

Village of San Jose  
Board Meeting Minutes  
December 18, 2017

Board Meeting called to order by President Worlow at 7:03 pm. Meeting was held at Village Hall, 309 S 2<sup>nd</sup> Street San Jose, Illinois.

Roll call taken: Present: Tillquist (at 7:04pm), Allen, Nolan, Blackstock, Skelton, Thomas - six (6) present.

Also in attendance: President Worlow, Clerk Custodio, Treasurer Shelley, Engineer Burris, Chief Marlo, Maintenance Joey Larmore, Water Superintendent Albers, Officer Smith and four (4) citizens.

Meeting agenda was posted more than forty-eight in advance on the village website, outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Mayor Worlow asked for approval of the Consent Agenda and the Treasurer's report, Trustee Skelton made motion to approve Consent Agenda and Treasurer's report, 2nd by Trustee Thomas, roll call vote: Tillquist yea; Allen yea; Nolan yea; Blackstock yea; Skelton yea; Thomas yea; motion passed 6 yeas, 0 nays.

**Citizen's Concerns:**

C. Miller addressed the board regarding high water bill and water rate; Engineer Burris and Water Superintendent Albers explained how bills are figured and that the village is ahead of many area towns in maintaining their equipment.

**President:** nothing to report

**Clerk:** nothing to report

**Engineer:**

Hood demolition bid to demolish the old high school is higher than River City.

**Maintenance:**

Maintenance team lead Larmore reported that the john boat at the lagoon has leaks and is unsafe; 10' boat runs anywhere between \$500 to \$900; Trustee Thomas has a boat village can use. A new pit is to be placed at 115 W. Walnut at no added cost to the village.

**Zoning:** no report

**Water & Sewer:** nothing to report

**Finance:**

Trustee Nolan made motion to pay bills, 2<sup>nd</sup> Trustee Allen, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nay.

Bereavement pay discussed, presently employees get 3 days for death of immediate family (mother, father, spouse, child, sibling, grandparents, grandchildren, in-laws) 4 days if out of state; need clarification as to if fulltime or part-time employees.

Sterling Codifiers Internet fee – item tabled until January 2018, Treasurer Shelley will get more information re: cost of fees for Sterling.

Adoption of Ordinance 17-514 Tax Levy – motion to adopt made by Trustee Blackstock, 2<sup>nd</sup> by Trustee Allen, roll call vote: Tillquist yea; Allen yea; Nolan yea; Blackstock yea; Skelton yea; Thomas yea; motion passed 6 yeas, 0 nay.

**Police:**

Chief Marlo reported that police made 125 traffic stops; 46 warnings; 79 citations; \$6,495.82 this month. The police department received a thank you card from St. Luke Lutheran Church for assistance with the nativity. Trustee Blackstock reported that a policy is needed for police uniforms for fulltime and part-time officers. \$500.00 is budgeted per year, presently only \$200.00 has been spent; Trustee Blackstock made motion to use \$300.00 for what is needed, 2<sup>nd</sup> Trustee Nolan, roll call vote: Tillquist yea; Allen yea; Nolan yea; Blackstock yea; Skelton yea; Thomas yea; motion passed 6 yeas, 0 nay. Chief Marlo reported that traffic stop data entry is a state law, for racial profiling, we will re-enroll in January and start from 1/1/2018, Water Clerk Karker will do data entry and will track her time spent doing this task.

**Building & Grounds:**

Old High School property – if anyone was injured because of the building collapsing and debris hitting them, the village would be liable. ID badges for village employees will be researched and findings will be discussed at January 2018 meeting.

**Streets & Alleys:**

Reviewed MFT 2018 Maintenance Program to be submitted to IDOT. Trustee Nolan made motion to approve proposed MFT Maintenance Program, 2<sup>nd</sup> Trustee Allen, roll call vote: Tillquist yea; Allen yea; Nolan yea; Blackstock yea; Skelton yea; Thomas yea; motion passed 6 yeas, 0 nay.

**Health & Safety:**

500 W. Walnut property doesn't have water and sewer at present time Clerk will send resident at 500 W. Walnut stating that they need to make arrangements to have water turned, or come to the board meeting and state why water isn't turned on to residence. 101 S. 4<sup>th</sup> St. – living in RV parked in the yard, clerk will draft up ordinance for adoption at January meeting making it unlawful to live in RV or Camper in the village.

**Old Business:** none

**New Business:** Residents of the village are not applying for building permits prior to starting projects, there is a reminder on the water bill that a building permit application must be submitted and approved prior to beginning a project within the village. 316 W. Mulberry and 115 Walnut have projects that permits were not obtained for. Intergovernmental agreements with Allen's Grove and Prairie Creek Townships were tabled by both boards until January.

**Closed Session: 5ILCS 120/2 (c):**

Trustee Allen made motion to go into closed session at 8:40pm, 2<sup>nd</sup> Trustee Nolan, all in favor, motion carried.

Trustee Allen made motion to return to open meeting at 8:58pm, 2<sup>nd</sup> Trustee Nolan, all in favor, motion carried.

Trustee Nolan made motion to accept recommendations made in closed session, 2<sup>nd</sup> Trustee Blackstock, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas 0 nay.

Trustee Allen made motion to adjourn, meeting adjourned at 9:00pm.

Respectfully submitted,  
Jayne Custodio  
Village Clerk  
Village of San Jose

