

Village of San Jose  
Regular Board Meeting  
October 20, 2014

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2<sup>nd</sup> Street San Jose, Illinois.  
Roll call taken: Present: Tibbs, Karker, Blackstock, Nolan, Coon and Smith                      Absent: None  
Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Engineer Burris, and two village citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Coon made the motion to accept the consent agenda consisting of the minutes from the September 15, 2014 regular board meeting and the Treasurer's report with 2<sup>nd</sup> from Smith. **Roll Call: Tibbs; Aye, Karker; Aye, Blackstock; Aye, Nolan; Aye, Coon; Aye, Smith; Aye, Motion Carried**

Citizen Concerns:

1. There were no citizen's concerns brought to the board.

2. Maintenance Personnel Report: With no maintenance personnel in attendance, Clerk Coon directed the board's attention to a handout that was in their packets concerning two lawn tractors that were available at a combined cost of \$6500.00 from a private individual. It was discussed and decided that the board was not interested at this time in either tractor. This subject will be reviewed again after the beginning of the next fiscal year.

3. Clerk Coon reported that all work was complete on the Linden & 3<sup>rd</sup> Street project with the exception of ongoing back fill efforts that will continue until the need no longer arises.

Mayor:

4. Mayor Worlow reported that there have been no new developments or interest on the property located on East Main Street. Nolan requested that the maintenance personnel be asked to begin working on cleaning up the property. Worlow is to speak with maintenance personnel.

5. The discussion of a part-time seasonal employee was postponed.

6. There was a discussion about the Halloween hours for trick or treating. Nolan made a motion to set the hours for trick or treating in the village to October 31, 2014 from 5:00 to 8:00 pm with 2<sup>nd</sup> from Karker. Viva Voce: 6-0 Motion Carried

Clerk:

7. Clerk Coon explained the need for a decision pertaining to post referendum requirement for the 2015 consolidated election ballot. After discussion Smith made motion to wait until the 2017 consolidated election for voting on a village clerk if the November 2014 referendum passes favorably with 2<sup>nd</sup> from Tibbs. Viva Voce: 5-1 (Nolan)      Motion carried

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Engineer:

8. Engineer Burris updated the board that the owners of the property on 100 E. Race Street are possibly going to be selling said property. Burris is still attempting to secure easement rights for said property for purpose of repairing the village's storm drain which runs through the property.
9. Burris presented a map, which was drawn up in past years, showing Phase 2 of the water main project as it was presented. Burris explained the map and the improvements that would be made to the current water mains as a result of said project. The project would be funded by Rural Development potentially in 2015. Burris asked for a committee meeting to be set for the purpose of further review of plans. Committee meeting was set for October 30, 2014 beginning at 6:30 pm at Village Hall.

-COMMITTEE REPORTS-

Water & Sewer:

10. The board reviewed the report as submitted by Water Superintendent Albers with no questions or comments to follow.
11. The board reviewed the report as submitted by Clerk Coon which showed the water loss percentage down for the month. There was a discussion about possibly raising the water deposit due to citizens leaving town without paying their final water bills. Treasurer Shelley suggested a state ran program that could be utilized to recapture remaining monies owed; however, this would require gathering of social security numbers and driver's license at the time water service is turned on. This subject was added to the committee meeting agenda that was set prior in the meeting.

Finance:

12. There was a break taken to allow the trustees to review the paid and outstanding bills as presented by Treasurer Shelley.
13. After review of the bills Nolan made a motion to approve payment of all bills as presented with 2<sup>nd</sup> from Karker. Roll Call: **Roll Call: Tibbs; Aye, Karker; Aye, Blackstock; Aye, Nolan; Aye, Coon; Aye, Smith; Aye, Motion Carried**
- Finance Chairman Smith pointed out a graph that was in the trustee's folders and explained that village funds are being depleted and asked that all purchases be limited to a need basis only.

Economic Development:

14. Nolan reported that Spickard has received donations from McGinnis for some of the fencing that is needed for the bicycle park and also the motorcycle club has stated they would donate their time in helping to erect the fence when needed.

Police:

15. Chief Cupi presented the police report to the board. The report showed thirty-three (33) total calls with twenty (20) total ordinance warnings issued. There were forty-five (45) traffic tickets issued and sixty-two (62) total traffics stops made. There are still two open ongoing investigations. Chief Cupi reported that there will be two officers on duty on Halloween.

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16. Chairman Coon reported that the new Explorer has been delivered and will be taken to E & S Communications in Pekin to get outfitted as soon as all equipment has been received. The total cost including the vehicle purchase and outfitting was \$39,269.00. The Charger will remain to be used when needed so a “body camera” will be purchased for times when the Charger is in use.

17. Clerk Coon reported that there were no bids received for the Crowne Vic squad car. There was discussion about this issue. It was decided that the maintenance personnel would be asked to remove all equipment and stripping on the vehicle and a for sale sign would be placed in the window for the vehicle to be displayed in the village lot owned next to Casey’s on Main Street. There will be a deadline for bids to be received by Village Clerk of December 14, 2014 for bids to be opened at the December 15, 2014 regular board meeting.

18. Chairman Coon reviewed the final list that was allowed by the Mason County Mitigation Team. There was discussion about potential items to be added to the list in the following years.

Buildings & Grounds:

19. Burris reported that he is going to be compiling a map of the Logan County side of San Jose to show annexations that have occurred over the years. Clerk Coon is to continue looking for minutes and possible board action that has been secured but not recorded in the past.

20. There was no update on an ordinance pertaining to new building and fence permit requirements.

21. There was a discussion about the renovations to the property at 101 S. 4<sup>th</sup> Street. It was noticed that new windows and siding have been installed on the North side of the house and that all outstanding ordinance violations have been rectified. No further action is needed on this property at this time.

Streets & Alleys:

22. Chairman Karker reported that all sidewalk work is complete for this fiscal year. The list that was drafted this year will be followed after the new fiscal year begins for further sidewalk replacement and repairs throughout the village.

23. There was a discussion pertaining to the snow removal in the village during the winter of 2013. The board will ask that the maintenance personnel remain proactive in their plowing to include curb to curb plowing with possible parking bans being instituted. Further discussion on this matter will be heard at the committee meeting that has been called for October 30, 2014 beginning at 6:30 pm with water and sewer issues and streets and alleys to follow.

-Nolan asked Burris to evaluate the problems with grading at Blair residence (105 S. 2<sup>nd</sup> Street) which is causing water to stand. This matter was sent for further discussion to the above mentioned committee meeting. Item is to be listed as “Miscellaneous drainage and grade issues”.

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Health:

24. Blackstock has not done anything as of yet for a town-wide clean-up day. Plans for this event will begin after January of 2015 for scheduling before May 1, 2015.

25. There was a discussion about the need for bug spraying to continue twice per week. There were concerns voiced over the time of day that the spraying was currently taking place. Nolan made a motion to reduce bug spraying to one time per week being on Wednesday with 2<sup>nd</sup> from Tibbs. Viva voce: 6-0 Motion Carried. Blackstock is to contact Reiners about the change of frequency and the time of spraying.

Old Business:

-Nolan voiced concerns over the multiple ordinance violations that are continuing at 407 W. Walnut Street and inquired what could be done about the situation. The property and trailer ownership was discussed. It was decided that Chief Cupi would begin issuing ordinance violations to be affixed to the door of the trailer at said address. The matter would then be transferred to Attorney Taylor for review upon lack of action by homeowner to correct the violations.

-Blackstock inquired about the dead end signs that are to be erected at the end of East Locust Street. Worlow is to talk with maintenance personnel about this issue.

-There was discussion about the one-way status of Payne Street. It was decided that Payne Street would be added by ordinance as a one-way street at the November regular board meeting.

-Trustee Coon inquired if the two and a half block of piping that froze during the winter last year was going to have anything done about it before this winter. Burris is to check on permits and help to work on a solution to this problem.

Karker made a motion to adjourn with 2<sup>nd</sup> from Nolan. Meeting adjourned at 8:35 pm.