

December 9, 2013

Meeting was called to order at 7:00pm by Mayor Skelton.

Roll Call: Present: Blackstock, Tibbs, Smith, Coon, Nolan and Karker Absent: None

Mayor Skelton recognized a moment of silence for all those who have passed on or are less fortunate than us.

R. Coon made a motion, 2nd by Nolan, to approve the minutes from the November 11, 2013 board meeting as issued in print. Viva voce: 6-0 Motion carried.

R. Coon made a motion, 2nd by Nolan, to approve the minutes from the November 19, 2013 Police committee meeting as issued in print. Viva voce: 6-0 Motion carried.

R. Coon made motion, 2nd by Nolan, to approve the treasurer's report, subject to audit. Roll Call: Karker, Aye; Tibbs, Aye; Smith, Aye; R. Coon, Aye; Nolan, Aye; Blackstock, Aye. Motion Carried

Citizen Concerns:

-Update on 407 W. Walnut was given by Trustee Smith. Smith explained Mr. Mattingly has continued to keep in contact giving period updates. The most recent update was that he was having problems proceeding with the paperwork and was getting no help from the lawyers.

-Luella Betzelberger was present and addressed the board regarding a mentoring project that has been started at Illini Central High School called "CPAC" (Citizen's for Positive Adolescent Choices). Mrs. Betzelberger informed the board of the different programs that are a part of said project and explained that their wished were for the board to "brainstorm" and see if there were any projects that this organization could aid in completing inside the village. She encouraged anyone that wanted to be involved to contact her or Eric Stener for more information.

Maintenance Personnel Report:

-Conrad explained that they were currently working on the refurbishing of the police station. There was discussion pertaining to the NW lift station and issues that had arisen there.

Mayor:

-Mayor Skelton explained that Treasurer Shelley had asked if the quarterly pay period for the trustees could be altered to coincide with the calendar year instead of the fiscal year to allow for easier IRS reporting. Blackstock made motion, with 2nd from Smith, to change the quarterly pay periods to coincide with the calendar year, making March, July, October and December the months all quarterly paid councilmembers would receive their pay. Viva Voce: 6-0 Motion Carried

Clerk:

-Clerk Coon explained that there were conflicts in the ordinance books regarding the ordinance fine limits set forth in said ordinances. This matter was sent to a general committee meeting that was set for December 18, 2013 beginning at 6:30 pm at village hall. Nolan made a motion, 2nd by Karker, to approve any recommendations coming from the December 18, 2013 general committee meeting to allow for the ordinance fine limits to be changed. Viva Voce: 6-0 Motion carried

-The board looked over the regularly scheduled board meetings for the calendar year 2014. Nolan made motion, with 2nd from Tibbs, to accept the dates for the 2014 board meetings as follows: January 20, February 17, March 17, April 21, May 19, June 16, July 21, August 18, September 15, October 20, November 17 and December 15. Viva Voce: 6-0 Motion Carried

-Clerk Coon reminded all the trustees that the Open Meeting Acts training that is available online must be completed and a certificate of completion submitted.

Engineer: This was moved to later in the meeting due to Mr. Burris not being in attendance at this time.

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-Committee Reports-

Water & Sewer:

- The board reviewed the report submitted by K. Albers with no questions to follow.
- The board reviewed the report submitted by S. Coon with a question pertaining to the increase in the loss recorded for the month.
- There was discussion pertaining to the annual Christmas bonus given to village employees and the guidelines surrounding said bonus. Blackstock made motion, with 2nd from Nolan, to give \$100.00, after taxes, as a Christmas bonus to the following employees: Kim Albers, Maria Cupi, Bob Spickard, Justin Kitts, Woody Conrad, Ben McCormick, Stacy Coon, Patti Shelley and Mary Conrad. Roll Call: Karker, Aye; Tibbs, Aye; Smith, Aye; R. Coon, Aye; Nolan, Aye; Blackstock, Aye. Motion Carried

Finance:

- There was a break for the board to review all outstanding and paid bills for the month.
- Karker made a motion, with 2nd by Smith to pay all outstanding bills and approve all paid bill for the month. There was discussion pertaining to the bill from the animal control for stray animal collection. It was pointed out that Mason County does collect tax money for animal control. Nolan is to look into annual charges imposed by Logan County for animal control. Roll Call vote on motion: Karker, Aye; Tibbs, Aye; Smith, Aye; R. Coon, Aye; Nolan, Aye; Blackstock, Aye. Motion Carried

Economic Development:

- Mayor Skelton explained that he had no one come forward agreeing to be the chairman for this committee therefore, he asked for a volunteer from the board. After discussion, Trustee Smith expressed his acceptance as the chairman for the economic development committee. Mayor Skelton then appointed Trustee Skelton to said position.

Police:

- Chief Cupi handed out the monthly police report and went over the report with the board.
- The refurbishing of the lockers is complete and will be installed upon the completion of the renovations to the conference room.
- Cupi handed out a proposal for police coverage to be offered to the Village of Emden. Cupi explained all aspects of proposal and answered all questions posed by the council. Cupi is to meet with the Mayor of Emden on December 12, 2013 at 10:00am to explain the possibilities and potential involved in said proposal. Cupi will report back to the council as information becomes available.

Buildings & Grounds:

- Smith reported that he is waiting on two emails for quotes on the surveillance camera system that will be considered for village hall. There was a discussion about purchasing a system from retailers and installing it ourselves. Smith recommended a true closed circuit system. Smith to report back to the board at the next meeting with said quotes.

Streets & Alleys:

- Karker reported that she had spoken with the trustees for the fire protection district in regards to the concrete approaches leading into the fire house. The fire department trustees have agreed to the village paying for one of the concrete pads and then splitting the cost on the third concrete pad in half. Blackstock made a motion to have one concrete pad poured at the village expense in the spring when the weather permits and then split the cost of the 2nd concrete pad with the fire department trustees whenever the need arises. Motion was 2nd by Nolan. Roll Call: Karker, Aye; Tibbs, Aye; Smith, Aye; R. Coon, Aye; Nolan, Aye; Blackstock, Aye. Motion Carried

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Health:

The sidewalks were discussed and Burris reported that he is getting a list of the ones that are in need of immediate replacement. He will then get them categorized and gather quotes for replacement.

There was a short break.

Engineer:

-Burris reported that all the legal paperwork for the demolition of 105 W. Walnut is progressing and he will be gathering a quote for said demolition and reporting back to the board next month.

-Burris explained that the permit for the water main replacement at 3rd & Linden should be received in January. Burris estimates the cost for said project to be \$8800.00 for everything. Maintenance will install the piping on 3rd street and the Linden street work will be contracted out.

-Burris reported that he is preparing the easement for the owner of 100 E. Race Street but is having problems contacting said owner.

-Burris went over a breakdown of the MFT money that was spent in 2013 and gave a copy of said report to all Streets & Alley committee members. Burris asked for a Streets & Alley committee meeting to be called for January 2014 to discuss the MFT projects for the coming year.

-Burris reported that he has spoken with Citizen Frank Otto in regards to an erosion problem that he was experiencing and would contact village maintenance to follow up on said matter.

Entered into closed session per 5ILCS 120/2 (C)(1)(21) at 8:54pm by motion from Nolan and 2nd from Blackstock. Viva Voce: 6-0 motion carried

Returned from closed session at 9:33

Blackstock made motion to approve the closed session minutes dated 11-11-13 with 2nd from Nolan. Viva Voce: 6-0 motion carried

Blackstock made a motion to accept the recommendation from the closed session to hire Cody Godbey and Jason Skelton and put them into part-time PTI training giving them \$400.00 each for expenses they may incur during their classes and to ask for a one year contract to be signed stating they will work for the Village of San Jose to begin upon completion of their successful completion of said PTI training. This motion was 2nd by Smith. Roll Call: Karker, Aye; Tibbs, Nay; Smith, Nay; R. Coon, Aye; Nolan, Aye; Blackstock, Aye. Motion Carried

Old Business:

None discussed

New Business:

-Trustee Nolan asked Mayor Skelton the status on her complaint against Trustee Tibbs for review by the Ethics Board. There was a heated discussion about the lack of respect shown at meetings. Mayor Skelton is to convene the Ethics board for review of above stated issue.

-R. Coon explained concerns found over the 2001 dump truck bed being in poor condition and in need of replacement. Coon also asked the board to consider allowing maintenance to purchase a drill press for use on village projects as needed.

R. Coon made motion to adjourn meeting at 9:42 pm with 2nd from Smith. Viva voce: 6-0 Meeting adjourned.