

Village of San Jose  
Monthly Board Meeting October 16, 2023

Monthly Board Meeting was called to order by President Worlow at 7:02 pm, on Monday, October 16, 2023. Meeting was held at Village Hall, 309 S 2<sup>nd</sup> Street San Jose, Illinois. Roll call taken: Present: Allen; Blackstock; Nolan; Price, R Tillquist, Cross; 6 present. Also, in attendance: President Worlow and Clerk Shelley. No citizens were present. Meeting agenda was posted more than forty-eight in advance on the village website, outside and inside bulletin boards at Village Hall and is attached to and made part of the minutes.

**Consent Agenda:**

Motion made by Price to approve the consent agenda, seconded by Allen. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

**Citizen's Concerns:**

Nothing to report.

**President:**

Mayor Worlow advised high school has been referred to an attorney. The previous court order will be rescinded as the high school is now owned by Richard's daughter. She will be advised of need to demolish the building.

Mayor Worlow advised camper at 308 N 1<sup>st</sup> Street has been referred to attorney.

Halloween hours were set to 5 to 8 pm. Trustees agreed the hours will be the same every year.

**CLERK:**

Clerk Shelley updated on status of records retention.

Ordinance 23-005 regarding water connection to all inhabitable properties. Motion by Trustee Allen to approve Ordinance 23-005, seconded by Trustee Tillquist. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries. Clerk Shelley will send a letter to Elizabeth advising of ordinance change with copy of ordinance.

Clerk Shelley requested \$750.00 to update the code book. Motion by Trustee Allen to approve \$750 to update code book, seconded by Trustee Nolan. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

Motion by Trustee Nolan to approve \$250 donation to Breakfast with Santa, seconded by Trustee Price. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

Clerk Shelley discussed the Insurance Fund shortfall, and a CD will need to be cashed in to pay 2024 insurance bill. Motion by Trustee Nolan to approve cashing insurance CD on 11/15/23 on pay 2024 insurance invoice, seconded by Trustee Allen. Allen aye, Price aye, Blackstock aye, Cross aye, Tillquist aye and Nolan aye. Motion carries.

**ENGINEER:**

Mayor Worlow reported Lagoon Lift Station installation may not start until January 2024.

**FINANCE:**

Trustee Nolan made a motion to pay bills and was seconded by Trustee Tillquist. Allen aye, Price aye, Blackstock aye, Tillquist aye, Cross aye and Nolan aye. Motion carries.

Treasurer Shelley presented updates to FY24 Appropriation Budgets. Trustee Nolan made a motion to pay bills and seconded by Trustee Cross. Allen aye, Price aye, Blackstock aye, Tillquist aye, Cross aye and Nolan aye. Motion carries.

Treasurer Shelley presented proposed updated appropriation numbers for all funds Trustee Nolan made a motion to approve 2024 Appropriations and seconded by Trustee Allen. Allen aye, Price aye, Blackstock aye, Tillquist aye, Cross aye and Nolan aye. Motion carries.

Treasurer Shelley discussed findings from Audit regarding money Sewer Fund owes General and Water Fund. After the Lagoon Lift Station is complete, a loan may be required for sewer to pay back all funds.

**ZONING:**

Trustee Allen requested if a permit is required for properties when ownership changes and previous owner had a permit. Mayor Worlow and the Trustees agreed that a new permit is required due to construction changes and a change in ownership.

**MAINTENANCE:**

Mayor Worlow reported the backhoe has a tire that needs repaired. Nickolai is handling maintenance on backhoe.

Trustee Allen asked about salt and cinders stockpile for 2023-2024 winter. While there is money in the current budget, there is a significant amount left over from last winter.

Trustees agreed to put Salt Vibrator purchase on the November agenda.

**WATER, SEWER & GARBAGE:**

Nothing to report.

**POLICE:**

Trustee Price reviewed the monthly police report.

**BUILDING & GROUNDS:**

Nothing to report.

**STREETS & ALLEYS:**

Mayor Worlow advised Trustee Cross that 2024 MFT plan should be started soon.

**HEALTH & SAFETY:**

Nothing to report.

**UNFINISHED BUSINESS:**

Trustee Allen asked about removing the old fire truck from village property. Mayor Worlow stated when the garage at end of 3<sup>rd</sup> is fixed, he will work with fire department to remove.

Hedrick property has been referred to McGrath to write long form ticket and to proceed as needed.

Trustee Tillquist was concerned the village may write a wind turbine ordinance that is not within state limits. She was also concerned about the height limitations in the village. Trustee Tillquist will investigate both issues.

**NEW BUSINESS:**

Mayor Worlow discussed a letter from the Illinois State Comptroller's office he received regarding the purchase of a grade school. The potential purchaser would like the property to be covered by a TIF district. Mayor Worlow to follow up.

Clerk Shelley was asked to write an ordinance to prohibit NO PARKING signs at northeast corner of 4<sup>th</sup> Street and 136.

Motion to adjourn the meeting at 7:44 pm with Trustee Price and seconded by Trustee Tillquist.  
Unanimous approval.

Respectfully submitted, Patti Shelley, Village Clerk