

Village of San Jose
Board Meeting Minutes
August 21, 2017

Board Meeting called to order by President Worlow at 7:02 pm. Meeting was held at Village Hall, 309 S 2nd Street San Jose, Illinois.

Roll call taken: Present: Tillquist, Allen, Nolan, Blackstock, Skelton, Thomas - six (6) present.

Also in attendance: President Worlow, Clerk Custodio, Treasurer Shelley, Engineer Burriss, Water Superintendent Albers, Chief Marlo, Maintenance Joey Larmore, and six (6) citizens.

Meeting agenda was posted more than forty-eight in advance on the village website, outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Mayor Worlow asked for approval of the Consent Agenda and the Treasurer's report, Trustee Skelton made motion to approve Consent Agenda and Treasurer's report, 2nd by Trustee Nolan, roll call vote: Tillquist yea; Allen yea; Nolan yea; Blackstock yea; Skelton yea; Thomas yea; motion passed 6 yeas, 0 nays.

Citizen's Concerns:

1. Daniel Williamson regarding denied building permit at 106 S. 4th St. Mr. Williamson apologized for not getting a building permit before work on storage shed was started. Showed board members photos of shed and how it doesn't obstruct the view from 4th Street or Arch Street. Trustee Allen stated that she had driven by property and the shed doesn't obstruct the view. Trustee Skelton made a motion to allow a variance for the shed to remain where it was erected, 2nd Trustee Tillquist, all in favor.

President: nothing from the mayor

Clerk: nothing from the clerk

Engineer:

2. Engineer Burris reported that Phase II Water Main Project easement agreement is done, 2 easements are needed to connect Salem Court and Furlane, a meeting is needed to discuss with property owners; curb on south side of Arch at 4th needing repaired or removed, maintenance team can remove the old curb, but the area will need worked with a grater. Trustee Thomas made motion to have the maintenance team remove the old curb and when a grater is in town the area will be worked on, and get estimate for tree removal at same property. 2nd Trustee Allen, motion carried.

Maintenance:

3. Maintenance Lead Larmore reported water main break at 4th and Race fixed and ground is settling, will complete when it is settled. Presently have only half a bucket of white gravel, needing to purchase white gravel, will purchase 1 load of white gravel (20 tons). Trustee Allen reported that we need equipment to track bulk water purchases/usage, Lincoln Rural charges \$0.02 per gallon. Larmore will check price of equipment to read the amount of water going out in bulk and this will be on September agenda.

Zoning: no report

Water & Sewer:

4. Water Superintendent Albers report: all going smoothly. Annual conference Albers attends is coming up. Trustee Blackstock made motion to send Water Superintendent Albers to conference, 2nd Trustee Nolan, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nay.
5. Water Clerk report: reviewed

Finance:

5. Finance Chair Skelton reported that on most recent bill from the attorney there was 4 hours billed at \$405.00 for phone calls between the attorney and a resident of the village discussing the Old High School case. Clerk will draft a letter, signed by the mayor, stating that only authorized individuals are to discuss village cases, if an individual needs to be contacted then authorizations must be obtained. Trustee Skelton will call and ask attorney to send an adjusted bill without the \$405.00. Trustee Allen made motion to pay the unadjusted bill if we need to, but no longer pay for phone

calls between the attorney and citizens unless authorized, 2nd Trustee Skelton, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays.

6. Trustee Skelton made motion to pay bills except the bill to the attorney, 2nd Trustee Nolan, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays.

Police:

7. Chief Marlo reported that this month they made 1 arrest, 1 DUI, 3 aggravated speeding, 3 impounded vehicles, 1
8. accident, 45 warnings, 131 citations. \$6,015.00 collected this month. Chief Marlo needs to purchase citation books and badges. Trustee Allen made motion to allow Chief Marlo to purchase 40 citation books and needed badges, 2nd Trustee Nolan, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays.
9. Chief Marlo reported that there are multiple police ordinances that need updated or amended. This will be placed on the September agenda and recommendations for ordinance changes will be brought to the September meeting for review.

Building & Grounds:

10. High School Update: Engineer Burriss reported that the Structural engineer was here and looked over the property. Very bad condition, only the bus barn would be salvageable. Engineer recommends having River City Demolition come and look at property and give an estimate as to how much demolition of building would cost and access asbestos. Trustee Allen made motion to have Engineer Burriss contact River City Demolition to have them come and give us a ballpark figure as to the cost of demolition, before the city puts the job up for bid. 2nd Trustee Tillquist, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nays. Mayor Worlow asked Engineer Burriss if he was aware of any grants that are available to assist with the cost of demolition of property, Burriss said he will look into if grants are available.
11. Thank you from Citizen Christopher for the tree trimming and work that was done near her property.

Streets & Alleys:

12. No report

Health & Safety:

13. No report

Old Business:

14. Abatement fees for mowing. Mayor made recommendation to charge fee of \$35.00 per hour for equipment use and \$35.00 per hour for maintenance worker. Trustee Blackstock made motion to charge \$75.00 per hour for equipment use, \$35.00 per hour for maintenance worker, 2nd Trustee Nolan, roll call vote: Allen yea; Blackstock yea; Nolan yea; Skelton yea; Tillquist yea; Thomas yea; motion carried 6 yeas, 0 nay.

New Business:

15. Trustee Nolan expressed concern about citizens not purchasing building permits before they start a building project. There is a penalty in the code book for not having a permit. Water Clerk Karker will put this on the water bill, Clerk Custodio will post it on website.

Closed Session: none

Trustee Allen made motion to adjourn, 2nd Trustee Thomas, motion carried, meeting adjourned at 8:00pm.

Respectfully submitted,

Jayne Custodio
Village Clerk
Village of San Jose