

Village of San Jose  
Board Meeting Minutes  
July 17, 2017

Board Meeting called to order by President Worlow at 7:04 pm. Meeting was held at Village Hall, 309 S 2<sup>nd</sup> Street San Jose, Illinois.

Roll call taken: Present: Tillquist, Allen, Nolan, Blackstock, Skelton, Thomas - six (6) present.

Also in attendance: President Worlow, Clerk Custodio, Treasurer Shelley, Engineer Burris, Chief Marlo, Maintenance Joey Larmore, and eight (8) citizens.

Meeting agenda was posted more than forty-eight in advance on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Mayor Worlow asked for approval of the Consent Agenda and the Treasurer's report, Trustee Nolan made motion to approve Consent Agenda and Treasurer's report, 2nd by Trustee Allen, roll call vote: Tillquist yea; Allen yea; Nolan yea; Blackstock yea; Skelton yea; Thomas yea; motion passed 6 yeas, 0 nay.

**Citizen's Concerns:**

1. Dave Hedrick/Dave's Woodworking not present to address the board regarding San Jose Welcome signs.
  
2. Debra Bencoter addressed the board regarding the condition of her property after water line work was completed – sidewalk to the east of her house was cracked, she would like the sidewalk replaced by the village; would like grass seed spread in area where digging was done, as crab grass is coming up; water line into house needs to be stabilized, as it's wobbly. Mayor Worlow said Water and Sewer committee will have a meeting to make recommendations regarding these issues; Trustee Nolan asked if it would be possibly for Maintenance Lead Larmore and Trustee Nolan to go to Ms. Bencoter's property on Tuesday, July 18<sup>th</sup> in the morning to look at the sidewalk and see what needs to be done, agreed upon that they would look at sidewalk on east side of Bencoter property on Tuesday, July 18<sup>th</sup>.

- Trustee Thomas spoke regarding the possibility of having a Community Fun Day/Festival in the future, in conjunction with the San Jose Fire Department's Annual Fish Fry and working with the Lion's Club for a lunch; Trustee Allen said that the town has never had any part in the festivals; Trustee Skelton recommends she talk to Lion's Club and see if another organization would be lead on planning it; insurance is expensive; Trustee Allen stated that there used to be a Homecoming Fund, but she isn't aware of where the money went to after the committee dissolved.

**President:**

- Video gaming: Mayor Worlow reported that the Village's attorney is working on an ordinance for the board to review, for liquor pouring license to allow gaming machines;
- Code Book: The Village pays \$500.00 per year to have the Code Book on the Sterling Codifiers website; \$21.00 per page to update/amend/add ordinance. Trustee Thomas made a motion to table action regarding Village Code Book, 2<sup>nd</sup> by Trustee Nolan, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nay.
- Clerk Training in Springfield: Mayor Worlow recommends sending Clerk Custodio to Municipal Clerks week long training in Springfield in October; registration isn't open yet, so exact cost isn't known. Trustee Skelton made motion to send Clerk Custodio to week long training in Springfield in October 2017, 2<sup>nd</sup> by Trustee Thomas, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nay.

**Clerk:**

- Ratification of Electricity Supply Agreement with Constellation: Clerk Custodio reported to the board that the Electricity Supply Agreement entered into, on June 19, 2017 with Constellation/An Excelon Company was done so without being on the agenda, due to deadline for contract renewal; therefore, said agreement must be ratified. Trustee Skelton made motion to ratify the Electricity Supply Agreement with Constellation entered into on June 19, 2017, 2<sup>nd</sup> by Trustee Tillquist, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nay.

8. IMLRMA Intergovernmental Cooperation Contract: included in packets for Trustee's review. Trustee Skelton made motion to enter into cooperation contract with IMLRMA, 2<sup>nd</sup> by Trustee Nolan, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays.

**Engineer:**

9. Engineer Burris reported that Phase II Water Main Project easement agreement is being put together; reconstruction and sealcoat to be started week of July 24<sup>th</sup>.

**Maintenance:**

10. Maintenance Lead Larmore reported that 7 trees were trimmed and 1 taken down on July 18<sup>th</sup>. John Deere tractor was returned today from repair – 1 hose leak and cylinders rebuilt. Tree that came down during storm on July 16<sup>th</sup> is the city's responsibility to clean up.

**Zoning:** no report

**Water & Sewer:**

11. Water Superintendent Albers report: Water loss down to 3.47% this month.
12. Annual Drinking Water Quality Report enclosed for board review.
13. Water Clerk report: another account paid in full.

**Finance:**

14. Water CD's: Trustee Skelton, Finance Chair reported there is \$14,000.00 in Capital Improvements fund, recommends purchasing a \$10,000.00 CD. Trustee Skelton made motion to purchase \$10,000.00 CD with money from Capital Improvement fund, 2<sup>nd</sup> Trustee Allen, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays.

15. Charge for mowing: Trustee Skelton asked what we charge if the city mows a yard? There are no abatement charges in the code book. Trustee Allen recommends a Finance committee meeting to discuss abatement charges.
16. Finances for High School Demolition: Trustee Skelton passed out General Fund Cash Balance Analysis and High School Expenses to Date for board members to review.
17. Payment of Bills: Trustee Allen made motion to pay bills, 2<sup>nd</sup> by Thomas, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays.

**Police:**

18. Coverage/3<sup>rd</sup> Officer: Trustee Blackstock, Police Chair stated that Chief Marlo would like to hire a 3<sup>rd</sup> part-time officer to cover more nighttime and weekend hours; some citizens have voiced concerns about not having police coverage on weekends and nighttime; Trustee Skelton, Finance Chair reported that it is budgeted for 80 hours per week for police; we don't have the finances for 24/7 coverage. Same pay rate as the current part-time officers. Trustee Nolan made motion to allow Chief Marlo to hire 3<sup>rd</sup> officer, keeping within the 40 hours of part-time police hours, 2<sup>nd</sup> by Allen, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton nay; Tillquist yea; Thomas yea; motion carried 5 yeas, 1 nay.
19. Motorized Bike: Chief Marlo and Trustee Blackstock have looked into State laws and haven't found anything that will help us in resolving the issue of the motorized bike that citizens are complaining about, also the operator of said bike is not following the Rules of the Road, which bicycles have to obey. Trustee Nolan talked to a county officer and he said we might want to write an ordinance that is stricter than the IL state law regarding motorized bikes. Suggestion to enforce curfew on those teenagers breaking curfew. Trustee Skelton stated that he doesn't think we should spend the money to call our attorney or write an ordinance for one person causing issues. Trustee Thomas asked if it could be considered a noise nuisance?
20. Chief Marlo reported that in the past month 103 citations and 18 warnings have been written. Fines totaling \$3,575.77.

**Building & Grounds:**

21. High School Update: Village won the court case to have the building demolished if the structural engineer says it needs to come down. Trustee Skelton asked if there is a way to get ownership of the building since the village will be responsible for the cost of demolition, have the attorney put a lien against the property and Mr. Richards will have to make payments. The structural engineer has been directed to inspect the building and report back to the board as to what has to come down.

**Streets & Alleys:**

22. No report

**Health & Safety:**

23. Trustee Thomas, Health & Safety Chair handed out recommendations of proposed changes to Health & Safety section of Village Code Book, list was compiled at committee meeting held on July 12<sup>th</sup>. Minutes from the committee meeting were handed out to the board. Recommended changes when the code book is updated include but are not limited to the following code: 4-1-4;4-1-5; 4-1-10; 4-1-11; other changes are needed to the code book. Clerk Custodio reminded board members that committee meetings must be posted 48 hours before said meeting.

**Old Business:** none

**New Business:** none

**Closed Session:** none

Trustee Nolan made motion to adjourn, 2<sup>nd</sup> Trustee Allen, all voted yay, no nays, meeting adjourned at 8:21pm.

Respectfully submitted,

Jayne Custodio  
Village Clerk  
Village of San Jose

