

Village of San Jose Regular Board Meeting

February 17, 2014

Regular Board Meeting called to order by acting Mayor Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Blackstock, Tibbs, Smith, Coon, Nolan and Karker Absent: None

Also in attendance: Acting President Worlow, Clerk Coon, Treasurer Shelley, Sgt. Spickard, Water Supervisor Albers, Maintenance Supervisor Conrad and Engineer Burris

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Consent agenda: Nolan made a motion to approve the minutes of the January 20, 2014 regular board meeting, as issued in print, the February 11, 2014 committee meeting, as issued in print, and the treasurer's report, subject to audit with second from Coon. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried

Citizen Concerns:

1.) Trustee Nolan reported on possible coyote sightings in and around the village so asked for everyone to be aware of possible problem. Smith explained safe measures that can be taken when dealing with coyotes.

Maintenance personnel report:

2.) B. McCormick reported that there are currently five (5) residents without water due to frozen pipes. K. Albers proposed to possibly look into running garden hoses for these residents from their neighbors. There was further discussion pertaining to the frozen water pipes that are being experienced in the village and the surrounding municipalities.

Mayor:

3.) Worlow explained that there was nothing further to report on the Richards property at this time.

4.) Blackstock explained the new ATV law that went into effect on January 1, 2014, to the best of her understanding. Blackstock reported that the state will be issuing stickers on or around April 2014 for display on the ATV. There was discussion about the owners being responsible for proving the registration and proof of insurance. Smith made motion to allow the police to do as they see fit within the confines of the IL state laws and drop Title 11 Chapter 8 of the existing code book entitled "Recreational Vehicles" with second from Tibbs. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Abstain Motion Carried Clerk Coon is to get proper ordinance readied for approval at March 17, 2014 regular board meeting.

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Clerk:

5.) Clerk Coon explained about the need for disposal of the old wooden chairs that were in village hall and that there has been interest from various citizen about obtaining one of the chairs. There was discussion pertaining to how to offer said chairs. Nolan made a motion to give out the old wooden chairs on a first come, first served basis, starting with the citizens that have already shown interest in obtaining one, and requesting that a donation to the food pantry be made in lieu of receipt of a chair. Blackstock seconded said motion. Viva Voce: 5-1 (Coon-Nay) Motion carried

6.) Clerk Coon explained that herself and Chief Cupi had attended a FOIA update class in Springfield and requested that President Worlow appoint Chief Cupi as an FOIA officer for the Village of San Jose. President Worlow so appointed Chief Cupi as a FOIA officer with the board giving unanimous approval by viva voce.

7.) There was discussion pertaining to the regularly scheduled May 19, 2014 board meeting date due to President Worlow announcing that he would be out of town on that date. Nolan made motion to change the regular May 19, 2014 board meeting to May 12, 2014 with second from Coon. Viva Voce: 6-0 Motion Carried

8.) Clerk Coon pointed out the economic interest paperwork that was in the trustee packets and asked for them to be filled out and returned before the end of night.

9.) Clerk Coon showed the packets, including a proposal, from Gov.com pertaining to the establishment of a village website. This matter was postponed to the March 2014 regular board meeting.

Engineer:

10.) Burriss reported that there was no known update on the court date for the 105 W. Walnut street house demolition. Burriss will contact Attorney Lindner regarding this matter.

11.) Burriss reported that all materials were delivered to HD Waterworks for the water main replacement project on 3rd street & Linden Street with the exception of one yoke. Conrad to contact HD Waterworks to set up delivery of said materials.

12.) Burriss had no update on the 100 E. Race Street project.

13.) Burriss handed out a map of the MFT work that has been done in the village from 1998-2013. A review of the agreed upon sections to be tended to in 2014 through MFT funding was done. Burriss pointed out an increase in the cost of spray patch from 2013. Coon expressed concerns over the amount of salt that was slated for purchase; therefore, the amount of salt was increased from ten (10) ton to twenty (20) ton on the proposal at a cost of approximately \$1,250.00.

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Nolan made a motion to approve the 2014 MFT Program, as revised, which was submitted by Mike Burris of Crawford, Murphy and Tilly and to appropriate \$30,000.00 for 2014 MFT Program. Smith seconded the motion. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried

-As per the acceptance of the February 11, 2014 which included a recommendation to purchase two (2) Aero 2 Aerators, Burris handed out a proposal from Aeration Industries. Burris noted there was an additional \$4,980 charge on the proposal that was in question. Burris is to gather more information regarding this charge and report back to the board.

-Blackstock requested for the subject of the 105 W. Walnut Street house demolition to be revisited. There was discussion pertaining to the bid received from Nelson Construction. Blackstock made a motion to accept the bid from Nelson Construction at an amount of \$7,999.00 to demolish the buildings located at 105 W. Walnut Street contingent on the completion of the court order from Mason County being executed. Nolan seconded this motion. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried

Water & Sewer:

14.) The board reviewed the water report submitted by K. Albers. There were no questions or comments heard.

15.) The board reviewed the water billing report submitted by Clerk Coon. Clerk Coon reported that due to the extreme weather conditions, some of the water usage amounts were estimated for the billing that was sent out February 1, 2014. There were no other questions or comments heard.

16.) Conrad reported that the test of the meter at 101 S. 4th street, Rick Davis property, showed the meter to be in proper working order. Clerk Coon handed out a copy of the water forgiveness policy which was then reviewed and discussed by the board. There was a discussion pertaining to the amount of water that was used at the above listed address and where the water had went. Blackstock explained the origin of the current policy after hearing concerns expressed by various board members on how the water forgiveness has been issued in the recent past. There was discussion on how to handle the current matter of R. Davis, account #0438, water bill. Smith made motion to grant forgiveness in the amount of \$573.41 to account #0438 which is half of what is owed with second from Tibbs. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Abstain (conflict); Blackstock, Aye Motion Carried Clerk Coon was directed to place the water forgiveness policy on the March regular board meeting agenda for review and possible revisions.

17.) Water forgiveness was discussed for account #0405 due to a leaking washer faucet that had gone bad and has since been repaired. Conrad reported that the meter at this residence was also tested and showed to be in proper working order. There was discussion about when the leak was found. Possible revisions that could be made to the current water forgiveness policy, i.e. one (1) "event" per five (5) years, including inside and outside both were discussed by K. Albers and the board. Blackstock made motion to allow account #0405 to pay the outstanding bill over the course of six (6) months without concern of late fees with second from Nolan. Roll Call vote: Karker, Nay; Tibbs, Abstain (family); Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried

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18.) There was a break taken to afford the board to review the current and outstanding bills.

19.) Blackstock made a motion to approve and pay all outstanding bills as submitted by Treasurer Shelley with 2nd Nolan. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried

-Nolan asked all board members to get their budget requests ready for submission by the March 17, 2014 regular board meeting.

Economic Development:

-Smith reported that there have been no meetings held to date; therefore, there is nothing further to report.

Police:

20.) Sergeant Spickard reviewed the monthly report with the board noting that the monthly statistics are down due to the extreme weather. Spickard reported that the conference room is mostly finished with the renovations. There were questions pertaining to some unlocked doors that were recorded at village hall. Spickard addressed this concern. Spickard then presented the board with two proposals for ammunition with discussion on the difference in the two proposals and the different ammunition that was needed. This ammunition is for the two PTI candidates and general duty ammunition for the department. Coon made a motion to allow Sergeant Spickard to purchase the needed ammunition at a cost of \$1279.00 from Ray O'Herron Co. Smith seconded this motion. Roll Call vote: Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried

21.) Spickard reported that there was nothing to report on the mutual aid agreement with Emden. Burris reported that it was his understanding, after attending a regular board meeting in Emden, that the subject matter has been postponed until April 2014. Spickard explained that it was the wishes of the police department to also explore possible mutual aid agreements with the two townships that encompass the village. This will be looked into further by Chief Cupi and Sergeant Spickard.

-Spickard reported that some of the officers would be attending an active shooter and Taser trainings. There was question pertaining to the Mason County Chief's meeting that was held in San Jose to which Spickard reported the meeting went fine.

22.) Clerk Coon handed out Ordinance 14-486 "Seizure and Impound Ordinance" with the revision that Attorney Lindner had requested being noted. This subject matter was postponed to the March 2014 regular board meeting.

23.) The subject of ammunition was discussed earlier in the meeting under #21.

-Nolan informed the board that Roland Rich Ford dealership in Delavan, IL had loaned the police department a suburban for use due to the bad weather conditions. A thank you card was signed by the council to be sent to Roland Rich for their generosity.

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Buildings & Grounds:

24.) Smith reported that the surveillance cameras were in and fully operational.

25.) Smith is currently waiting on information from Logan County pertaining to the Quit Claim deeds on the property at 406 N. 1st Street. Clerk Coon reported that the water service to 200 N. 1st Street has been restored per request of Terrie Davis.

-Smith reported that there are no new developments on the Mattingly property located at 407 W. Walnut Street.

Streets & Alleys:

-Blackstock questioned who was responsible for the upkeep of the half of a mile north of San Jose on Towerline Road as it is quite hazardous due to ice and snow. Clerk Coon reported that she had spoken with the Logan County Highway department pertaining to this road and encouraged anyone with concerns should contact the same department.

-Karker discussed village parking ban during inclement weather and expressed her concerns over parking in the roads by citizens. There was discussion about plowing to the curb to allow for further parking spaces.

Health:

-No report

-Nolan extended the use of the salt in the “quanset hut” if needed for use by the village.

Old Business:

-President Worlow explained that the yearly employee evaluation needs to be completed and assigned the board members with their appropriate employee for evaluation. Worlow asked that all evaluations be turned in to Clerk Coon before the March 17, 2014 board meeting.

New Business:

-Karker made motion to enter into executive session per 5ILCS120/2 (C)(1) to discuss personnel issues with 2nd from Blackstock. Viva Voce: 6-0 Motion carried. Entered closed session at 9:35 pm.

Returned to open session at 10:05 pm by motion from Nolan and 2nd from Smith

26.) Nolan made a motion to go with the recommendation made during closed session to have B. McCormick wait until annual reviews and raise considerations to be granted any type of wage adjustment. Blackstock 2nd this motion. Viva Voce 6-0 Motion carried

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27.) Tibbs made motion to replace Attorney Lindner with Attorney Luke Taylor based on recent performance issues by Lindner. Karker, Aye; Tibbs, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Blackstock, Aye Motion Carried. Clerk Coon was instructed to contact Luke Taylor and prepare the letter for President Worlow to send to Mr. Lindner.

28.) The subject of employee evaluations was discussed earlier in this meeting under old business.

29.) Worlow asked the trustees to ponder the idea of implementing a pay amount for the trustees to be given for attendance at committee meetings. There was discussion the guidelines that would be followed. This subject was tabled until the November 2014 regular board meeting.

There was no further business brought for discussion or review.

Tibbs made motion to adjourn the meeting with 2nd from Karker. Meeting adjourned at 10:10 pm.