

Village of San Jose
Board Meeting Minutes
August 15, 2016

Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Allen, McCormick, Skelton, Tibbs, Nolan and Smith Absent: none

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Maintenance McCormick, Maintenance Larmore, Engineer Burris, Water Superintendent Albers and five (5) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

McCormick made motion to approve the consent agenda consisting of the minutes of the July 18, 2016 board meeting and the treasurer's report with 2nd from Nolan. **Roll call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried**

Citizen Concerns:

1. Citizen Lebron asked about money available for replacement of the sidewalk because of possible tripping hazards. After a discussion it was decided that the maintenance personnel will look at the problem and consider what is needed to be done for repair and then execute the repairs needed. Lebron showed the board pictures of the area of concern. Lebron also asked about the collapsing culvert that is under their driveway and getting it replaced. Lebron explained that water from rains is beginning to run back towards their house due to the collapsing culvert. Maintenance will look at this matter and report back on the situation.
2. Citizen Gesling expressed his concerns regarding his high water usage since the village replaced water lines several years ago. Clerk Coon reviewed his usage and reported to board. This matter was sent to water and sewer committee meeting that will be called.

President:

3. Worlow opened the only closed bid that was submitted for the 1992 Dodge truck. Joey Larmore entered a bid for \$80.00 for the Dodge truck. After discussion about selling this truck, Tibbs made a motion to accept the bid entered from Joey Larmore for \$80.00 for the purchase of the 1992 Dodge truck with 2nd from McCormick. **Roll Call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried**

Clerk:

4. There was nothing brought before the board during this time.

Engineer:

5. Burris reported that there wasn't much to report except that they are still waiting on rural development. Burris explained the process moving forward.
6. Maintenance Personnel reported that there was a leak identified and fixed in the 200 block of W. Vine Street.
7. This item was struck off of the agenda and postponed until September board meeting for discussion.
8. B. McCormick produced pricing for the renting of a concrete saw as requested. There was a discussion pertaining to the amount of use a concrete saw was see. It was discussed that is the maintenance personnel are going to be expected to work on sidewalks throughout the village than a concrete saw would be needed on a regular basis. Skelton made a motion to purchase a concrete saw, not to exceed spending \$1500.00, with 2nd from McCormick. **Roll Call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried**

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9. B. McCormick submitted a bid from Hydro-Kinetics for servicing for two of the lift stations (Furlane and Vine Street) at a cost of \$1403.00 for both of them. There was a discussion about the need for this to be done on a regular basis. Upon completion of the discussion, Allen made a motion, with 2nd from Nolan to allow Hydro-Kinetics to service the two above references lift stations at a cost of \$1403.00 and to send a bill to the sanitary district for half of the cost. **Roll Call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried**
All board members showed their verbal agreement to allow the money to fund this project to be taken out of the sustaining fund.

Zoning Board:

There was nothing brought before the board at this point.

-COMMITTEE REPORTS-

Water & Sewer:

10. The board reviewed the report as submitted by Water Superintendent Albers. Albers also asked permission to attend the annual water operator's conference being held in Springfield, IL in September. There was discussion and it was decided to send both Albers and B. McCormick to said conference. Nolan made a motion, with 2nd from McCormick, to allow Albers and B. McCormick to attend the Water Operator's Conference in Springfield, IL in September 2016. **Viva Voce: 6-0 Motion Carried**

11. The board reviewed the report as submitted by Clerk Coon. Coon explained that there was outstanding water deposits that needed tended to. This matter was placed on the water and sewer committee meeting that will be called.

12. Alex Hernan from Hernan's plumbing was present and handed out a proposal sheet for the project that will commence in 200 block of E. Vine Street and reviewed each option with the board. There were three options available for the homeowners: Option 1 was \$2,600.00; Option 2 was \$4,500.00 and Option 3 was \$3,800.00. The pros and cons of each option were discussed. Alex explained that there would be an additional charge of \$200.00 on each option for boring under the third driveway if wanted/needed. There were discussions and opinions stated in regards to each option. After discussions, Skelton made a motion to proceed with using option 3 at a cost of \$4,000.00 per the recommendation of Burriss and Albers with the exception being, if the homeowner wants to pay \$450.00 each for the upgraded option 2 they would be allowed. And the understanding being that if they homeowner goes with Option 2, there will be no repairs made to the driveways upon the completion of the project. Allen 2nd this motion. **Roll Call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried**

B. McCormick & Larmore are to make contact with Bencotter & Flores in regards to their options and report back to Allen.

Finance:

13. There was a break taken for the board to review all paid and outstanding bills.

14. Nolan made a motion, 2nd by Allen, to approve all paid bills and pay all outstanding bills.

Roll Call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried

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15. Skelton reviewed a handout that he provided for the board to consider pertaining to the Village Clerk and Assistant Village Clerk positions. Skelton explained his reasoning for bringing this subject matter back to the table for discussion. Smith explained his understanding of the Illinois State Statutes as they pertained to this matter. McCormick voiced his disagreement with this change and reasons why. It was suggested that the Village Clerk position be separated and returned to there being a Village Clerk and a Water Billing Clerk. This subject was postponed until a finance committee meeting could be called for further discussion.

-McCormick reported that a \$6,000.00 Certificate of Deposit from Mason City bank had been cashed in, combined with \$4,000.00 out of the sales tax fund and purchased a \$10,000.00 Certificate of Deposit from First Farmers Bank in Delavan, Illinois.

Police:

16. Chief Cupi reported that there were forty-five (45) total calls in the month of July with one (1) felony arrest, three (3) misdemeanor arrests and eight (8) ordinance violation warnings handed out. There were sixty-five (65) total traffic stops made with twenty-six (26) citations written and two (2) vehicles impounded. There was \$377.75 used in gasoline with 440 hours worked by all officers. There was a discussion about the fuel credit cards to which Cupi explained that she had turned those into Treasurer Shelley at the completion of the July meeting. Cupi reviewed a mileage comparison that she provided to the board members showing the slight difference in cost of operating the Explorer over the Impala. Cupi explained that the Impala is not fully equipped but is being used for certain situations just not full-time patrol. There was a discussion pertaining to fully equipping the Impala to make it able to be used as a full-time patrol vehicle in the summer/warmer months. Cupi is to gather a quote showing the equipment and cost for obtaining this goal.

17. McCormick explained that the police uniform policy is not complete yet due to obtaining information from other departments on the matter. McCormick will speak with Cupi further on this matter and report back to the board once the policy is complete.

Buildings & Grounds:

18. Burris reported that the attorney would be provided with the proper legal description of the high school building as requested. Burris explained that the property line impeded by one foot (1') onto the property to the west of the "bus barn" area. There was thirty feet (30') identified as property remaining around the North and East sides of the building. Clerk Coon reported on where the matter stands with Attorney Bosich.

-There was a discussion pertaining to logs from a downed tree remaining on the sidewalk on the East side of the old grade school, in the 100 block of South 3rd Street. Clerk Coon was asked to draft a letter for Nolan to sign and send to the property owners requesting removal of said logs.

19. Nolan has a contact for information regarding the residence at 201 S. 2nd Street. Clerk Coon was directed to draft a letter asking for their intentions towards the property, given the rodent infestation that has become a nuisance, for Nolan to sign and send to her contact. It was noted that the mowing of the property has been done by Rick Davis to date.

Streets & Alleys:

20. There was nothing brought before the board at this time.

Health:

21. There was a discussion pertaining to the need for another barrel of the mosquito spray to be purchased and the necessity and frequency of the spraying. It was decided for B. McCormick to resume spraying twice per week. Nolan made motion to purchase another barrel of mosquito spray with 2nd from Allen. **Roll Call vote: Tibbs, Aye; Allen, Aye; Nolan, Aye; Skelton, Aye; McCormick, Aye and Smith, Aye Absent: None Motion carried**

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Health:

21. There was nothing brought before the board at this time.

Old Business:

There were no comments or concerns voiced during this portion of the meeting.

New Business:

There were no comments or concerns voiced during this portion of the meeting.

There was no need for a closed session to be entered into therefore; McCormick made a motion to adjourn with 2nd from Smith.
Meeting adjourned at 8:20 pm