

Village of San Jose
Regular Board Meeting
August 18, 2014

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Coon, Smith, Tibbs, Karker, Blackstock and Nolan Absent: None

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Water Superintendent Albers, Engineer Burris, Maintenance Supervisor Conrad and four village citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Coon made motion to approve the consent agenda of Minutes from July 16, 2014 Regular Board meeting and the current Treasurer's Report with 2nd from Nolan. **Roll Call Vote: Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye; Nolan, Aye Motion Carried**

Citizen Concerns:

1. There were no comments or concerns brought before the board at this time.

Maintenance Report:

2. Conrad reported that the Craftsman lawn mower has currently quit running and that they were still waiting on the motor (for the lagoon) to be completed at Armature Motor. Coon questioned the number of hours put on the lawn mower weekly and pointed expressed concerns over the need for a commercial lawn mower. Conrad expressed his intentions to continue trying to repair the Craftsman until Spring 2015 when a new mower will have to be considered for purchase.

3. Conrad reported that the project at Linden & 3rd/4th Streets was going well and that all piping in laid and charged. Flushing and testing will occur later in the current week. There was a leak located and fixed during this project.

-Nolan asked about the leak that was identified in the 100 block of South 2nd Street. Conrad explained that they are waiting on parts to be able to complete the repairs.

Mayor:

4. President Worlow reported that there has been no new correspondence from Casey's corporate office in regards to the property on Main Street.

5. Worlow asked Conrad if he had been able to find someone for part-time (PRN) help to which Conrad indicated he has not been able to find someone and ask the board members for suggestions.

6. Worlow asked Chief Cupi for an update on the parking issue East of Casey's on US Route 136. Cupi reported that she has spoken with the homeowner and IDOT and there is nothing further needed.

Clerk:

7. Clerk Coon reported that the ID badges should be received by the September regular board meeting.

8. This item was struck from the agenda.

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Engineer:

9. Burris reported that he has an approved plan and is working towards getting the storm drain work at 100 E. Race Street done in the Fall of 2014.
-Burris reported that he is once again working with the State Engineer's office in regards to securing a water main grant.

-COMMITTEE REPORTS-

Water & Sewer:

10. The board reviewed the water & sewer system report as submitted by Superintendent Albers. Worlow pointed out that in said report there is a request for \$170.00 for registration fees to a conference. Blackstock made a motion to pay the \$170.00 for registration fees to allow K. Albers to attend the conference with 2nd from Nolan. **Roll Call Vote: Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye; Nolan, Aye Motion Carried** There were no further questions or discussion pertaining to the report submitted.

11. The board reviewed the water billing report as submitted by Water Billing Clerk Coon. Worlow explained that Clerk Coon has been given permission to grant payment arrangements to any citizen seeking help in paying their water bill without requiring board knowledge or approval. There was no opposition to arrangement as explained. There were no further questions or discussion pertaining to the report submitted.

Finance:

12. There was a break taken to allow the board members to review all outstanding and paid bills since the July general board meeting.

13. After review of the outstanding and paid bills Blackstock made a motion to pay all outstanding bills with 2nd from Nolan. **Roll Call Vote: Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye; Nolan, Aye Motion Carried**

-Chairman Smith explained the new chart that was included in the board packets and asked for caution to be taken before any further expenditures were approved due to declining funds in the general fund of the village.

Economic Development:

14. Sergeant Spickard reported that he is still seeking materials and fencing for the proposed bicycle park. Spickard also briefed the board on the meetings with the land owners Reed and Fox to which he is waiting to hear back from both gentlemen on their decisions.

Police:

15. Chief Cupi reviewed the board packets which showed sixty-three (63) radar hours, forty-two (42) tickets issued and sixty-three (63) total stops for the month of July with ninety-one and a quarter (91 ¼) man-hours used per week.

17. Chief Cupi asked permission of the board to attend a Traffic Accident Reconstructionist class that would consist of two separate weeks of training. There was discussion on the cost of the class; however, it was found the class is free of charge due to membership. Smith made a motion to allow Chief Cupi to attend the Traffic Accident Reconstruction class as present and compensate her at the normal rate of pay for both weeks. The motion was 2nd by Nolan. **Roll Call Vote: Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye; Nolan, Aye Motion Carried**

16. Chairman Coon explained that quotes were being compiled by Ragan Communication, Washington, IL and E & S Communication, Pekin, IL for all the equipment that will be needed to equip the new Police Explorer when it is delivered. There was a discussion about the type of "cage" that will be used for transportation of arrested individuals.

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18. Cupi explained the need for a Police committee meeting to determine and list the projects for the Mason County mitigation committee. This committee was set for Monday August 25, 2014 beginning at 6:30 pm.

-Cupi informed the board and citizens that the police department would no longer be entertaining any form of gossip or hearsay as reported on any social media outlet, i.e. Facebook. Cupi stated there would be no response to such “posts” and encouraged everyone to come directly to the police department with any problems, comments or concerns and to refrain from publishing such to the media outlet of choice.

Buildings & Grounds:

19. Burris had nothing further to report on the Logan County Title Company’s search into boundary limits.

20. There was a discussion about the building inspector title and duties. Smith reported on his findings in conversations with Paul Maaks and Dan Shepherd. Smith made a recommendation to retain Paul Maaks as the Village’s Building Inspector and continue to allow Bob Albers, upon determination of his willingness, to tend to fence permits. The amounts to charge for building and fence permits were discussed with final decision to be made at a committee meeting that will be held on August 25, 2014 beginning at 6:30pm.

Streets & Alleys:

21. Chairman Karker reported that the sidewalk work in the village was completed. Karker asked for permission to allow Bruce Eads to enter a bid for completing the approaches to the fire house due to Tim Clark being unable to complete said project. Eads is to meet with Engineer Burris to obtain the specific parameters of this project. Worlow asked Karker to verify with Eads that all aspects of project are included in the bid from beginning to end.

22. Burris reported that all sealcoat work for 2014 has been completed.

Health:

23. Smith placed the responsibility of a town-wide clean-up event with Blackstock, Chairman of Health & Safety. Blackstock expressed her feelings towards a town-wide clean-up fashioned after similar events that have been held in past years. Blackstock is to look into organizing some sort of clean-up day to utilize the tax monies allotted for such an event.

Old Business:

There was no old business brought before the board during this portion of the meeting.

New Business:

There was no new business brought before the board during this portion of the meeting.

A short break was taken to allow for citizens to exit the building due to closed session proceedings being entered in to.

Smith made a motion to enter into closed session at 8:19 pm per 5ILCS 120/2 (c) (1) to determine validity of a complaint against an employee with 2nd from Karker. **Viva Voce: 6-0 Carried**

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Exited closed session at 8:46 pm by a motion from Smith and a 2nd from Karker. **Viva Voce: 6-0 Carried**

24. The board recommended approving the closed session minutes dated April 21, 2014 and July 21, 2014 during the closed session.

25. There were no recommendations regarding the complaint against the employee.

26. There was no action needed at this time pertaining to the full-time status. Cupi to gather more compile more information and present it to the board at the August 25, 2014 committee meeting.

-Clerk Coon asked the board for direction on the sale of the old police squad car since there have been no bids received for such. This matter was tabled at this time.

Smith made motion to adjourn with 2nd from Nolan. **Viva Voce: 6-0 Carried** Meeting adjourned at 8:48 pm.

Recorded by:
Stacy Coon, Village Clerk