

Village of San Jose
Regular Board Meeting Minutes
March 16, 2015

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Smith, Coon, Nolan, Blackstock and Karker Absent: Tibbs

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Water Superintendent Albers, Engineer Burris, Attorney Taylor and ten (10) village citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Worlow announced the changes being made to the agenda as follows: change to the address on line item #2 and struck line item #13.

Coon made the motion to accept the consent agenda consisting of the minutes from the February 16, 2015 regular board meeting, March 9, 2015 Committee Meeting and the Treasurer's report with 2nd from Nolan. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye Absent: Tibbs**
Motion Carried

Citizen Concerns:

1. Citizen K. Hammel voiced her concerns regarding a four wheeler that is loud and running at all hours throughout the day and dogs that are running loose in the morning while the school buses are being loaded with students. Hammel asked that these matters be tended to. Chief Cupi assured Hammel that the situations would be addressed.

Attorney:

2. Engineer Burris agreed to send the owner information for 100 E. Race Street to Attorney Taylor. Taylor will contact the owners to finalize easement rights for the storm drain replacement.

Mayor:

3. Mayor Worlow reported that Caseys' has been in contact in regards to the village owned property on Main Street and is moving ahead with soil surveys and requesting zoning regulation paperwork. Burris explained that this will be a long process with closing potentially not happening until August 2015.

Clerk:

4. Clerk Coon explained that Justin Severns is obtaining his mosquito abatement license on May 5 & 6, 2015. Severns was present and addressed the board with explanation into the class. Severns was asked to gather further information regarding the village abatement license. Smith made a motion to have Severns take care of the village's mosquito abatement for 2015 with 2nd from Karker. **Viva Voce: 5-0 Motion Carried**

Engineer:

5. Attorney Taylor had already reported on the update for 100 E. Race Street. Burris explained that new updated prices would be gathered.

6. Burris reported that the USDA should be in contact in regards to the Phase II Water Project.

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7. Burris explained that IDOT District 6 would not allow the two-year MFT Program; therefore, Burris handed out an updated program for the village with a new cost of approximately \$31,000.00 of work to be done in 2015. Treasurer Shelley reported that there is currently \$17,000.00 in the MFT account and adding this with the monthly contributions there should be at least \$28,000.00 in the account by the end of the year to offset these expenses. Any overage will be deducted from the general fund as needed, potentially using emergency funds if necessary. Smith set a committee meeting to be held on March 23, 2015 beginning at 6:30 pm for further discussion into this and other financial matters.

8. Burris announced that there should be improvements done to Towerline road this year with the intentions being to potentially coordinate village work with Dunn & Nelson to be done at the same time as the work on Towerline road. Burris explained the entire project expected for the improvements to Towerline road.

Maintenance Personnel:

9. There were no maintenance personnel at the meeting. Clerk Coon reported that bids for mowing and a new lawn mower prices were being reviewed.

Zoning Board:

10. The minutes and recommendation from the zoning board meeting that was held on February 26, 2015 were reviewed by the board. Citizen J. Schrader was present but fielded no comments or questions by the trustees. Nolan made a motion to approve the recommendation of the zoning board to approve Schrader's request for variance at 213 W. Linden Street and allow construction of the covered porch as it was submitted in the building permit application with 2nd from Blackstock. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye Absent: Tibbs Motion Carried**

COMMITTEE REPORTS

Water & Sewer:

11. The board reviewed the report as submitted by Water Superintendent Albers with no questions or comments by the trustees. Albers reported that a quote for inspection of the water tower by means of a remote controlled device was \$950.00 but this included no repairs. Albers is to contact the company about drawing up a contract to get this inspection done in the fall of 2015.

12. The board reviewed the report as submitted by Clerk Coon with no questions or comments by the trustees.

Finance:

13. This item was struck from the agenda

14. There was a break taken for review of the paid and outstanding bills.

15. After returning from break there was one minor change made in the bills that was rectified. Nolan made a motion to approve all paid bills and pay all outstanding bills with 2nd from Blackstock. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye Absent: Tibbs Motion Carried**

Economic Development:

16. There was nothing to report from this committee.

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Police:

17. Chief Cupi reviewed the monthly report which showed thirty-eight (38) total calls with four (4) felony arrests for the month. There were twenty –five traffic citations issued with a total of forty-one (41) traffic stops made in the month. There was \$320.38 spent on gasoline and an average of ninety-four (94) hours worked per week.

-Cupi announced that Officer Godbey's last day with San Jose Police Department would be March 22, 2015.

-Clerk Coon asked permission to run a help wanted ad in the paper. The board agreed to this request asking that PTI training be mandatory requirement for the position. There was a discussion about possible coverage options due to the shortfall in officer availability even with Mason County being placed on call.

Nolan made a motion to place an ad in the Pekin Daily Times with 2nd from Karker. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye;**

Nolan, Aye Absent: Tibbs Motion Carried

Officer Godbey was present and received appreciation from the board for his loyal service to the community.

Buildings & Grounds:

18. Clerk Coon reported that the village's storm siren was repaired and working properly.

19. There was a discussion pertaining to the gathering of bids for mowing of the village owned properties versus the maintenance personnel continuing to mowing with the understanding that a new commercial lawn tractor was needed. There was opinions voiced over which properties should remain being mowed at the expense of the village. This subject was tabled until the March 23, 2015 committee meeting where further discussions will take place.

Streets & Alleys:

20. Trustee Coon asked Engineer Burris about appropriate rock for a long term repair of alleys which are primary access to citizen's property. Burris explained that grate work would need to take place and then at least six inches (6") of gravel (CA6) would need to be laid and compacted. Burris reminded the board that these types of projects can be funded through MFT programs.

Health:

21. Clerk Coon reported that a town-wide clean-up was being worked on and tentative dates were the 18th or 25th of April, 2015. There were questions in regards to what items and materials would be allowed for pick-up/drop-off during this event. Clerk Coon will publish more information as it becomes available.

Old Business:

-Nolan explained that she had been asked by Citizen J. Skelton to inquire about a letter that was addressed to the board and given to the Mayor during the February 2015 general board meeting. Mayor Worlow acknowledged receipt of the letter and explained that the matter was being dealt with appropriately.

New Business:

There was no new business brought to the board.

Smith made a motion to adjourn at 8:096 pm with 2nd from Nolan. Meeting adjourned.