

VILLAGE OF SAN JOSE BOARD MEETING

JUNE 16, 2014

Regular Board Meeting called to order by acting Mayor Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Coon, Karker, Smith, Tibbs, Nolan and Blackstock Absent: None

Also in attendance: Acting President Worlow, Clerk Coon, Treasurer Shelley, Sergeant Spickard, Water Superintendent Albers, Engineer Burris, Maintenance Supervisor Conrad and six village citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Nolan made motion to approve the consent agenda of Minutes from May 12, 2014 Regular Board meeting and the current Treasurer's Report with 2nd from Karker. **Roll Call Vote: Coon, Aye; Karker, Aye; Smith, Aye; Tibbs, Aye; Nolan, Aye; Blackstock, Aye Motion Carried**

1. There were no subjects or matters brought to the board during the citizen concerns portion of the agenda.

Maintenance Personnel Report:

2. Supervisor Conrad reported that maintenance has been working to repair two located water leaks and back-fill and level the property at 105 W. Walnut upon the completion of the demolition at said property.

3. Conrad advised the board that he has spoken with Mr. Coers in regards to the equipment needed for the 3rd & Linden Streets project; however, Conrad explained that maintenance would attempt to use the village owned equipment prior to contracting Coers for the project. Conrad also reported that Mr. Calvin is available to oversee this project and will be contacted upon the beginning of the work.

-Conrad informed the board that a twelve foot (12') garage door was salvaged from the property at 105 W. Walnut along with some scrap metal that will be taken in for recycling. All other materials at said property were unsalvageable.

-Conrad asked if anyone had granted permission for the village owned "roller" to be loaned to out. No one in attendance was aware of such permission being granted. Conrad and Sergeant Spickard are to follow-up with gathering information into this situation.

Mayor:

5. Acting President Worlow discussed the reassignment suggestion that had been provided to the board in their folders and his reasoning for making the changes that had been made. The board reviewed the suggested changed. Blackstock made a motion to accept the committee assignments as proposed by Worlow for the 2014-2015 fiscal year which includes Smith being appointed as Finance Chairman with 2nd from Nolan. **Viva Voce: 6-0 Motion Carried** Smith is to be added to the signature cards at the Havana National Bank.

6. Worlow referred to Clerk Coon for an update on the Main Street property. Clerk Coon reported that Logan County Clerk was in the process of attempting to locate the warranty deed, which had been hand delivered to the Logan County Clerk office, for the property and follow-up would continue until which time the warranty deed is recorded and returned to the village.

7. Worlow asked that the board be in consideration of a solution to allow for citizens to fill private swimming pools at a rate that does not include the sewer charges which the current billing system includes. This subject is to be discussed in the fall at a regular board meeting.

Clerk:

8. Clerk Coon reported that the village website is being built and gave the board the website where the page can be found upon its' completion.

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9. Clerk Coon explained the changes that were made to the Mediacom telephone service and reported that there was only a need for four (4) total phone lines versus the five (5) that was initially proposed which will result in more of a monthly savings afforded to the village.

10. Clerk Coon reviewed a bid for village personnel ID badges to be printed through the website photoidbadges.com. There was a brief discussion pertaining to the necessity of said badges. Blackstock made a motion to pursue getting badges made based on the proposal from "photoidbadges.com" with 2nd from Tibbs.

Roll Call Vote: Coon, Aye; Karker, Aye; Smith, Aye; Tibbs, Aye; Nolan, Aye; Blackstock, Aye **Motion Carried** Clerk Coon to see to the completion of these badges.

11., 12., 13.: Clerk Coon presented Ordinance #14-489: An Ordinance Amending the Provisions of the Village Code 11-2-9 Authorizing Stop Signs and Signal Lights; Ordinance #14-488: An Ordinance to set the Appropriations and Budget for Fiscal Year 2014-2015; and Ordinance #14-490 An Ordinance setting the Prevailing Wage for the Village of San Jose. Clerk Coon explained the only addition to Ordinance #14-489 was a four-way stop intersection being approved at the corner of N. 2nd & Walnut Streets.

Nolan made a motion to approve and adopt Ordinance #14-489: An Ordinance Amending the Provisions of the Village Code 11-2-9 Authorizing Stop Signs and Signal Lights; Ordinance #14-488: An Ordinance to set the Appropriations and Budget for Fiscal Year 2014-2015; and Ordinance #14-490 An Ordinance setting the Prevailing Wage for the Village of San Jose with 2nd from Blackstock. **Roll Call Vote: Coon, Aye; Karker, Aye; Smith, Aye; Tibbs, Nay; Nolan, Aye; Blackstock, Aye** **Motion Carried**

Engineer:

14. Burris reiterated to the board that the house at 105 W. Walnut Street has been completely removed and back-fill is currently ongoing.

15. Burris reported that the ownership issues at 100 E. Race Street are still being investigated so easement rights can be secured for the repair of the village storm drain crossing said property.

-Burris explained that he would be in contact with Logan County the week of July 4th to secure dates for the 2014-2015 Village's MFT Program work to begin.

Water & Sewer:

16. The board reviewed the report submitted by Water Superintendent K. Albers. There were no questions or concerns posed for Albers.

17. The board reviewed the report submitted by Water Billing Clerk Coon. Worlow voiced concerns over the percentage of water loss being seen in the village and asked if there were any possible remedies for finding potential leaks in the systems. Burris offered the possible problem being the galvanized piping, with undersized mains, that is deteriorating and running throughout the entire village. This issue will continue to be monitored and corrective action taken as the need arises.

Finance:

18. The Mayor called a recess to allow the board to review the current outstanding bills.

19. Upon reconvening, Coon made a motion, with 2nd from Smith, to pay all outstanding bills as submitted by Treasurer Shelley. **Roll Call Vote: Coon, Aye; Karker, Aye; Smith, Aye; Tibbs, Aye; Nolan, Aye; Blackstock, Aye** **Motion Carried**

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Economic Development:

20. Sergeant Spickard addressed the board with updated information pertaining to the proposed bike “park”. Spickard relayed his findings from the meeting held with Mr. Closson from the Illinois Municipal League Risk Management department. Points for consideration brought from Mr. Closson include the need for a six foot (6’) fence, lighting and signage to be included at the onset of said park. The placement of the park was discussed as was the insurance and use of a waiver form, to potentially include an identification badge to be secured, before an individual would be allowed to use the park. The construction materials needed and funding were considered with Spickard explaining that donations would be sought (volunteer labor, monetary, etc.) and fund raisers could potentially be done. Nolan made motion to allow Sgt. Spickard to move forward with the project to the next step with 2nd from Karker. **Viva Voce: 6-0 Motion Carried**

Police:

21. Sergeant Spickard went through the monthly police report which showed thirty-eight (38) total incidents and sixty-two (62) total traffic stops in the last month. The report showed that the police are still working on the IDOT Safety Grant. Spickard reported that there were nine (9) ordinance citations written with several other citations warnings already in compliance. There were no further questions or comments taken to Spickard.

22. Coon reviewed packets on the possible purchase of a new police vehicle which included quotes on a 2015 Ford Explorer, lighting, siren and in-car repeater system. There were discussions about the tire and oil change procedures and costs for the new vehicle. There was also a discussion about the old squad cars which was postponed for further decisions. Nolan made a motion to allow Trustee Coon to move forward with the purchase of a 2015 Ford Explorer through the IL State Pricing program with 2nd from Smith. **Roll Call Vote: Coon, Aye; Karker, Aye; Smith, Aye; Tibbs, Aye; Nolan, Aye; Blackstock, Aye Motion Carried**

23. Worlow expressed his opinions pertaining to the ATV ordinance that was rescinded and the need for a new one to be put into effect. Worlow asked that any new Recreational Vehicle Ordinance be considered by the Police Committee prior to being submitted to the Village Board. Coon is to call a committee meeting which will be scheduled and posted at a later date.

Buildings & Grounds:

24. Burris reported on the findings and issues surrounding the research that is being done by the Logan County Title Company. Burris and Clerk Coon are to review old plat books to try and aid in the discovery process of this project.

25. Smith reported that contractor Dan Shepherd has been in contact with him in regards to the “building inspector” title and position. Smith is to call a committee meeting for discussions pertaining to said title with Mr. Shepherd which will be scheduled and posted at a later date.

26. Conrad expressed the opinion of the John Deere dealer in New Holland pertaining to the purchase of a new lawn tractor to be used for mowing of the village properties. Conrad was asked to gather quotes for such a tractor and report his findings at the July general board meeting.

27. Smith reviewed the agreement with Citizen R. Davis, who is the owner 101 S. 4th Street, San Jose, which was signed in agreement August of 2013. R. Davis was present for discussion pertaining to the length of time needed for completion of the repairs to the house located at above address. Mr. Davis reported that there had been water damage discovered as a result of broken water lines inside of walls which caused unexpected repairs to be necessary. The water forgiveness that was afforded Mr. Davis in recent months was revisited with verification of payment arrangements being made. Worlow explained to Mr. Davis the repercussions of non-payment of outstanding water bill on said residence. There was discussion pertaining to the number of completed rooms in said residence. Mr. Davis stated that he would require at least six (6) more months for completion of the remodeling of said address. Tibbs made a motion for Mr. Davis to get all outstanding ordinance violations corrected and grant a six (6) month extension for completion of the house at 101 S. 4th Street and to allow Mr. Davis to request an extension if the need arises. Karker 2nd the motion. **Roll Call Vote: Coon, Nay; Karker, Aye; Smith, Abstain; Tibbs, Aye; Nolan, Nay;**

Blackstock, Abstain Motion Failed

This matter is to be revisited at a later date.

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Streets & Alleys:

28. Karker reported that the sidewalk work should begin later in the week of June 16 and the firehouse approaches work should begin in the middle of July 2014.

Health:

29. There were no issues or matters brought before the board during this committee report.

Old Business:

-There was a discussion pertaining to the mowing that is being done on the Main Street property to the west of Casey's.

New Business:

-There were no issues of matters brought before the board during this entry.

Smith made motion to adjourn the meeting at 9:00 pm with 2nd from Tibbs. Meeting was adjourned by President Worlow.