

Village of San Jose
Regular Board Meeting Minutes
September 21, 2015

Regular Board Meeting called to order by President Worlow at 7:00 pm. Meeting was held at Village Hall, 309 S. 2nd Street San Jose, Illinois.

Roll call taken: Present: Tibbs, Skelton, Nolan, Allen, Coon and Smith

Also in attendance: President Worlow, Clerk Coon, Treasurer Shelley, Chief Cupi, Engineer Burris (7:15 pm); Water Superintendent Albers, Maintenance Supervisor Conrad, Maintenance McCormick and five (5) citizens.

Meeting agenda was posted more than forty-eight hours in advance of the meeting on the outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

Coon made motion to approve the consent agenda consisting of the minutes of the August 17, 2015 regular board meeting, minutes of the August 25, 2015 Committee meeting, minutes of the September 8, 2015 Special Board Meeting and the Treasurer's Report with 2nd from Smith. **Roll Call Vote: Tibbs: Aye; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Aye; Smith: Aye Motion Carried**

Citizen Concerns:

1. Citizen P. Yentes addressed the board with concerns pertaining to the Franchise Fee charged by Mediacom. President Worlow addressed this matter by reading from the ordinance. Smith attempted to figure out the calculations but was unsuccessful. During this discussion Citizen J. Higdon was recognized and voiced his understanding of the matter at hand. Citizen C. Thomas interrupted the discussion with Smith disregarding Thomas' comments, due to Thomas not being recognized by the President to speak. Tibbs voiced his opinion of the exchange between Thomas and Smith.

Mayor:

2. President Worlow reported that the sale of property on Main Street to Casey's was moving forward and that Ordinance #15-498: "Sale and transfer of municipal owned real property" needed to be passed. After review and discussion about the above mentioned ordinance, Smith made motion to accept Ordinance 15-498: An Ordinance for the Sale and Transfer of Municipal Owned Real Estate" with one correction of a feet symbol (') to be added in paragraph 2 with 2nd from Allen. . **Roll Call Vote: Tibbs: Aye; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Aye; Smith: Aye Motion Carried**

Clerk:

3. President Worlow asked Clerk Coon to produce new phone number contact lists for all board members.

Engineer:

4. Burris updated the board that Rural Development will only allow the water project to be broken into two phases instead of the proposed three phases. He also stated that the village does qualify for the poverty interest rate.

5. Burris reported that the entire 2015 MFT project has not been completed to date. There is still a portion of the project on E. Arch Street, 5th street and portions on 3950E are not completed. Burris proposes that the projects should be completed by the end of the month. There were questions about the completeness of Towerline Road north of the village. Burris explained that the final coat was still to be applied.

Maintenance Personnel:

6. Conrad reported that they have been hauling concrete out of the south 3rd street location and had nothing further to report. There were no questions or concerns directed to the maintenance.

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Zoning Board:

7. There was nothing brought before the board in regards to zoning at this time.

-COMMITTEE REPORTS-

Water & Sewer:

8. The board reviewed the report as submitted by Water Superintendent Albers with no questions asked of Albers. The report on the water tower inspection will be on file for anyone wanting to review it.

9. The board reviewed the report as submitted by Clerk Coon with no questions asked of Coon.

10. Clerk Coon read the following recommendations that were brought from the August 25, 2015 water & sewer committee meeting:

1) Switch K. Albers to a salaried position, with the amount to be determined

2) Offer B. McCormick the position of assistant water technician to be trained by K. Albers to allow for vacation/days off

Smith made a motion to accept and approve the two above mentioned recommendations from the August 25, 2015 water & sewer committee meeting with 2nd from Nolan. **Roll Call Vote: Tibbs: Aye; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Aye; Smith: Aye Motion Carried**

Finance:

11. A break was taken to allow the board members to review bills that have already been paid and all outstanding bills.

12. After review of the bills, Nolan made a motion to pay all outstanding bill and approve the bills that have been paid with 2nd from Allen. **Roll Call Vote: Tibbs: Aye; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Aye; Smith: Aye Motion Carried**

13. Treasurer Shelley asked the board for permission to close the following funds at Havana National Bank: Police Car, DUI and Police Drug due to inactivity. Shelley reported that the auditor had approved of these closings with the only stipulation being that they are kept separate in the financial billing system, which she will do. Coon made motion, with 2nd from Smith, to allow Treasurer Shelley to close the Police Car Fund, the DUI Fund and the Police Drug Funds which are held at the Havana National Bank. **Roll Call Vote: Tibbs: Aye; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Aye; Smith: Aye Motion Carried**

Police:

14. Chief Cupi reported fifty-four (54) total calls in the month of August; ninety-five (95) total traffic tickets issued with one hundred and nineteen (119) traffics stops made. There was \$460.19 was spent for gasoline and a total of 320 hours worked in August.

15. This item was struck from the agenda due to the matter being decided during the September 8, 2015 Special board meeting.

16. Cupi explained the neighborhood watch program that she is proposing to start in the village. Cupi handed out sign-up flyers for this program and asked for the information to be published on the village's Facebook page and website.

Buildings & Grounds:

17. There was a discussion about a trustee placing a bid on the property at 316 W. Walnut. Smith reported that he had spoken with the attorney in regards to this matter and was confident that there was nothing to stop a trustee from placing a sealed bid on the property. Nolan made a motion to sell the property known as 316 W. Walnut Street to the lone bidder, Roland Tibbs, for the amount of eleven hundred dollars (\$1100.00) with 2nd from Allen. **Roll Call Vote: Tibbs: Abstain; Skelton: Aye; Nolan: Aye; Allen: Aye; Coon: Nay; Smith: Aye Motion Carried**

Clerk Coon explained that there would be the need for an ordinance to be drafted in regards to the sale of this municipal owned real estate that would be ready for passing at the October 19, 2015 regular board meeting.

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Streets & Alleys:

18. There were no comments, concerns or discussions pertaining to this committee.

Health:

19. There were no comments, concerns or discussions pertaining to this committee.

There was no old or new business brought before the board members for consideration or discussion.

Coon made motion to adjourn with 2nd from Allen. Meeting adjourned at 7:55 pm.

Recorded by: Stacy Coon, Village Clerk