter. Clerk Coon to notify all involved with the matter to attendance at said meeting.

POLICE

3. Police Procedures: Karker asked Chief Cupi if warnings could be handed out before a citation is issued and inquired about the procedure moving forward. Chief Cupi explained to the trustees present the direction she had been given by Mayor Skelton pertaining to a parking violation of Citizen J. McCormick having his vehicles parked over a sidewalk at his residence(209 E. Arch). Chief Cupi expressed her observations of Mr. McCormick parking over said sidewalk at his residence and that it was her understanding that said sidewalk was slated for removal, per board meeting in September 2013, therefore; it was her opinion that no citation should have been issued. Chief Cupi reported that she had discussed this matter with Mayor Skelton prior to the issuance of any citations. Chief Cupi continued, due to Mayor Skelton's insistence that Mr. McCormick in fact receive a citation, for the above stated parking violation, then all parking violations

in the village would be issued a citation in accordance to village ordinances to which Mayor Skelton agreed and directed Chief Cupi to execute citations as instructed. All trustees present expressed their appreciation in which Chief Cupi had handled the situation.

Karker produced a packet of paperwork, which she had obtained from the Mason County Sheriff Department of possible procedures for adoption by the Village of San Jose. Clerk Coon was asked to make copies of said packet for distribution to Chairman Coon, Chief Cupi and Committee member Nolan for review and consideration. Chief Cupi reported that the current police manual is being reviewed for potential updating and that new ordinance tickets are being drafted for review and consent of the Village Attorney. There was further discussion about the events of the day and possible procedure/policy going forward. Possible notices with the water bills could be sent out. Chairman Coon and Chief Cupi pointed out that a policy should not be written regarding warnings/citations due to there being a need for officer discretion. Chairman Coon encouraged everyone to allow the police force to do the job they were hired to do and reminded all that if Chief Cupi was given a direct order/instruction that she would execute said order fairly to all violators.

Karker explained changes that she felt may need to be placed into effect pertaining to probationary period for the police officers which can be discussed as the manual get reviewed. Karker asked Chairman Coon for better communication inside the Police Committee. Chairman Coon agreed to make more frequent contact to the committee members.

Smith updated the trustee present on: 1) 407 W. Walnut address. Smith reported that Mr. Mattingly had been in contact as promised and was still waiting on paperwork to come back from the current owner of said property to afford for the change in title and deed. 2) D. Skelton porch roof work has been completed.

4. Entered closed session per 5ILCS 120/2 (c) (1) Employment

Exited closed session at 8:20 pm. The following recommendations will be taken to the Village Board meeting on October 21, 2013 for final vote:

- 1) Terminate John Lewis' employment with the village as a police officer
- 2) Offer Justin Kitts employment as a police officer with a beginning wage of \$12.00/hour during a 90-day probationary period then to be increased to \$13.00/hour.
- 3) Pay John Lewis for his normal eight hour shift that would have commenced on October 11, 2013 which would also be his date for termination by Chief Cupi and Mayor Skelton to be done at the beginning of his shift at approximately 5:00pm.

Chairman Coon reported on a problem with the Toughbook Computer which is mounted in the Charger squad car which is being taken care of by Chief Cupi.

Smith reported on a potentially dangerous "treehouse" that has been erected at 107 W. Walnut and asked for assistance in locating ordinances that pertain to such a structure.

Officer Spickard reported that Mr. Schuch's intentions are to have the garage, at 300 W. Main Street, removed within 30-60 days.

Clerk Coon asked for permission to include review of documents from Sterling Codifiers to be included on the October 15, 2013 committee meeting agenda. Permission granted

Meeting adjourned at 8:25 pm by Chairman Coon.