

Village of San Jose Regular Board Meeting Minutes

January 21, 2014

Regular Board Meeting called to order by acting Mayor Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Blackstock, Tibbs, Smith, Coon, Nolan and Karker Absent: None

Also in attendance: Clerk Coon, Treasurer Shelley, Chief Cupi, Sgt. Spickard, Water Supervisor Albers and Engineer Burris

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Mayor Worlow read a statement to all in attendance and the trustees pertaining to conduct during a meeting giving specific guidelines that would be followed during meetings.

Consent Agenda: R. Coon made motion to accept the minutes from the December 9, 2013 board meeting; December 12, 2013 Police committee meeting, December 18, 2013 committee meeting, January 10, 2014 special board meeting and the January 17, 2014 committee meeting as they were all issued in print. Nolan seconded previous motion. Viva voce: 6-0 Motion carried

-Nolan made motion to accept the treasurer's report, subject to audit with 2nd from Smith. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried

Citizen Concerns:

1. Citizen B. Blackstock addressed the board in regards to the need for continuing the ATV ordinance that is currently enforced requiring a village issued sticker for valid registration to be recognized. B. Blackstock explained the changes to the State of Illinois laws which would now require a sticker to validate proper registration and asked for the village's requirements to be discontinued. Sgt. Spickard asked for the specific state law code that Mr. Blackstock was referring to. There was general discussion pertaining to the state law. Mayor Worlow asked for this matter to be placed on the February 2014 board meeting for final decision to allow for further information to be gathered.

Maintenance Report:

2. Conrad reported that the transmission on the spreader plow truck was in need of repair. Mayor Worlow moved this discussion to the Streets & Alleys committee report portion of this meeting. Conrad reported that maintenance had been working on finishing the police station. There were no further questions for maintenance at this time.

Mayor:

3. Mayor Worlow read a letter from Attorney Lindner, pertaining to the Richards' property, stating that a response had been sent to their attorney and he was awaiting a reply. This matter was tabled until further information could be obtained from the attorney.

Clerk:

4. Nolan made motion to adopt Ordinance #14-485 "An Ordinance Amending the Various Fine Provisions of the Code of Ordinances of the Village of San Jose" with 2nd from Karker. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried Ordinance to be published in Pekin Daily Times for distribution.

5. Trustee Karker reported that the Ethics committee had met on January 9, 2014 and their recommendations were that everyone needs to show respect and to push forward with policies regarding time frame for speakers and general addressing of the board.

6. Nolan made a motion to purchase the safe from Peoria Lock & Safe for the amount of \$800.00 with 2nd from Smith. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried

7. Clerk Coon explained that the 4-H had asked if the Community Building would be available for use again this year without a rental charge. There was general discussion about this matter. Blackstock made motion to allow the 4-H to use the community building without rent, however; a cleaning deposit would be secured with 2nd from Tibbs. Viva Voce: 6-0 Motion carried

8. Clerk Coon asked the board to purchase forever stamped envelopes due to the current supply being almost gone. Smith made a motion to purchase three (3) boxes of stamped envelopes from USPS with 2nd from Tibbs. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried

Engineer:

9. Engineer Burris reported that he had spoken with J.L. Nelson Construction about the property at 105 W. Walnut. Burris submitted a bid from said company in the amount of \$7999.00 for the demolition of the house and garage at the above stated address. Burris explained the potential changes to the bid dependent on ownership status and concrete removal. Blackstock explained her concerns pertaining to the current state of the budget and asked that Treasurer Shelley be conferred with prior to the approval of said expenditure. Matter was postponed to the February 2014 board meeting.

10. Burris submitted quotes from two companies for the supplies needed for the water main replacement project on 3rd & linden streets. The first quote was from HD Supply for \$8,910.70 and the second was from IMCO for \$10,437.10. The labor is to be completed jointly between village maintenance and the contractor hired. There was a general discussion about the scope of this project. Blackstock made a motion to purchase materials needed from HD Supply at a cost of \$8,910.70 with 2nd from Coon. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried

-Burris also explained about the ownership of water works and permit form that needed to be signed by Mayor Worlow. Burris and Worlow are to tend to this immediately.

11. Discussion pertaining to the matter of 100 E. Race Street was postponed to the February 2014 board meeting.
12. Burris reported that the Streets & Alleys committee had decided on the following MFT projects for the 2014 calendar year:
 - a. Place a 2nd coat on Vine Street from 1st to 2nd street and oil & chip
 - b. Place the 3rd coat on Vine Street from 4th to the west limits
 - c. Place a 3rd coat on Salem Court
 - d. Remaining work will be done on Vine Street from 3rd to 4th, Race Street from 3rd to west limits and on Arch from 4th to the West Park

It was estimated by Burris and Conrad that there would only be approximately one day of spray patching that would be necessary. There will be \$1000.00 used for the purchase of culverts. There will possibly be need for more salt/slag mix for the streets. The concrete slab in front of the firehouse and the curb & gutter at N. 5th and Rt. 136 will also be considered. Burris to compile the final proposal for review and approval at the February 2014 board meeting.

-Committee Reports

Water & Sewer:

13. The board reviewed the report submitted by water superintendent K. Albers. Albers reported that there are problems at the lagoon and requested that a water & sewer committee meeting be held to discuss the options for aerators. Trustee Tibbs is to set meeting accordingly. There was brief discussion about the purchase of a back-up fluoride pump which was being tended to by Albers.
14. The board reviewed the water report submitted by Clerk Coon. There were no questions asked.
15. Tibbs explained a situation with the Christian Church seeking water forgiveness due to leaking toilets that had been proven repaired. Nolan made motion to grant the Christian Church water forgiveness of remaining amount owed once the average monthly fee was paid. Coon 2nd Motion Carried
Tibbs then explained about a situation with Citizen R. Davis' water bill. Davis reports finding no leaks however a huge usage was noted for the month of December 2013. Conrad reported that upon request to enter residence to check the functionality of the meter, he was denied access to meter. Trustee Smith for matter relating to forgiveness to have the names of the requestor withheld in future cases. After discussion R. Davis gave verbal agreement to allow maintenance into residence to test the water meter. Smith made motion to allow R. Davis to pay the minimum bill currently with further determinations to be made in February. Blackstock 2nd Viva voce: 6-0 Motion carried

Finance:

16. There was a break taken for the board to review the current outstanding bills as submitted by Treasurer Shelley.

17. Upon return from the break, Nolan made motion to pay all outstanding bills as submitted by Treasurer Shelley with 2nd from Blackstock. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried

Economic Development:

There were no matters brought forward to discuss.

Police:

18. Chief Cupi reviewed the packet that she had prepared with the board. Cupi announced that both police candidates had passed their physical agility test. Cupi expressed her wishes to hold an open house prior to the February 2014 board meeting in the police station for the general public to have an opportunity to see the changes and upgrades that have been done. Cupi explained all of the office furniture and computers that were obtained through a program with State Farm Insurance free of charge to the village. Cupi reported that three officers would be attending the IVC/Criminal Code updates during the week of January 21, 2014.

-Cupi returned to discussion pertaining to information that was included in the aforementioned packet. Specific discussion was had about signage denoting the police station and fire house as “safe havens” for babies. There was discussion and concerns voiced over the use of such signs given neither department are staffed on a full-time basis. Cupi is to follow up with expressed concerns with the Attorney General’s office for clarification. Karker made a motion to purchase a “safe haven” sign with an additional sign stating “call 911 anonymously for babies’ safety” with 2nd from Tibbs. Viva voce: 6-0 Motion carried.

-Cupi reported that all officers are now part of the Central IL Shooter’s Club in Havana with a pass for the entire year allowing for more frequent practice with their weapons.

-The definitions of curtilage of property were discussed.

-There was a discussion clarifying the use of cell phone by a police officer and that this practice is not encouraged but is permitted according to the current state laws.

-Sgt. Spickard reported that he is working on locating the cheapest ammunition available to purchase for the two PTI students for their range class and qualifications. Spickard is to have a quote at the February 2014 board meeting for review and consideration.

-Treasurer Shelley asked the board when the \$400.00 checks were to be given to the two PTI candidates. After discussion it was decided that the checks were to be written and distributed immediately as the candidates’ classes would be starting on January 25, 2014.

19. Clerk Coon swore in Officer Jason Skelton and Officer Cody Godbey.

20. The mutual aid agreement with Emden was discussed. Cupi reported that she and Spickard had spoken with the Logan County Sheriff who showed his support of such an agreement. There was further discussion pertaining to this issue. The issue was tabled until a reply is received from the Mayor of Emden. Burris reported that the Emden village council has tabled the subject until the Logan County Sheriff could attend a council meeting in their village for further budget discussions and clarification.

21. The board reviewed the proposed ordinance covering the seizure and impounding of vehicles. Cupi explained the need for this type of ordinance. There were questions answered regarding said ordinance and the highlights of said ordinance were reviewed by Cupi. Clerk Coon reported to the board that Attorney Lindner had reviewed said ordinance and his changes would be noted prior to the final reading of said ordinance. Matter was postponed until the February 2014 board meeting where final consideration and approval will be reviewed.

22. Trustee Karker expressed her concerns about the village being “up to code” on various areas, i.e. the safe baby signs. Karker asked Chief Cupi to alert the trustees if any further needs arise of similar nature. Chief Cupi and Sgt. Spickard are reviewing current policies and working to update the existing manual.

Buildings & Grounds:

23: Smith reported that all cameras will be installed in the upcoming week.

24. Clerk Coon gave the update received by Mr. Schuch regarding the ongoing removal of a building on his property at 300 W. Main. Clerk Coon reported that Mr. Schuch had stated that he was waiting on an oversized load permit to be granted, however; such a grant would not be granted until the weather was better and the roads were clearer. Mr. Schuch also stated that his clean-up of the other materials in his back yard is still ongoing and will continue as weather and time permits.

25. Smith explained that there were no further updates since the committee meeting held on January 17, 2014. Smith briefly relayed the issues with the trailers owned by George & Terrie Davis to Mayor Worlow and Trustee Tibbs due to the fact that neither was in attendance at said committee meeting.

26: Karker asked if there were any ideas formed yet on the use of the railroad property that the village will be obtaining from George Skelton. Karker suggested that the property in question either be used for a commercial parking lot or as a possible site for diesel fuel to be offered by Casey’s. Smith explained of possibility of diesel fuel through Economic Development project and suggested said property is offered to the fire department for the construction of a new firehouse. There was a question discussed about Casey’s interest and involvement in this matter. Blackstock voiced her opinion of giving Casey’s said property with the understanding that the drainage issues would be properly tended to by them. There was discussion on the current status of the paperwork regarding this property, noting that there was no finalization to date.

Streets & Alleys:

-The spreader plow truck repairs were discussed. Per Conrad’s report that Atwater’s in Havana currently had the transmission from the truck, Smith made a motion to pay Atwater’s up to \$800.00 for the repair of said transmission. Karker 2nd this motion. Roll Call: Karker: Aye, Tibbs: Aye: Smith: Aye, Coon questioned what exactly was being paid with this \$800.00. A brief recess was called so Maintenance Supervisor Conrad could be contacted and asked to return to the meeting. Upon reconvening at 9:12 pm Conrad explained what Atwater had given as a verbal bid to fix the transmission from the spreader truck, this amount did not include the removal or installation of the transmission. Conrad reported that the

removal had taken place at Illini Outlaw Diesel (IOD) and it was intended for IOD to reinstall the repaired transmission. There was a discussion pertaining to the cost from IOD and the length of time needed for removal and installation.

At the conclusion of said discussion, Smith made a motion that, upon a written estimate received from Atwater, the spreader ploy truck be repaired allowing up to \$1000.00 for said repairs which will include the invoice to be received from Illini Diesel Outlaw. Coon 2nd said motion. Roll call vote: Karker: Aye, Tibbs: Aye, Smith: Aye, Coon: Aye, Nolan: Aye, Blackstock: Aye Nay: None Absent: None Motion carried

Health:

There were no matters brought forward to discuss.

Old Business:

There were no matters brought forward to discuss.

New Business:

-Clerk Coon offered the board information regarding TRZ community alert systems through a phone call/text message system.

-A village website was discussed. Mayor Worlow will get a quote from his associate pertaining to cost for such a website.

No further business was brought before the board. Nolan made motion to adjourn with 2nd from Smith. Meeting was adjourned at 9:23 pm.