

Village of San Jose  
Regular Board Meeting Minutes  
February 16, 2015

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2<sup>nd</sup> Street San Jose, Illinois.

Roll call taken: Present: Karker, Blackstock, Smith, Coon, Nolan and Tibbs

Absent: None

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Water Superintendent Albers, Engineer Burris (7:20), and nineteen (19) village citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Coon made the motion to accept the consent agenda consisting of the minutes from the January 19, 2015 regular board meeting and the Treasurer's report with 2<sup>nd</sup> from Smith. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

Public Comments:

1. Citizen C. Thomas read a prepared statement in regards to perceived inaction by the police chief and police committee after receipt of various verbal complaints. Thomas voiced his concerns over supposed unwarranted attack by the police chief and officers. Thomas voiced his opinion of the chief calling his place of employment to inquire about a truck that he had used to plow inside the village. There was a discussion about allowing his boss Val Vanetten to speak during the meeting.

-V. Vanetten, C. Thomas' employer, addressed the board expressing her concerns with the phone call conversation with Chief Cupi in regards to the above mentioned vehicle plowing roadways inside the village. Vanetten voiced her confusion with Cupi questioning the policies and her abilities to manage during said phone call. Tibbs asked for Vanetten's opinion of Chief Cupi's "position and issues" when placing said phone call. Vanetten reiterated that Cupi had questioned the possession of said truck and company policies.

2. Citizen R. Antrim addressed the board with his concerns regarding an incident where he was questioned by Chief Cupi after a supposed incident at village hall. Antrim explained the situation that had taken place at village hall and the subsequent actions, from his perspective, which Chief Cupi took as a result. Antrim voiced his dismay with Cupi's discussing the matter with his probation officer. Antrim did offer an apology, if there was any offense taken with his actions at village hall.

- Mayor explained that these would be taken to a police committee meeting in the next few weeks.

Attorney:

-Attorney Taylor address the matter which C. Thomas had spoken to by explaining that there have been no written complaint filed with the police department about this allegation. Taylor explained that discussing this matter at a board meeting, complaining amongst themselves outside of a village meeting or posting the complaint on social media is not the proper way to file a complaint. Taylor encouraged anyone wishing to file an official complaint to follow the proper procedure. There was a discussion between the attorney and C. Thomas pertaining to the reasons for filing a complaint in writing. Taylor encouraged Thomas to get a copy of the procedure that will be addressed by Chief Cupi later in the meeting. Mr. Thomas explained that he did not need a procedure and that he had just filed his complaint.

3. Tibbs reported that he attempted to call Mary Matthews. Tibbs questioned Taylor what could be done with a family member. Taylor explained that the court is the next obvious way to solve this matter at 407 W. Walnut. Taylor broke down the potential costs involved with this avenue. There was further discussion about how to proceed. Subject postponed for further discussion until March 2015 for financial consideration.

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Mayor:

4. Blackstock explained that renewal with Integrys is due June 2015 and reviewed the pricing that was sent. There was a discussion about the trending of the pricing and when to sign the contract. It was explained that the pricing fluctuates daily and it was Blackstock's understanding that signing the contract earlier, rather than later, was going to afford the cheaper pricing. Treasurer Shelley was granted permission to research this matter farther. Blackstock made a motion to authorize Mayor Worlow to determine when the proper timing was to sign the contract with Integrys, based on Shelley's findings, before March 16, 2015 with 2<sup>nd</sup> from Nolan. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

Clerk:

5. Clerk Coon pointed out the economic interest paperwork that was in the folders for filing.

Engineer:

6. Burris reported to the board that Attorney Taylor had all the necessary information to proceed with getting a written grant easement on the deed for the property at 100 E. Race Street for the purpose of fixing and maintaining the storm sewer drain that runs through the east side of the property. Taylor is to contact the current owners of said property to keep them informed of the progress of this project.

7. Burris reported that all the necessary changes have been made to the Phase II water project paperwork and it has gone to the APCAP committee for review.

9. Burris reported that had spoken with Logan county(Bret Alcamp) in regards to repairs needed on the mile stretch of Towerline road to the north of San Jose. He was informed that Logan county is waiting on Mason county to allot the money needed for this project. Burris will speak with Mason county (Mike Petigo) about this matter.

8. Burris reviewed the 2015 MFT program with a cost of \$37,427.05 for all work proposed. There was much discussion about the shortfall in funds to allow for all the projects listed in the program. Burris explained that there is an allotment for a two year program with IDOT. The emergency fund balances were reviewed. Burris reminded the board that the resolution needed to be signed by February 28, 2015. Smith made a motion for the MFT program to cover 2015 & 2016 calendar years allotment and for the appropriate village officials to sign the resolution one it is updated with 2<sup>nd</sup> from Blackstock. . **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

Maintenance Personnel Report:

10. There were no maintenance personnel in attendance and no report was given or heard.

Zoning Board:

11. There has been no action taken to date by the zoning board on the variance request submitted. Mayor will talk with Chairman Bree about this matter.

-COMMITTEE REPORTS-

Water & Sewer:

12. The board reviewed the report as submitted by Water Superintendent Albers with no concerns, questions or comments addressed.

13. The board reviewed the report as submitted by Clerk Coon. There was a discussion pertaining to the increase in the percentage of water loss. Coon explained that this was probably due to fire department use which was not calculated into the equation.

Finance:

14. Smith handed out preliminary budget s that Shelley had prepared. Shelley explained what she had compiled after tracking the revenue and expenditures for the past year. Smith asked that all trustees review their respective budgets and be prepared to discuss them at a finance committee meeting that will be held in March.

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15. There was a break taken to allow the trustees to review all outstanding and paid bills for the prior month.

16. After the review was complete, Nolan made a motion to pay all outstanding bills and to approve all expenditures for the prior month with 2<sup>nd</sup> from Karker. **Roll**

**Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

-There was discussion about setting the date and time for a finance committee meeting. It was decided that said meeting would be held on March 9, 2015 beginning at 6:30 pm at village hall.

Economic Development:

17. There were no new developments to report.

Police:

18. Chief Cupi reviewed her report with the board. Cupi reported thirty-six (36) total calls which included one felony arrest and one out-of-state warrant arrest, twenty (20) total traffic citations issued, approximately \$288.00 used in fuel and 395 total hours worked for the month.

22. Cupi explained the Bob Corrello scholarship that is currently available for graduating seniors that want to pursue a career in law enforcement. Cupi explained where the applications for said scholarship could be located.

19. Cupi explained the procedure in implementing a parking ban for the village during times of inclement weather and the media in which said ban could be found on which includes television channels, radio channels, village's social media page and website. There was a discussion about the possibility of utilizing Springfield media sources as well. Cupi explained that this was being done in an effort to keep the village roadways open so that the village plows could clear the streets and that it was unlikely that any tickets would be issued as a result of this measure.

21. Cupi announced that she would be hosting another "Coffee with the Chief" on March 7, 2015 from 8:00-9:00 am to allow members of the public to tour the police station and discuss with her any praise, problems or concerns that they were having.

20. Cupi reviewed the proper procedures for filing a complaint against any law enforcement officer to include showing a copy of the official complaint form. Cupi explained that it is the same procedures that are followed by multiple other law enforcement agencies including the Illinois State Police. Cupi reviewed how, why and when to file a complaint. Cupi informed all in attendance that this form would need to be notarized prior to submission to make it a formal complaint and that this complaint form would act as an official document once submitted to the proper authority.

Buildings & Grounds:

23. Clerk Coon reported on the repairs to the village storm siren and explained that all of the original parts have been received. The maintenance personnel will be putting all the components back into the siren and if this does not fix the problem then Ragan Communications out of Washington, IL will be called to correct any further problems.

24. Clerk Coon briefly reviewed the components to Ordinance 14-492: Building Codes and Regulations as it was handed out at the December 2014 board meeting for consideration and review. Smith made a motion to adopt Ordinance 14-492: Building Codes and Regulations as written with 2<sup>nd</sup> from Coon. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

Streets & Alleys:

25. There was nothing further to report at this time on this subject.

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Health:

26. Blackstock reported that Clerk Coon will be looking into the necessary companies to allow the village to host a town wide clean up. This event will be done differently than previous ones to allow for more articles to be disposed of. There were questions by the citizens pertaining to cost to which Clerk Coon explained it was her intention to get all aspects paid for through the village.

Old Business:

27. Karker questioned if there was any progress with Casey's in regards to the village owned property in the 100 block of East Main Street. Attorney Taylor explained that no correspondence has been received since the initial contract was sent that Casey's subsequently backed out of. Karker explained her concerns over the lack of interest being shown and suggested that a new letter be sent to Casey's inquiring to their intentions with the property. Karker asked that if Casey's has no intentions then this property be placed back on the agenda for discussion on possibly future plans. Taylor will draft a letter to Casey's outlining the concerns of the board and report back at the March 2015 board meeting. There was a short discussion on other possible uses for the property.

New Business:

-D. Skelton produced a letter for board consideration from Citizen Josh Skelton. Mayor asked for the copies for review with possible distribution in the future.  
-Nolan informed the board of the business auction that would be taking place at Weyhrich, Inc.

Nolan made a motion, with 2<sup>nd</sup> from Smith, to go into closed session per 5ILCS 120/2 (c) (14) to review previous closed session minutes. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried** Entered Closed session at 9:08 pm.

Returned from closed session at 9:54 pm

28. Nolan made motion to accept the closed session minutes dated 8-18-14, 8-28-14, 10-27-14 and 1-13-15 with 2<sup>nd</sup> from Smith. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

29. Nolan made motion, with 2<sup>nd</sup> from Smith, to open closed session meetings dated 5-21-12, 5-20-13, 9-24-13, 11-11-13, 2-17-13, 3-17-14, 4-21-14 and 8-18-14 due to no longer needing confidentiality. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

30. Blackstock made motion, 2<sup>nd</sup> by Nolan to leave the minutes dated 2-21-12, 4-12-12, 9-25-12 and 7-21-14 closed due to the continued need for confidentiality. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Nay; Coon, Nay; Nolan, Aye; Tibbs, Aye Motion Carried**

-Blackstock made a motion to leave the minutes dated 6-17-13 closed due to the need for continued confidentiality with 2<sup>nd</sup> from Karker. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Nay; Coon, Nay; Nolan, Aye; Tibbs, Nay—Split vote—Worlow, Nay Motion defeated** Minutes to be opened

-Blackstock made a motion to leave the minutes dated 8-28-14 closed due to the need for continued confidentiality with 2<sup>nd</sup> from Smith. **Roll Call: Karker, Aye; Blackstock, Aye; Smith, Aye; Coon, Aye; Nolan, Aye; Tibbs, Aye Motion Carried**

With no further business brought forward, Smith made a motion to adjourn with 2<sup>nd</sup> by Coon. Meeting adjourned at 10:07 pm.