

Village of San Jose Board Meeting

July 21, 2014

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Nolan, Coon, Smith, Tibbs, Karker and Blackstock Absent: None

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Water Superintendent Albers, Engineer Burris, Maintenance Supervisor Conrad and four village citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Coon made motion to approve the consent agenda of Minutes from June 6, 2014 Regular Board meeting, Minutes from the July 7, 2014 Committee Meeting and the current Treasurer's Report with 2nd from Nolan. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

1. There were no subjects or matters brought to the board during the citizen concerns portion of the agenda.

Maintenance Report:

2. Due to Conrad's non-attendance McCormick reported on agenda item #5. McCormick reported that the pump for the lagoon lift station was in need of repair. Quoted price of repair from Armature Pump is \$6103.00 which includes an impeller that has been found to be faulty during the inspection of the pump and is recommended to be replaced. The quote for the repair of the pump only is \$3526.00. After a brief discussion on the need for the impeller, Tibbs made a motion to have the pump at the lagoon lift station repaired with the new impeller to be included at a cost of approximately \$6103.00 with 2nd from Coon. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

3. McCormick reported that the water main project on Linden & 3rd Streets was underway and would continue until the completion.

4. Conrad arrived and explained the need for a sewer camera system to help in locating potential water leaks into the sewer system as well as the use for possibly finding blockages in the system. There was discussion pertaining to the use of outside companies to do such work and the cost involved with having the work contracted out. There were thoughts and considerations made for the length of cable that would need to be purchased for such a camera system. Nolan made a motion to purchase a sewer camera system spending up to \$2500.00 for one hundred and fifty feet (150') of cable with 2nd from Coon. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

5. Discussed earlier in the meeting under item #2.

Mayor:

6. President Worlow updated the board on the current contact with Casey's and handed out paperwork from Attorney Taylor entitled "A draft pending approval from Village to Casey's". The board was allowed time to review said paperwork. Engineer Burris explained the process that Casey's would follow during the purchase and possible improvement phase of any projects undertaken by Casey's. Smith made a motion to accept the draft as prepared by Attorney Taylor with 2nd from Nolan. **Viva Voce: 6-0 Motion Carried**

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7. Worlow expressed his thoughts and concerns pertaining to the possible need for an “as needed (PRN)” maintenance worker to help during times of multiple projects going on in maintenance. There was discussion about Randy Conrad’s employment and the potential need for another “as needed” employee. W. Conrad was asked his opinion on the matter to which Conrad explained that he did not feel it was necessary at this time. Conrad was asked to alert the board if the need arises in the future so the application process could begin.

Clerk:

8. Clerk Coon asked the board to please allow their pictures to be taken before the end of the night so that ID badges could be ordered.

9. Clerk Coon went over the handout pertaining to the additional insurance coverage that was available that covers equipment breakdown. The cost of coverage is \$267.00 annually and covers breakdown caused by various reasons on various village owned equipment. Smith made a motion to begin the optional equipment breakdown coverage offered through IMLRMA as per the quote submitted with 2nd from Nolan. **Viva Voce: 6-0 Motion Carried**

Engineer:

10. Engineer Burris updated the board on the progress of obtaining an easement for storm drainage replacement across the property at 100 E. Race Street. This is an ongoing process and it is hoped to be completed before fall 2014.

-Burriss expressed his thoughts and opinion towards the village considering the purchase of a “chop saw” for the use by maintenance on concrete, piping and various other tasks.

-Burriss reported that Logan County Highway Department will be in the village around the middle of August to begin working on the 2014 MFT projects.

-Committee Reports-

Water & Sewer:

11. The board reviewed the report submitted by Water Superintendent Albers. There was a question as to how much the costs would be going up for the water testing to which Albers responded, approximately \$80.00 per month.

12. The board reviewed the report submitted by Clerk Coon regarding the water usage and billing. It was noted that the percentage of water loss was down. Coon reported the increase in the June report was due in part to fire department activity that was not recorded in said report.

Finance:

13. There was a break taken for the board members to review all outstanding and paid bills to the village.

14. After review of the bills, Nolan made a motion to pay all outstanding bills and approve all paid bills with 2nd from Karker. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

15. The board reviewed all the documentation pertaining to the FYE14 Audit as submitted by Craig Myers of Myers & Myers, CPA firm. It was noted that the village sustained a loss in revenue in the past fiscal year. Nolan made a motion to accept the FYE14 audit as submitted with 2nd from Coon. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

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Economic Development:

16. Sgt. Spickard reported that he had received photos from Engineer Burris pertaining to the property in question for the proposed bike park. Spickard is proposing to start construction on the south end of the property and work northward. It is unknown when this construction will begin.

Police:

17. Chief Cupi reviewed the report as submitted which showed thirty-one total calls for service for the department and sixty-four total traffic stops in the previous month with a total of twenty-eight tickets being written and thirty-six warnings for traffic violations. There were four hundred and twenty-eight man hours used and nine ordinance violations issued. Cupi reported that there were no violations issued to date for the IDOT safety grant however, the Labor Day campaign is quickly approaching.

-Cupi made the board aware of her and Chairman Coon's free membership with the Mason County Multi-Jurisdictional National Hazards Mitigation Planning Committee and explained what this committee was and the need for such membership. This is to allow for support benefits in the event of a disaster within village limits. Cupi also pointed out to the board that she had submitted a strategic plan which was included in the packet. Cupi passed around the new village police patch which have been completed and will start being used.

18. Chairman Coon and Chief Cupi updated the board on the purchase of the new police 2015 Ford Explorer. Coon explained that he was waiting on a Fleet number from Ford Motor Company before it could be ordered. The delivery time is 10-12 weeks after delivery and it should be ordered by the end of the week. Coon reported that the dealership would only offer \$400.00 for the 2000 Crown Victoria squad car so there was discussion pertaining to the best avenue for selling this vehicle. Nolan made a motion to advertise the 2000 Crown Victoria for sale and start accepting bids for said vehicle to have bids opened at the August 18, 2014 board meeting with 2nd from Smith. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

-Trustee Karker expressed concerns over complaints she had received regarding village children riding bicycles and skateboard on Route 136 and the parking and trespassing problems that have happened in the property adjoining 108 ½ S. Logan Street and in the roadway in front of the property as a result of the renovations taking place at said address. Chief Cupi agreed to alert all officers to be alert to these problems while patrolling. Cupi also informed the board that she was gathering information on the alleged motorcycle club that is doing the renovations to the Logan Street address and possible considerations for future interventions if the need arises. Cupi reported that to date said club in complying with all requests that have been made.

19. The ATV Ordinance that was first proposed at the June 2014 board meeting and reviewed at the July 7, 2014 committee meeting was discussed. Attorney Taylor has approved of the ordinance as written with minimal changes noted. Said changes were reviewed by the board and Clerk Coon was directed to make changes as suggested by Attorney Taylor. Karker made a motion to accept Ordinance #14-491 "Recreational Vehicles" with the revisions made from Attorney Taylor with 2nd from Tibbs. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried** Clerk Coon to publish ordinance in its entirety accordingly.

20. There was a discussion about health insurance for Chief Cupi. Cupi reported that she has been unable to find health insurance to enroll in due to the "enrollment period" being closed. Smith made motion to allow Chief Cupi to be covered under health insurance that the village will pay 70% of the monthly premium once a plan is secured for her enrollment with 2nd from Karker. Discussion: possibly asking Attorney Taylor to look into this matter and assist in finding coverage. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

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Buildings & Grounds:

-Engineer Burris explained to the board that there will be a list of projects needed for submission for the Hazardous Mitigation Planning Committee that was discussed during the police committee report of this meeting.

21. Burris explained that the Logan County Title Company was working to narrow down the date in which the properties being researched were potentially annexed into the village. There was discussion about what the next steps are if no documentation can be found. President Worlow asked about the annexation process. Karker expressed her feelings towards annexing property on North First Street.

22. Smith reported that there was not any further need for discussion of the matter of building inspector to date. Further information will be brought to the board as it becomes available.

23. Spickard reported on two red door warnings that were given to a resident in regards to two separate buildings that are in need of repair. One building has been repaired and there is no indication on the status of the second building. Spickard is to follow up on this matter. Spickard reported that there are only two other residents who are not in compliance. There was question as to when Spickard last handed out ordinance warnings and if all residents had been inspected to which Spickard answered yes and ninety days respectively. Trustee Tibbs produced pictures, which he had taken within the prior week, showing residences inside the village with various ordinance violations. Tibbs questioned the reasoning for not issuing violation warnings to these residents and expressed his concerns over this matter. The subject of curtilage was discussed briefly. Spickard is to look into the allegations posed by Tibbs in the days to follow.

24. Conrad reported that there were four tree stumps that needed to be removed and asked the boards permission to utilize Reiners Tree Service for removal with a bid of \$418.00. Nolan made a motion to allow Reiners to remove all four stumps as per the bid with 2nd from Coon. **Roll Call Vote: Nolan, Aye; Coon, Aye; Smith, Aye; Karker, Aye; Tibbs, Aye; Blackstock, Aye Motion Carried**

Streets & Alleys:

25. Karker reported that the sidewalk repairs had begun. Conrad asked that in the future, prior notice to the beginning of the project be afforded so all materials needed for sidewalk replacement/repair could be purchased and ready for use. Karker informed the board that the firehouse approaches have been postponed and should be done in August.

26. This subject was discussed earlier in the meeting by Engineer Burris.

-Karker asked if a bush that is covering the drain at the corner of First and Main Streets could be removed so that the installation of sidewalk could take place.

Health:

27. Smith reported that the levied monies for garbage collection need to be spent on some fashion of garbage removal; therefore, he proposed considering having a town-wide clean-up day. There was discussion about possibly buying trash containers for each household in the village which Blackstock is to look into. Smith will look into the clean-up day.

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28. Nolan expressed her concerns over the mosquito population in the village and asked if the bug spraying could be taken to twice per week for a few weeks to help get the population under control. It was suggested that a reminder about standing water be sent to residents with the water bill. Nolan made motion to allow mosquito abatement to go to twice per week with 2nd from Blackstock. **Viva Voce: 6-0 Motion Carried**

There was no old or new business matter brought before the board.

There was a short break and the Nolan made a motion to go into closed session per 5ILCS 120/2 (C) (1) with 2nd from Karker at 9:07 pm. **Viva Voce: 6-0 Motion Carried**

Return to open session by motion from Tibbs and 2nd from Smith at 10:03 pm. **Viva Voce: 6-0 Motion Carried**

There was no further business to be brought before the board.

Smith made motion to adjourn with 2nd from Tibbs. **Viva Voce: 6-0 Motion Carried**

Meeting adjourned at 10:04 pm..