

Village of San Jose
Regular Board Meeting
September 15, 2014

Clerk:

9. Clerk Coon drew the board's attention to the ID badges that had been placed in their board packets.

10. Clerk Coon announced that the opening date for circulating petitions of election for the upcoming 2015 consolidated election is September 23, 2014 with the first date to file being December 15, 2014 at 8:00 am and continuing until December 22, 2014 until 5:00 pm. Clerk Coon also announced that the general question regarding the clerk position being elected would appear on the November 2014 general election ballot.

Engineer:

11. Engineer Burris reported that the correspondence with the owner of 100 E. Race Street is still being waited on and a follow-up call will be made within a short time.

-Burris reiterated that the conversation with the Casey's Engineer firm went favorably with few concerns being seen.

-Nolan asked Burris to examine the storm culvert that runs under Route 136 with openings on the NE and SW corners of intersection with 1st Street for safety concerns. Burris explained that this culvert is an IDOT drain but agreed to look into the concerns as stated.

-Nolan inquired about the water run off at the 4th & Main Street intersection as the water was running into a garage at 400 W. Main. Burris was asked to look into this problem.

-Burris reported that the standing water concerns in the 200 block of East Arch Street were looked at and it was determined that there are no ditches for the water to flow through causing rain run-off to stand in the low areas. Burris has tried to find a solution to this matter and will continue to search.

-COMMITTEE REPORTS-

Water & Sewer:

12. The board reviewed the report as submitted by Water Superintendent K. Albers. There were no questions or concerns pertaining to the report.

13. The board reviewed the water report as submitted by Clerk Coon. There were concerns over the water loss percentage to which Clerk Coon explained that the water project loss had been estimated and after discussion found that the estimation was low. There was a discussion about the citizens that are on payment plans to which Clerk Coon assured the board that all payments were being met monthly at this time.

14. A new aerator for the lagoon was ordered as per the recommendations from the committee meeting dated August 25, 2014. This aerator is a requirement from the EPA inspection that was completed in August 2014. Blackstock made a motion to allow payment for the required aerator with 2nd from Tibbs. **Roll Call: Smith; Aye, Tibbs; Aye, Karker; Aye, Blackstock; Aye, Nolan; Aye, Coon; Aye Motion Carried**

Finance:

15. There was a break taken to allow the board to review all outstanding and previously paid bills for the village.

16. Treasurer Shelley explained concerns over contractors being hired to do village work without determining a rate of pay and liability coverage prior to the commencement of any project. There was discussion about placing a temporary worker on the village's payroll or securing 'riders' as needed from the village insurance company when these situations arise. Shelley explained the complications with including these types of workers on the actual village payroll. Clerk Coon is to contact the village's insurance company to inquire about the potential of special 'riders' that might be able to be purchased. Shelley also explained that no contractor would be paid until they were in the billing system currently being used due to IL State laws.

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17. Smith made a motion to approve all bills, outstanding and submitted, for payment with 2nd from Coon. **Roll Call: Smith; Aye, Tibbs; Aye, Karker; Aye, Blackstock; Aye, Nolan; Aye, Coon; Aye Motion Carried**

-K. Albers asked about replacement cost being used on the village's current insurance policy versus actual cost. Clerk Coon is to check into this matter with CCMSI Insurance.

Economic Development:

18. Officer Spickard was not present at the meeting so there was no update on the bicycle park.

Police:

19. Chief Cupi reviewed the police report which showed: 63 total calls for the month of August, 53 tickets issued, 15 warnings issued with a total of 63 radar hours logged. There was approximately 99 hours per week scheduled with officers on duty and almost \$600.00 in fuel used for the month.

20. Coon reported that the new police vehicle is supposed to go into production on September 8, 2014 to arrive at the dealership September 22, 2014. Shelley inquired as to the amount for the total purchase price and the amount of any other checks that may need to be issued. Coon is to look into this and report back to Shelley.

21. Coon handed out copies of the mitigation list (on file) that was made. It was suggested to place the storm sewer replacement to the list and possibly add a new water tower project. Tibbs suggested trench boxes for digging. Burris explained that for the storm sewer replacement there are two steps: feasibility study and necessary replacement.

22. Smith made a motion to accept and approve all recommendations from the 8-25-2014 and the 8-28-2013 police committee meetings as recorded in their respective minutes with 2nd from Coon. Viva Voce: 6-0 Motion carried

23. Resolution #14-492R: Law Enforcement Mutual Aid Agreement (LEMAA) was reviewed. Blackstock made a motion to adopt Resolution #14-429R Law Enforcement Mutual Aid Agreement (LEMAA) with 2nd from Nolan. **Roll Call: Smith; Aye, Tibbs; Aye, Karker; Aye, Blackstock; Aye, Nolan; Aye, Coon; Aye Motion Carried**

Buildings & Grounds:

24. Burris reported that a surveyed new map had been located with a date for researching by Clerk Coon for the acceptance of said map. This map will aid in the updating of village boundaries with Logan County.

25. Smith explained that there was nothing further at this point to report regarding the building/fence permits sizing and fees. Smith and Clerk Coon are to draft a new ordinance before the October 2014 general board meeting for review and adoption.

Streets & Alleys:

26. Karker reported that the sidewalk work is completed and the replacement of the concrete approaches at the firehouse is under way. There were concern voiced pertaining to the covering of the village water line and shut off valve by the new concrete. Karker is to discuss this concern with Chief Hieronymus.

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Health:

27. There was discussion about a possible town-wide clean-up event. Clerk Coon and/or Blackstock are to look into a different way of organizing such an event.

28. The bug spraying schedule was discussed and it was decided to continue with spraying twice per week and then consider this matter again at the October general board meeting.

Old Business:

There were no subjects, comments or concerns brought to the board during this entry on the agenda.

New Business:

-Burriss made a suggestion to allow high school students needing community service hours for graduation or possibly an intern to work during the summer months on scanning board meeting minutes from the past onto an electronic device for preservation purposes.

-Nolan explained that she had received some concerns from citizens pertaining to Clerk Coon's recent absence for vacation. It was suggested that Treasurer Shelley or Chief Cupi be asked to have the office open for a couple of hours per day, if this situation arises in the future, for the payment of water bills.

No further business was brought before the village board so Nolan made a motion to adjourn at 8:24 pm with 2nd from Smith.
Meeting adjourned.

Recorded by: Stacy Coon, Village Clerk