

Village of San Jose
Board Meeting Minutes
May 9, 2016

Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Tibbs, Nolan, Allen and Smith Absent: Skelton

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Maintenance McCormick, Maintenance Larmore, Engineer Burris, Water Superintendent Albers and seven (7) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Nolan made motion to approve the consent agenda consisting of the minutes of the April 18, 2016 board meeting and the treasurer's report with 2nd from Allen.

Roll call vote: Allen, Aye; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried

Citizen Concerns:

1. Citizen Mathieu Simer outlined his idea to start a historical society in the village in hopes to host re-enactments and other various activities in the future. The board agreed that this would be a good idea and agreed to look into what would be needed to start such a group.

President:

2. Worlow announced that his appointment to the vacant trustee seat would go to Joe McCormick. J. McCormick was present and agreed to take the seat. Nolan made motion to approve the appointment of Joe McCormick to the open trustee seat with 2nd from Allen. **Roll call vote: Allen, Aye; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

3. Worlow handed out the proposed changes to the standing committee assignments as he recommends. Smith made a motion to approve the recommended committee assignments as submitted with 2nd from Nolan. **Roll call vote: Allen, Aye; McCormick, Aye; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

With these assignments it will allow the following people to sign checks written on any village accounts: Duane Worlow, Patricia Shelley, Denise Allen, Joe McCormick and Josh Skelton.

Clerk:

4. Clerk Coon announced that she would be gone May 17-20 for surgery. Allen suggested that Shelley be taught the water billing program to be used as a back-up for Coon. There was a question regarding what all the clerk's duties entail. Smith expressed his thoughts towards this matter and asked that further discussion take place during closed session.

Engineer:

5. Burris explained that all parties involved in the water loan/grant project were working on their respective lists for completion to be given to the USDA for consideration. Burris reported that the village may fall into the poverty rate for the interest on the loan which is being explored.

Maintenance Personnel:

6. B. McCormick explained that all systems are working good to date.

7. B. McCormick asked when the bug spraying was to begin and how often the spraying should take place. The board instructed B. McCormick to begin spraying immediately and to spray twice per week until further notice.

Village of San Jose
Board Meeting Minutes
May 9, 2016

8. B. McCormick produced two bids for tree removal: Randy's tree service entered a bid of \$450.00 for the tree and \$100.00 for the clean-up of both trees, Reiner tree service entered a bid of \$400.00 for the tree and \$100.00 for the clean-up of both trees. B. McCormick explained that it was the opinion of Reiner that both of the two trees being 'clean-up' would potentially need removed also. Reiner also submitted a bid for the removal of all three trees, clean-up and grinding of all stumps of \$1600.00. The board agreed that all three trees should be inspected and the appropriate action taken. McCormick made a motion to cut down the one tree needed and clean-up and/or take down the other two if needed by Reiner Tree Service with 2nd from Smith. **Roll call vote: Allen, Aye; McCormick, Aye; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

Zoning Board:

9. There was nothing brought before the board during this time for consideration or discussion.

-COMMITTEE REPORTS-

Water & Sewer:

10. The board reviewed the report as submitted by Water Superintendent Albers. Albers explained that the samples will be drawn later in the week and taken for analysis.

11. The board reviewed the report as submitted by Clerk Coon. Coon explained the citizen feedback in regards to the capital improvement charge that has been implemented.

Finance:

12. The board took a break to review the outstanding and paid bills for the prior month.

13. Upon return from break, Nolan made a motion, with 2nd from Allen, to pay all outstanding bills and approve all previously paid bills for the month. **Roll call vote: Allen, Aye; McCormick, Aye; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

14. Treasurer Shelley explained the need to convert the insurance fund into an interest bearing account and passed around the new signature cards for signatures to be affixed.

Police:

15. Cupi reported that there were 36 calls for April with several ongoing investigations. Cupi stated there were 36 total traffic stops with 22 total citations written. There was \$200.21 spent in gas with an average of 72 hours per week worked. Cupi reminded that due to Casey's being closed, the gas was purchased out of town. There was a discussion about Austin Johnson's graduation being June 23, 2016. Cupi explained that there would be two officers on duty July 4th for the holiday.

16. B. McCormick explained that the bathroom installation was still in progress with the sewer drain lines being installed.

Buildings & Grounds:

17. Nolan reported that K. Skelton was able to get ahold of the siblings that were in the trust which has ownership of 407 W. Walnut. Nolan agreed to follow-up with K. Skelton on this possible notification avenue.

-There was a question pertaining to the fence issue that was heard during the April board meeting from J. Thomas. Clerk Coon reported that the Thomas' had resubmitted their application and it has been approved by Inspector Albers. The new permit only had fencing on the north and east sides of the property in question with no concerns of encompassing hydrants or right-of-ways.

-Worlow explained that Matt Simer had stated he had backed out of the purchase of the old high school property therefore the board decided to have Attorney Bosich to resume proceedings on this property to ensure the safety of those at the west park.

Village of San Jose
Board Meeting Minutes
May 9, 2016

Streets & Alleys:

18. There was nothing brought before the board during this portion of the meeting.

Health:

19. There was nothing brought before the board during this portion of the meeting.

Old Business:

There was nothing brought before the board during this portion of the meeting.

New Business:

There was nothing brought before the board during this portion of the meeting.

Nolan made motion, with 2nd from Allen, to go into closed session per 5ILCS120/2 (c)(2)(14) to discuss past closed session minutes and employee wages. **Roll call vote: Allen, Aye; McCormick, Aye; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

Entered into closed session at 7:53 pm

Exited closed session at 9:10 pm

20. Nolan made a motion, 2nd by Smith, to accept the wage recommendations as set forth during the closed session. **Roll call vote: Allen, Aye; McCormick, Abstain; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

21. Nolan made a motion, 2nd by Tibbs, to approve the closed session minutes dates 1-18-16; 3-7-16 and 4-18-16. **Roll call vote: Allen, Aye; McCormick, Abstain; Tibbs, Aye; Nolan, Aye and Smith, Aye Absent: Skelton Motion carried**

Allen made motion to adjourn with 2nd from McCormick.

Meeting adjourned by 9:13 pm