

February 18, 2013

Meeting called to order at 7:01pm by Mayor McCormick.

Roll Call: Blackstock, Evans (7:03pm), Skelton, Thomas, Nolan

Absent: Albers

Opening prayer was given by Mayor McCormick

Skelton made motion to accept the minutes from the January 21, 2013 board meeting, as issued in print, with 2<sup>nd</sup> from Thomas. Vote 5-0 Motion carried

Nolan made motion to accept the minutes from the January 24, 2013 Police Committee meeting, as issued in print, with 2<sup>nd</sup> from Skelton. Vote: 5-0 Motion carried

Nolan made motion to accept the minutes from the February 7, 2013 Water & Sewer Committee meeting, as issued in print, with 2<sup>nd</sup> from Thomas. Vote: 5-0 Motion carried

Nolan made motion to accept the treasurer's report, subject to audit, with 2<sup>nd</sup> by Thomas. Vote: 5-0 Motion carried

Mayor McCormick reminded all in attendance that discussions should be held to one speaker/subject at a time.

There were no citizen's concerns brought forward.

Maintenance: B. McCormick reported that a used locator was purchased and that it came with a warranty at a cost almost \$3100.00.

-B. McCormick also reported that a coat of paint had been put on the waterworks building floor and that work continues with leveling the floor for a second coat of paint to be applied at a later date.

- K. Albers reported on aerators at the lagoon not working properly.

-B. McCormick noted that the main waterworks valve is leaking again.

Mayor:

-Christmas decorations: McCormick suggested that pole decorations be purchased while they are on sale to continue with what was done last year. Skelton made motion to allocate the same amount to be spent this year on Christmas decorations as was allocated last year with 2<sup>nd</sup> from Nolan. Vote: 5-0 Motion carried

-Commercial property was struck prior to the beginning of the meeting by Mayor McCormick.

-Appointments:

-Mayor McCormick asked for the board to approve the appointment of Denise Allen to position of Village Treasurer. Motion was made to appoint Denise Allen to position of Village Treasurer by Blackstock with 2<sup>nd</sup> from Nolan. Roll Call: Blackstock; Aye, Evans; Aye, Skelton; Aye, Thomas; Aye, Nolan; Aye Motion carried

-Mayor McCormick asked for the board to approve the appointment of Stacy Coon to position of Village Clerk. Motion was made to appoint Stacy Coon to position of Village Clerk by Nolan with 2<sup>nd</sup> from Thomas. Roll Call: Blackstock; Abstain (family), Evans; Aye, Skelton; Aye, Thomas; Aye, Nolan; Aye Motion carried

-Mayor McCormick explained that there had been citizen inquiries about a town-wide clean-up in 2013. Discussion about the cost involved with the disposal company versus what can actually be accepted by the disposal company. It was decided to not have a town-wide clean-up but Evans was directed to draft a letter to the citizens explaining why one would not be held and covering how to go about getting various items removed that the disposal company will not take.

-Community Garden: McCormick asked for the opinion of the board with starting a community garden. Skelton offered to till up the ground, once a location is decided, with the understanding that if his equipment is damaged, due to unknown items in the ground, he would expect his equipment to be repaired at the expense of the village. Possible locations for this project were discussed. Further discussion was tabled.

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### Clerk:

- Ordinance book update: Coon gave all the information to the board that had been gathered on the codification possibility through Sterling Codifiers. Skelton asked for subject to be sent to a police committee meeting for further review and discussion. Albers is to be notified to set time and date of such meeting.
- Employee handbook: Coon handed out final revised edition of employee handbook for the board to review. Evans made a motion to adopt the employee handbook with 2<sup>nd</sup> from Skelton. Vote: 5-0 Motion carried
- New recorder: Coon handed out options for a new digital recorder for the board to review. Blackstock made motion to purchase an Olympus model WS-802 digital recorder and CD's with 2<sup>nd</sup> by Skelton. Vote: 5-0 Motion carried

### Engineer:

- Water project: Burris reported that he was getting the changes from the audits incorporated into the reports and would be meeting with K. Albers and getting the reports submitted soon
- Burris reviewed the estimated costs worksheet with a total being shown at \$34,406.46 which is higher than reported at the January 2013 meeting. Citizen B. Blackstock expressed concerns over drainage and width change in the Vine St. project. McCormick and Skelton explained that these concerns had already been addressed. Burris explained that the overage amount used could be paid for using General Funds. Skelton made motion to accept the 2013 MFT program with changes noted as submitted by Engineer Burris with 2<sup>nd</sup> from Thomas. Roll Call: Blackstock; Aye, Evans; Aye, Skelton; Aye, Thomas; Aye, Nolan; Aye Motion carried

### -COMMITTEE REPORTS-

Water & Sewer: No questions for K. Albers. No questions for Coon. Blackstock noted that the water loss percentage was down.

- McCormick reported that he had been contacted by board members and requested that the recommendation from the water committee meeting not be accepted at this meeting and that the issue be sent back to water committee for further discussion. Nolan made motion to take Schruman property issue back to water committee for concerns with 2<sup>nd</sup> from Blackstock. Vote: 5-0 Motion carried

Economic Development: Blackstock presented suggestions on using revenue gained by the placement of the cell tower to beautify around the cell tower fence in Water Tower Park as promised to the citizens when the cell tower was constructed. Blackstock suggestions included bushes and plants for around said fence. Blackstock also suggested the purchase of a concrete picnic table, bench and receptacle to be placed at the corner of W. Vine Street and S. 2<sup>nd</sup> Street. Discussion was heard about both projects. Thomas made motion to spend \$2500.00 for the beautification projects suggested by Blackstock with 2<sup>nd</sup> from Skelton. Vote: 4 Aye-1 present (Evans) Motion carried

### Police:

- Monthly report: Hodgson reported that he had attended the FOIA updates class and that there are no changes that need to be made to the Village's procedures.
- March 3-5, 2013 will be the IALEAS conference that Hodgson will be attending
- McCormick reported that the health insurance would be transferred to Health Alliance through McLaughlin & Cunningham from Blue Cross/Blue Shield.
- McCormick asked Hodgson about the repairs to the radar gun to which Hodgson responded he was still waiting on the replacement equipment but that is should be received soon.
- Blackstock asked if the light bar had been fixed. Hodgson responded that he was working on getting it fixed and would report back if the repairs were not possible. Blackstock asked for an update at the police committee meeting that will be called.

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Buildings & Grounds: No items discussed

Streets & Alleys: 2013 MFT Program discussed earlier in meeting.

Health: No items discussed

Finance: Break was taken to review the outstanding bills.

-Motion made by Skelton to pay the outstanding bills with 2<sup>nd</sup> from Blackstock Roll Call: Blackstock; Aye, Evans; Aye, Skelton; Aye, Thomas; Aye, Nolan; Aye  
Motion carried

-Allen & McCormick reported that M. Conrad pay for cleaning Village Hall and the Lodge would be placed under regular payroll.

-Allen reported that the anti-virus protection had expired on the treasurer's computer and that she would like to have the full version of Microsoft Office software instead of the trial version that is currently on the computer. The board was polled and all were in agreement to purchase the update for the anti-virus program and the full version of Microsoft Office for the treasurer's computer.

Thomas asked what was being done about the ordinance violations that had been sent out in February. McCormick sent this issue and any further discussion to the police committee meeting that is going to be called. Skelton and Nolan asked for said meeting to be scheduled after February 25, 2013 due to individual travelling being done.

There was no old business heard.

There was no new business heard.

Meeting adjourned at 8:15pm.

Recorded by: Stacy Coon, Village Clerk

Money turned into Treasurer:

CASH:

Lodge Rental: \$ 80.00

ATV sticker renewal \$ 30.00

Fines collected \$100.00

CHECKS:

Liquor License Renewal: \$250.00

Reimbursement for signs: \$199.26

TOTAL: \$659.26