

Village of San Jose  
Regular Board Meeting Minutes  
October 19, 2015

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2<sup>nd</sup> Street San Jose, Illinois.

Roll call taken: Present: Tibbs, Skelton, Nolan, Allen, Coon and Smith

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Attorney Bosich, Chief Cupi, Engineer Burris (7:45 pm); Maintenance Supervisor Conrad, Maintenance McCormick and twelve (12) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Smith made motion to approve the consent agenda consisting of the minutes of the September 21, 2015 regular board meeting, minutes of the October 15, 2015 Committee meeting and the Treasurer's Report with 2<sup>nd</sup> from Allen. Discussion: Skelton inquired about the minutes from the October 15, 2015 committee meeting minutes to where there was a line struck from the minutes that read "water & sewer personnel" due to the fact that there was not a "discussion" on this topic during the closed session portion of the committee meeting. Skelton asked about the police committee having the authority to hire an officer to which Skelton was informed that Chief Cupi had the authority to hire without immediate consent from the board with the hiring to be reviewed at the next council meeting.

**Roll Call Vote: Tibbs: Aye; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Aye; Smith: Aye Motion Carried**

Citizen Concerns:

-President Worlow announced and explained to the citizens that there would not be any discussions allowed that referred to village personnel, including police, in an open session of the board meeting.

1. Citizen C. Thomas handed out and read a prepared statement before the board. Thomas voiced concerns regarding police conduct in various matters, board members non-compliance with village ordinances and village employees being allowed to "bank" hours. Worlow produced the proper documentation needed to file a written complaint on any employee and the proper fashion in which to submit said complaint after being written. Allen explained the process for which complaints are processed and how to properly submit a complaint. Thomas asked Attorney Bosich to read the documentation that had been provided by Worlow to which Bosich complied. Upon reading said document, Bosich explained the document and showed an example of the manner in which a complaint must be filed in written which can then be delivered in person. A heated discussion was started with Worlow explaining that the citizen concerns portion of the meeting was complete and the remainder of the meeting would commence.

President:

2. The update on the property East of Casey's discussion waited until Burris arrived at the meeting.

3. Worlow set Halloween trick-or-treating hours the same as the previous year that being 5:00-8:00 pm. Worlow polled the board and saw no opposition to these hours.

-Citizen C. Thomas asked if there would be an allowance of bon fires to be held during these hours. After a discussion and reading of the current ordinances on open burning, it was decided that bon fires consisting of yard waste materials only would be allowed during the above mentioned time frame on Halloween. Clerk Coon was asked to publish this information on the village website and Facebook page.

Clerk:

4. Clerk Coon reported that the new identification badges had arrived and were in the packets of those they belonged to.

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Engineer report was postponed until later in the meeting when Engineer Burris arrived.

Maintenance Personnel Report:

7. Conrad reported that everything was running smoothly. Conrad pointed out that the small dump truck, the one which houses the spreader, was in need of many repairs. The extent of the repairs was discussed and Conrad was encouraged to check into a new truck that could be purchased to replace the existing one.

Zoning Board:

8. There were no matters brought before the board pertaining to zoning.

-COMMITTEE REPORTS-

Water & Sewer:

9. The board reviewed the report as submitted by Water Superintendent Albers with no questions or comments pertaining to the report.

10. The board reviewed the water billing report as submitted by Clerk Coon. There was a question about the increase in the water loss percentage. Clerk Coon explained that there was a house fire that caused it to be difficult to calculate the amount of water used for that event but cautioned that a new leak was possible given the increased amount of loss.

Finance:

11. There was a break taken so the board could review all paid and outstanding bills for the month. Nolan expressed her opinions and concerns over the lack of notification of the police committee meeting that was held on October 15, 2015 and refused to review any of the aforementioned bills.

12. There was discussion pertaining to the manner in which committee meetings are to be held to which the attorney explained that committee meetings can only be attended by members of the specific committee which is meeting, as per the Open Meetings Act of Illinois quorum statutes. Skelton made a motion to approve all paid bill and pay all outstanding bills with 2<sup>nd</sup> from Tibbs. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Abstain; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

Police:

13. & 14. Chief Cupi reported that there were forty-one (41) total calls for service; twenty-four (24) traffic citations written; forty-one (41) total traffic stops made; \$177.01 spent in gasoline and one hundred and sixty (160) hours worked in the month of September. Cupi reported that there was a low response at the first Neighborhood Watch program meeting and that another attempt at an organizational meeting would be held on October 24, 2015 at 10:00 am with donuts and coffee furnished. Cupi announced that a San Jose Police Department Facebook page had been created and would be monitored by her. Cupi explained the Halloween decorating contest that she was conducting and warned all people present of holiday scams to be cautious of. Citizen Chris Thomas asked if the SJPD Facebook page is being screened to which Cupi explained that all inappropriate comments have been and will be deleted from the page. Cupi pointed out that the creation of the Facebook page was to have better communication with the community.

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15. President Worlow opened three (3) sealed bids that were received for the 2007 Dodge Charger they were as follows:

1. Chicago Motors, Inc. for \$3207.00
2. Jeff Sparks for \$500.00
3. Josh Skelton for \$555.55

There was a short discussion pertaining to the bids followed by Coon making a motion to accept the bid from Chicago Motors, Inc for \$3207.00 with 2<sup>nd</sup> from Smith. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Abstain; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

16. Clerk Coon read the recommendation of “Pending the outcome of the employment history check that will be conducted by Chief Cupi, the committee recommends to hire Colin Suprunowski effective immediately” to the board. There was a discussion pertaining to the hiring process of the village for police officers. Skelton made a motion to accept the recommendation as read and to revisit the hiring process with 2<sup>nd</sup> from Allen. **Viva Voce: 4-2 (Nay: Tibbs & Nolan). Motion Carried** Clerk Coon swore in Officer Suprunowski. There was a short discussion about Alex Hill’s graduation date. Skelton thanked Suprunowski for making an appearance at the JFL football game.

Engineer:

5. & 6. Engineer Burris asked Clerk Coon for a copy of the latest audit and reported that he was still waiting on an answer from Rural Development in regards to the phase II water main project. The project should be able to be moved forward on soon. Burris explained the 5400 feet that would be covered in the first half of the split project if this split is allowed. There was a discussion about the lack of MFT fund disbursement from the state and the options of using the road & bridges funds to cover shortfalls in the funding for the MFT program. Burris indicated that this would be acceptable to put the money in general and then earmark it for MFT. There was discussion about the portion of the MFT program has been completed and paid for to date. Burris reported that he has the altered plans from Casey’s where an extra island of pumps will be installed and an extension to the overhang is noted. Burris noted that Casey’s has not received their approval from IDOT to date. Diesel fuel sales were discussed.

Buildings & Grounds:

17. Clerk Coon handed out copies of Ordinance #15-498: An Ordinance Authorizing the Sale and Transfer of municipally owned real property within The Village of San Jose, Illinois. The board reviewed stated ordinance. Smith made a motion to approve and accept Ordinance #15-498: “An Ordinance Authorizing the Sale and Transfer of municipally owned real property within The Village of San Jose, Illinois” with 2<sup>nd</sup> from Allen. **Roll Call Vote: Tibbs, Abstain; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Nay; Smith, Aye Motion Carried**

-There was a question posed about the need for an ordinance for the sale of municipally owned vehicles like municipally owned real estate. Attorney Bosich will check into this but immediate opinion is that one is not necessary.

Streets & Alleys:

18. Citizen Joe McCormick was recognized to address the board pertaining to the brick at Memorial Park for Bob Jones. McCormick stated that there was currently a brick in the park that says “Contractor Bob Jones” so this should be sufficient. McCormick suggested maybe a small plaque be placed in Jones’ memory if anything further was needed. Citizen TyLinda Blackstock was recognized and suggested that the current brick was all that was

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needed. The board discussed this matter and decided that the current brick that was in the park was sufficient for the memory of Bob Jones' contribution to the park.

Health:

19. There were no subject matters brought before the board pertaining to the health committee during this portion of the meeting.

Old Business:

-Smith reported that the accounts that were approved for closure at the September board meeting have since been closed at the Havana National Bank.

-Smith reported that his conversations with Mediacom have not been very informative, however; he has learned that the only service to be taxed is the cable television portion of the bill, not the internet or the telephone services.

New Business:

There was no subject matter brought before the board during this portion of the meeting.

Allen made motion to enter into closed session per 5ILCS 120/2 (c)(2)(14) with 2<sup>nd</sup> from Tibbs. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried** Entered into closed session at 8:04 pm. Exited closed session at 8:45 pm.

20. The following roll call votes were recorded as per recommendations from the closed session portion of this meeting:

A. Allen made motion, with 2<sup>nd</sup> from Smith, to give B. McCormick a three percent (3%) raise immediately with an evaluation of performance in ninety (90) days and to pay McCormick retroactive pay for the hours already worked for Albers. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

B. Allen made motion, with 2<sup>nd</sup> from Nolan, that upon acceptance by Albers; Albers will receive a monthly salary of \$932.75 for daily hours worked plus \$365.00 for monthly paperwork generated. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

C. Allen made motion, with 2<sup>nd</sup> from Skelton, to pay Officer Suprunowski \$15.50 per hour with a ninety (90) day probationary period and performance evaluation at the end of the probationary period, however; no raise will be afforded at the time of evaluation. **Roll Call Vote: Tibbs, Aye; Skelton, Aye; Nolan, Aye; Allen, Aye; Coon, Aye; Smith, Aye Motion Carried**

21. Smith made a motion, with 2<sup>nd</sup> from Allen, to approve the closed session minutes dated August 17, 2015, September 8, 2015 & October 15, 2015. **Viva Voce: 6-0 Motion Carried**

With no further business brought before the board, Smith made motion to adjourn the meeting with 2<sup>nd</sup> from Skelton. Meeting adjourned at 8:50 pm.